

Final Minutes

Juneau Commission on Sustainability
Wednesday, March 9th, 2016, 5:30pm
Large Conference Room, Downtown Library.

Present: Tim Felstead (Staff Liaison), Kate Bevegni, Greg Smith, Steve Behnke, Darrell Wetherall, Duff Mitchell, John Smith.

- I. The meeting was called to order at 17.37
- II. There were no agenda changes.
- III. The minutes of the February 10th 2016 meeting were approved.
- IV. There was no members of public present at the meeting.

V. ACTION ITEMS

A. Energy Plan

Staff liaison Tim Felstead will be away from 18 March for 2 weeks so a timeline for moving the energy plan forward was discussed. Kate Troll would like to see movement on the energy plan. The energy plan is to be presented to the Committee of the Whole possibly in April. Steve Behnke suggested getting it out for buy in/discussion to interested parties. More CBJ leadership is needed to push it forward and carry out the actions. We need to make responsibility for carbon emissions/energy plan part of CBJ agenda and get a part time or full time person in place who's job it is. We could release the plan to the public on the day of presentation to the Committee of the Whole. Tim is to create a draft presentation by 18th March. There is to be a special JCOS meeting on 23 March to focus on the energy plan. We could send the plan out to organisations for comment.

Greg set the following dates for Energy plan deliverables:

- Tim will deliver a draft of the Energy Plan to JCOS members by 3/18;
- JCOS will discuss and adopt amendments at the 3/23 special meeting;
- A JCOS team will present to the Assembly Committee of the Whole at their 4/25 meeting.

Additionally, Greg will create a list of other organizations that should be contacted during the public outreach portion of the Energy Plan.

Greg is to draft an outreach list of organizations to circulate the plan to.

- B. Web Page Update – There are still some items that need to be changed on the website. An admin member on the CBJ staff has been asked to update the site. JCOS members have been asked to look for broken links and report back.
- C. Greg Smith and Steve Behnke met with Kim Kiefer recently. She pointed out that progress has been made with JCOS issues which include Michelle Elfers coming to JCOS meetings and keeping in touch with JCOS on key items. She suggested JCOS should meet with the new manager when he has settled in to the job. There is a lack of budget for the position of energy manager currently. She suggested encouraging energy performance contracting to

- move things in the right direction. There is a very small sustainability fund which could be used to show that energy conservation pays and this could then lead later on to a energy manager who would pay for themselves. There is someone in the school district (Adrienne Schwartz) who has energy manager in their job title. JCOS should approach the new city manager to make energy issues part of peoples' jobs and also meet with Rob Steedle. It was suggested we could invite Adrienne Schwartz to a JCOS meeting and ask her to do a brown bag lunch presentation.
- D. Clint is to draft annual report by next JCOS April meeting.
 - E. Letter to human resources committee – Edits to the draft letter were agreed and a motion was brought to approve the letter and send this to the Human Resources Committee.

VI. INFORMATION ITEMS

- A. Green Team – nothing for discussion at present.
- B. City Liaison Report - Tim informed the JCOS about the West Douglas pioneer road which is coming before the Planning Commission soon. It is being funded mainly by State and Federal funds. The CSP for the road is going out at the end of this week and the RFP will be done by engineering later on. Comments for the planning commission are required by 22 March. Tim will send the Development Permit Application and CDD staff report for JCOS comments to submit to the Planning Commission.
- C. Items up for Assembly Action
- D. Committee Reports
 - i. Solid Waste - None
 - ii. Energy - None
 - iii. Outreach/Accountability - None

VII. COMMISSIONER COMMENTS

- A. Duff Mitchell commented on a recent report by CBJ Docks & Harbors stating that the price to electrify the new 16B cruise ship docks is \$24 million.

VIII. ADJOURNMENT