

DRAFT Minutes
Annual Retreat
Juneau Commission on Sustainability
Saturday, January 30, 2016
Assembly Chambers
9:00 am

Present – Steve Behnke (Chair), Duff Mitchell (Vice-Chair), Amy Skilbred, Kate Bevegni, Greg Smith

Apologies – Clint Gundelfinger, Darrell Wetherall

- I. CALL TO ORDER – 9.21am
- II. AGENDA CHANGES – None
- III. PUBLIC PARTICIPATION – Doug Woodby (arrived 10am)
- IV. ACTION ITEMS – It was proposed to correct the number of members of the public on JCOS back to nine. The reduction in voting members was only to remove Planning Commission and Assembly Liaisons from the quorum.

ACTION: JCOS vote at next regular meeting on requesting composition be changed back to nine members of public.

- V. INFORMATION ITEMS
 - a. Committees
 - i. **Outreach** – Overview of Sustainability sessions was given. It was decided that the sessions should be continued in the future.

ACTION: GS and DM were to put together draft schedule of speakers, for review by JCOS at the February 10th meeting.

- ii. **Energy Plan** – Discussion on Energy Plan and next steps including public review of the document. The Energy Plan reaffirms actions recommended in the Climate Action Plan. To move things forward more CBJ Staff time (ideally a full-time position) should be identified to directly support the JCAP/EP implementation. It was brought to the attention of JCOS that there is a JCAP manual and that this could form the basis on actions for implementing the JCAP and

Energy Plan. It was suggested that the Energy Plan had an executive summary and action plan that could be used as a shorter document to move things forward.

ACTION: JCOS to develop business case to support full-time implementation position (for internal CBJ actions and external activities in JCAP/EP).

ACTION: Have discussion with Kim Kiefer on how JCOS can best convince Manager and Assembly to take this up and how to best go about implementing all actions in JCAP/EP. GS to draft meeting invitation.

The current CBJ Business As Usual approach is not being proactive enough in implementing the JCAP. Is the time right now whilst fuel prices are low to implement efficiency opportunities.

- iii. **Solid Waste** - CBJ has been presenting regularly to JCOS on solid waste actions. Unsure of latest status of the biosolids situation. This is still an area of interest to JCOS.

- b. **OFFICERS** – Officers for 2015 were proposed. These will need to be voted on at the next Regular meeting. *Chair* – Steve Behnke, *Vice Chair* – Duff Mitchell, *Secretary* – Kate Bevegni, *Alternate Secretary* – Greg Smith

There was proposal to switch Regular Meeting and Worksession dates.

ACTION: JCOS to vote on switching regular meeting to 4th Wednesday of the month and worksession to 2nd Wednesday of the month.

- c. Review focus for 2015 – There was a general discussion of future priorities. The 2015 list in the agenda were all items they wished to continue working on. They were assigned to the various committees.
- d. Priorities for 2016 –
 - i. Energy
 - 1. Energy Plan publication & adoption (via ordinance if possible)
 - 2. Continue work on Building Code revisions
 - 3. Watch on LNG developments
 - 4. Accountability/environmental management/implementation within CBJ
 - ii. Sustainability awareness/promotion/outreach
 - 1. Sustainability speaker series
 - a. Video from these posted to website?
 - b. Digital platform (Facebook & web)
 - c. Sustainability award?
 - iii. Solid waste
 - 1. Biosolids
 - 2. Composting

iv. Food

1. First step would be to understand what the current restrictions (Land Use, State DEC etc., FDA) on producing local were.

In addition, a **Food security committee** was proposed. Food security committees' first action would be to understand what the current restrictions on local produce were.

ACTION: JCOS to invite members to sign up for all Committees and vote on membership at next regular meeting. Committees were Solid Waste, Outreach, Energy Plan (Implementation of priorities), Food Security.

AS suggested inviting assistance from general members of the public to make the sub-committees more effective.

ACTION: JCOS to examine way sub-committees operate. Public invited to assist in 'leg-work'? Action: Discuss organization/agenda of committees to determine if there are ways to make them more effective.

Discussed adding a "thinking ahead" year planner to see what JCOS comments were required throughout the year (e.g. CIP process). Knowing what developments were being discussed by the assembly and other departments would be useful instead of receiving requests for JCOS comments at late notice.

ACTION: CBJ Liaison to update JCOS on updating the Comprehensive Plan and Public Works Committee meetings so JCOS can be more in the loop on what is going on.

- e. **Annual Report** – normally completed by secretary. Template can be followed from previous years BUT could it be more? **Could it be a report on delivery of JCAP that goes to the Assembly?**
- f. **Lemon Creek Plan** – TF informed JCOS Lemon Creek Neighborhood Plan was happening. JCOS may like to have representative at meetings. AS questioned benefit of neighborhood plans since the developments that are being proposed in Auke Bay do not match the intent of the plan. JCOS discussed implementation of the Auke Bay Plan and a current development in planning that is not high density in a key location. Regulations and zone changes were not yet established and so the proposed development could not be prevented.

ACTION: JCOS to discuss a letter re Auke Bay Development to be discussed at next JCOS meeting.

Meeting closed at 12.07pm