

Minutes
Juneau Commission on Sustainability
Wednesday, February 10, 2010, 5:15 pm
Downtown Library, Large Conference Room

I. Called to Order at 5:25pm by Chair, Sean Lynch with the following members in attendance: Eva Bornstein, Bob Doll, Catherine Fritz, Rick Wolk, Gayle Wood, Alida Bus and Sarah Lewis. Staff: Beth McKibben; Planning Commissioner, Nicole Grewe; Guests: Ruth Danner, Darren Snyder, Jennifer Nu

II. Agenda approved without modifications.

III. Minutes of January 06, 2010 approved as written, without objection.

IV. Introductions were made by persons in attendance.

V. INFORMATION ITEMS

A. City Liaison Report: Beth reviewed the materials in the packet.

1) Discussion on JCOS Sunset (July 2010): Beth talked with Deputy City Clerk Beth McEwen and then reviewed info she received about the process for becoming a standing committee.

2) Annual Report – due July 2010: Annual report will be combined with the sunset report. See handout (end of these minutes) for 2009 annual report.

3) Beth asked that JCOS members forward questions to her regarding solid waste, so that when CBJ Solid Waste Manager (Jim Penor) attends in March, he will be prepared to address our concerns. Beth reminded everyone that Jim Powell will be invited to attend the next meeting, too, to present on his sustainability work at UAS.

B. Items up for Assembly action: Bob reviewed issues currently before the Public Works Committee: A proposal to adopt Juneau-LEED is expected to be introduced to Assembly soon. Bob reviewed proposed projects on the draft CIP list for the coming year. Bob distributed a draft resolution to support SE Alaska Solid Waste Authority, and asked that the Commission address support of this resolution as appropriate.

1) Energy Efficiency Projects

a) Residential Ground Source Heat: Bob distributed copies of email from Rorie Watt who does not believe that ground source heat pump systems for neighborhood street reconstruction projects are practical. Discussion followed about the opportunities to encourage GSHP systems for residential projects in Juneau.

b) “Not Evil, Just Wrong” film: Bob commented on a recent opinion letter in the Empire and community discussions about the climate change. He encouraged JCOS to continue balance the science and politics to address climate change concerns in Juneau.

c) Climate Action Plan funding: Bob noted that Deputy City Manager Kim Kiefer is identifying funding to support implementation of the Climate Action Plan.

VI. ACTION ITEMS

A. The draft resolution regarding support for SE Alaska solid waste authority was unanimously approved. Bob will relay JCOS support.

B. Organization of Subcommittees: Sean reviewed the JCOS mission as stated in Resolution 2401 (am). Ideas for Subcommittees were discussed. Current committees include:

1) Energy/GHG Subcommittee

2) Food Subcommittee

3) Outreach

Rick suggested that a Sustainability Entrepreneurism Committee be developed. Bob spoke for the need for the JCOS to weigh in on important solid waste issues currently before the community and suggested that a Solid Waste Committee be developed.

Nicole suggested that we align the committees with our 4 pillars stated in the adopting ordinance: economic, social, environmental, governmental. This might put JCOS in a stronger position to be given standing committee status. Gayle reviewed the formation of committees during the past few years. Catherine added that the JCOS committees have been reviewed annually to determine the goals and focus that the JCOS wants to have as a whole. This has provided JCOS some focus, while still allowing special projects to occur when individual interests and time have been available.

MOTION: Moved by Sean that two new committees be added: Waste/Recycling and Entrepreneurship Sustainability. The motion was seconded by Bob.

Eva spoke against committees of one person. Concern was raised about the quorum issue since our committees function under the public meeting requirements.

MOTION: Moved by Sean that the original motion be restated to recognize five potential committees: Energy/GHG; Outreach; Food; Waste/Recycling; and Sustainability Entrepreneurship. Bob seconded the motion and it passed unanimously.

Sarah requested that the minutes clarify that there are Subcommittee procedures that have previously been approved by JCOS. It was requested that these be forwarded for the next meeting.

The existing committees then briefly shared their goals.

