

AIRPORT BOARD  
AGENDA  
6:00 P.M., TUESDAY, FEBRUARY 13, 2018  
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of January 9, 2018
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS

A. **Terminal Project Reimbursement.** General Services Administration (GSA), the government contracting agency for the Transportation Security Administration (TSA), is processing a lump-sum reimbursement to the Airport in the amount of \$30,000 for the build-out of their new TSA breakroom. When the funds are received, it will need to be appropriated back into the Terminal Rehab Capital Improvement Program (CIP), which forward-funded the build-out.

**Board Motion:** *“Approve appropriation of the \$30,000 payment from General Services Administration for the Transportation Security Administration breakroom build-out, to reimburse the Terminal Rehab Capital Improvement Program account.”*

**B. Airport Manager’s Report:**

- 1. FAA Annual Certification Inspection. The Airport hosted FAA (Federal Aviation Administration) Certification Inspector Randy Kuehler on January 29-31. The inspection went very well with deficiency corrections made ‘on the spot’, allowing for a close-out on the inspection. A special thanks to Marc Cheatham who headed up the compliance/administration end for an outstanding lead on this inspection; Scott Rinkenberger for the airfield/operation side, and Tyler Adams on the Wildlife Hazard Management Program. The FAA is always impressed by JNU’s professionalism, its high safety standards and the innovative ideas.
- 2. Airport Architect/Engineer Positions. The Airport has been out for continuous recruitment for the Airport Architect for several years, and for the Airport Engineer (full time) since December. The Airport was advised by the City Human Resources department that it can retain Catherine Fritz as a regular full-time employee for the Architect position. The Airport may cast a wider net and look at contracting out for a Professional Services Consulting contract for the Engineer position. Staff is working

diligently on rectifying the Engineer vacancy since it is critical to the Airport's Capital Improvement Program.

3. Airport Update to Assembly (Presentation). The Airport is scheduled to give a department update to the Assembly on March 7, 2018. The meeting is scheduled to start at 5:30 p.m. This is an overall update to brief the Assembly on what the Airport is working on.

4. Transportation Security Administration PreCheck. The Airport is working with the airlines and TSA to move TSA PreCheck forward. However, there may be delays in implementation.

5. Airport Engineer Report (Attachment #1)

6. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee**

B. **Operations Committee**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., March 13, 2018, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN

XVII. TOUR OF NEW SNOW REMOVAL EQUIPMENT BUILDING (SREB)