Beth discussed the cover letter needed in order to be a standing committee of the Assembly. Sean offered to draft a resolution, to include ICLEI, for the March meeting. In conjunction with this, Alida offered to update the annual report to incorporate the last

year's activities. Nicole commented that the Planning Commission could offer their support of the COS as a standing committee.

VII. Next Meeting: March 3rd

Possible agenda items: Presentation by Jim Powell (UAS student projects), Discussion with CBJ Solid Waste Manager Jim Penor, and Coast Guard staffer Bob Deering doing energy efficiency work throughout SE Alaska.

* Minutes until 6:40pm drafted by Catherine Fritz; thereafter drafted by Gayle Wood.

ADJOURNMENT

The meeting adjourned at 7:10 p.m.

MEETING HANDOUT #1:

**Juneau Commission On Sustainability Annual Report
Submitted: June 9, 2009**

Mission

The governing legislation for the Juneau Commission on Sustainability (Commission) is City and Borough of Juneau (CBJ) Resolution 2401am. It was established July 9, 2007. The Commission is scheduled to sunset July 9, 2010. This report includes fiscal years 2008 and 2009 Commission activities.

The mission of the Juneau Commission on Sustainability is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

The mission of the former Juneau Energy Advisory Committee was folded into the policy and purpose of the Juneau Commission on Sustainability. Resolution 2401am also repealed Resolution 2376 relating to the Juneau Energy Advisory committee.

Composition

Membership

The Commission is comprised of nine members appointed by the Assembly, plus one member of the Assembly and one member of the Planning Commission. Commission membership reflects environmental, social, economic, and governmental perspectives unified by the common interest of sustainability. Current members are:

Member	Employment Affiliation
Chair Sandy Boyce	United States Forest Service
Bob Doll	Assemblymember
Nancy Waterman	Planning Commission
Beth McKibben	CBJ Staff Liason
Bob Bellagh	United States Coast Guard
Eva Bornstein	Juneau Economic Development Council
Alida Bus	Alaska State Legislature
Catherine Fritz	Juneau International Airport
Sarah Lewis	City & Borough of Juneau
Sean Lynch	Alaska Court System
Rick Wolk	University of Alaska & Rosewood LLC
Gayle Wood	Alaska Electric Light & Power Co.

Persons who previously served on the Commission since its inception are:
Sally Schlichting, Jonathan Kamler, Dave Hanna, Carol Anderson, Dan Miller (Planning Commission liaison), Maria Gladizieski (CBJ staff liaison).

Organization and Subcommittees

The Commission holds an annual all-day retreat to identify goals and strategies for the year. Out of each retreat, Committees have emerged to take on the tasks identified. The Commission meet once a month and currently has the following subcommittees that meet periodically throughout each month:

- Energy/Greenhouse Gas
- Public Education & Outreach
- Food Security

Past committees have included: Energy, Public Info/Education, Solid Waste, Built Environment, City Operations, and Transportation. During the second year, we narrowed our focus to the current organization.

Accomplishments

Juneau Farmers Market

In August of 2008, the Commission co-hosted the first annual Juneau Farmers Market at the Juneau Arts and Culture Center. In 2009, the event is scheduled for August 29th. The Commission partners with the University of Alaska Fairbanks Cooperative Extension Service and the Juneau Arts & Humanities Council to offer a sales venue for commercial and individual vendors involved in local food production. Non-profit participants sell produce and/or baked goods, jams & jellies that contain locally grown or harvested ingredients. Commercial vendors have booths for local food production and gardening-related businesses. There are also information and demonstration booths and mini-seminars on a variety of topics; how to dress deer and other game, how to grow garlic, and how to make cheese were among the presentations at the 2008 event. Participants included Alaska Department of Fish & Game, Taku River Reds, Glacier Gardens, Sprout About, and individuals.

Federal Stimulus Energy Efficiency Grant

The City & Borough of Juneau qualified for \$141,300 under the Energy Efficiency and Conservation Block Grant (EECBG) program under the American Recovery and Reinvestment Act of 2009 (federal stimulus package). In April of 2009, the Commission made recommendations to the CBJ City Manager for potential uses for the EECBG funds. These priority projects were selected based on recommendations from CBJ department heads, their ability to create jobs, save energy, reduce greenhouse gases, install renewable energy (not applicable in this case), and leverage funds. The Commission also recommended that CBJ conduct energy audits of major buildings in order to be positioned for potential future grant funding opportunities.

The top three projects nominated by the Commission for the grant, in priority order, were:

- Roof and upper window replacement for the Juneau Arts & Culture Center
- Last Chance Basin Variable Speed Well Pumps

- GSHP's at Existing Buildings

Greenhouse Gas Emissions Inventory and Reduction Recommendation

In March of 2007, the CBJ passed resolution 2397 (b) and joined the Cities for Climate Protection Campaign, a global movement to advance local sustainability and climate protection efforts. The greenhouse gas emission inventory was completed in March of 2009 and is the first step in a process designed to reduce emissions. According to the report, Juneau released approximately 441,000 tonnes of equivalent carbon dioxide gases (CO₂e) in the 2007 baseline year. The Commission has prepared a recommendation for emissions reduction targets for presentation to the CBJ Assembly in June of 2009.

Reenergize - Avalanche

In response to the April, 2008 avalanche that separated Juneau from the Snettisham hydroelectric dam, the Commission organized and held a community-wide event to assist Juneau citizens in learning how to quickly reduce their energy consumption... and maintain a lower level of energy use into the future. Within three weeks after the avalanche, the Commission organized eight workshops (from conserving energy in the kitchen to generating your own electricity), four community forums (about AEL&P, the avalanche, community and government activities, and energy conservation topics), and an information market of 31 local businesses and non-profit organizations. The event was held at the Mendenhall Mall and was very well attended.

Earth Day

The Commission participated in the Earth Day celebration at the Mendenhall Glacier Visitor Center in April 2008 and 2009. Attended by local organizations and the public, this event is a celebration of nationally recognized "Earth Day. It's a chance for local organizations to gain publicity while increasing awareness about the environment and human impacts on the earth. The Commission's table generates awareness about the Commission's projects and mission, promotes energy conservation principles, provides information about the annual Farmers Market, and hosts a children's seed planting activity (thanks to donations from businesses Home Depot and Rainbow Foods for materials for the activity).

Web Site

The Commission worked closely with the CBJ Clerk's office to determine how to best set up a community web site for relaying information, events, and activities related to sustainability in Juneau. It was decided that a non-CBJ blog would be the best forum for this. In March 2008, the Commission's website was launched: www.sustainablejuneau.blogspot.com. It was designed and set up by volunteers and is maintained by the Commission's Outreach & Public Information Committee.

UAS Community Day

The Commission participated in UAS community day twice, in May of 2009 and in 2008. A family day on campus, this event is an annual community celebration, featuring local organizations. Members of the public can register for camp, find volunteer opportunities, and enjoy food, music and activities. The Commission's table generates awareness about the Commission's projects and mission, and promotes the Farmers Market with a poster and fliers. The activity offered for the public is planting seed starters, encouraging people to plant early so

they'll have a harvest come time for the Farmers Market in late August.

Comprehensive Plan

From approximately July 2007 until February 2008, the Commission worked extensively on drafting and editing two chapters of the CBJ Comprehensive Plan, "Sustainability", and "Energy" and testified before the Planning Commission. While the final draft did not incorporate all of the recommended community sustainability goals, this work became the basis for much of the Commission's focus and led to subsequent work such as the Greenhouse Gas Inventory.

CBJ Greening Operations

The Commission stimulated the formation of the Green City Committee, comprised of CBJ staff and focused on improving the sustainability of local government operations. The group is comprised of CBJ staff from several departments and meets monthly. The Green City Committee is currently drafting a Green City handbook for all employees and is working with the City Manager to draft an ordinance to require all new City buildings and major remodels to meet Leadership in Energy and Environmental Design (LEED) standards. They are also exploring other sustainability efforts such as broader recycling efforts, carpooling, and purchasing that considers the environment and energy use. A member of the Commission serves as a liaison to this Committee.

CIP Capital Projects Reviews

The Commission has provided review and public comment on several the CBJ CIP projects, including the Downtown Parking Garage and Transit Center and the use of geothermal heat pumps for the Dimond Swimming Pool and JNU Airport Terminal Renovation. The JCOS has advocated for energy conservation and greenhouse gas reduction to be analyzed and included in all applicable CBJ capital projects.

Transit Plan

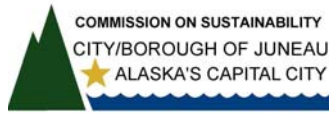
The Commission offered its endorsement of the June 2008 CBJ Transit Development Plan and encouraged its funding by the Assembly.

Direction

The Commission will focus its attention during the coming year (2009-2010) on these activities:

1. Energy Efficiency and Conservation Strategy (EECS). The EECS is a document required by the US Department of Energy as a condition of having received an Energy Efficiency and Conservation Community Block Grant (EECBG) under the American Recovery and Reinvestment Act (ARRA). The Commission will offer assistance to the City Manager in developing this document and then promote the strategy once developed.
2. Climate Action Plan (CAP). The preparation of a Climate Action Plan is the third step in the ICLEI Five Milestone Process. It describes the methods that the community will use to achieve the greenhouse gas emission reductions adopted by the Assembly. The Commission will serve in any capacity assigned to it by the Assembly in the preparation of the CAP.
3. Farmers Market. The Commission will continue to co-sponsor the Farmers Market and encourage increased citizen participation.

MEETING HANDOUT #2:



Juneau Commission on Sustainability 2010 Goals for Public Outreach Committee

1. Increase visibility of the JCOS
 - Update hand out materials
 - Participate in annual community events: Earth Day (April 18), Spring Garden Festival (early May), Farmers Market (late August)
 - Participate in special (typically, one-time) community events that are consistent with JCOS Mission (eg. Fall Energy forum)
 - Develop a static display for public venue (library, mall, etc)
 - Update web site, and link blogspot site to other organizations' websites

2. Broaden and Deepen community understanding of JCOS Mission
 - Write articles for local print media: Goal of at least 2 articles (one for Capital City Weekly; one for Juneau Empire), independent of events, to address relevant sustainability issues.
 - Participate in radio media: Attend at least 2 radio programs during the year, independent of promoting events, to speak of relevant sustainability issues.

3. Maintain active participation in CBJ policy and ordinance development
 - Testify to Assembly and Planning Commission at relevant opportunities
 - Support discussions and awareness of the need for improved energy code, green ordinances, etc.

From: Beth McKibben
Sent: Wednesday, January 27, 2010 2:19 PM
To: Kim Kiefer
Cc: Dale Pernula
Subject: sustainability funding?

Hi Kim.

At the last JCOS meeting we talked a bit about money. No one is clear on what is out there and available -so I was asked to do some digging.

Dale suggested that you would be the best person to start with.

After that meeting I left w/the impression there may be as many as 3 separate funds that are "sustainability" or "energy conservation" related.

Could you help me by explaining what funds these are, where they come from, and how they can be used? Thanks!

Beth McKibben
Senior Planner, CDD
City & Borough of Juneau

From: Kim Kiefer
Sent: Wednesday, February 10, 2010 8:17 AM
To: Beth McKibben
Subject: RE: sustainability funding?

Hi Beth,

Ok, I think I have it figured out. There are indeed three accounts:

Sustainability Improvements- to be used for Climate Action Plan \$75,000

Manager's Energy Efficiency Projects- these funds are to be used for projects that will provide an approximately 7 year payback, additional funds are being added this year in the CIP budget.
\$201,163

Energy Efficiency Improvements – this account has been the account where we have funded projects such as the greenhouse gas project and farmers market. \$37,571

Please let me know if you need more information and I'll try to get it to you before your meeting.

Thanks
Kim