

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, NOVEMBER 14, 2017
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of October 10, 2017

IV. APPROVAL OF AGENDA

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. UNFINISHED BUSINESS

A. **Terminal Renovations** (Attachment #1). The Airport has been meeting/discussing renovation concepts with the current Part 135 operators and looking to put together a plan to get the most out of our funding. Terminals have a lot of restrictions for federal funding and eligibility, hence local funding is the major funding source. FAA will not pay for leased areas and terminals are low on the priority funding (and no Discretionary funds for small category airports or larger). Based on the discussions, Airport staff has a different concept than originally planned which leases land to tenants to develop (much like the State airports). Attachment #1 outlines this concept and requests Board concurrence on pursuing this concept.

B. **Northwest (NW) Tenants Water/Sewer Utilities Development Update**. At the September 29, 2017, Airport Board Operations Committee meeting, and as briefed at the October 10, 2017, Airport Board meeting, staff was asked to survey the 12 current tenants in the NW development area of the airport to see if they would be interested in paying for water/sewer utility development while the airport was developing the adjacent area for the Snow Removal Equipment Facility. The cost for the tenants was estimated to be \$422,145 (or \$14,556 per tenant; 12 current and 17 future). Tenants were told it needed to be unanimous. At this time the Airport has received three responses; two of which replied '*No, I am not interested*', which means that the project needs to proceed without the added alternate of this utility extension to private hangars. The plan is that the Airport will still install the pipe under the taxiway/road (north/south) so it is in place before paving occurs. This means that in the future, if tenants want to install water/sewer to the Block I hangars, it would not require the additional work of tearing up the taxiway/road, pipe installation and repaving.

VII. NEW BUSINESS

A. **Snow Removal Equipment Building (SREB) Phase 1b Supplemental Agreement** (Attachment #2). As the Snow Removal Equipment Building (SREB) Phase 1a nears substantial completion, the Airport is looking at other non-FAA eligible funding components of the facility. The Airport has some funds remaining from the State

Legislative Grant and local sales tax that could fund two of the maintenance bays. The Airport believes the most efficient and cost effective approach to fund this work is through a Supplemental Agreement with the current SREB contractor, F&W Construction. The Airport has prepared a narrative and Public Interest Finding (Attachment #2). Staff recommends that a Supplement Agreement with F&W Construction for the Snow Removal Equipment Building Phase 1b be approved and forwarded to the City & Borough of Juneau (CBJ) Public Works & Facilities and the CBJ Assembly.

Board Motion:

“Approval of the Public Interest Finding, and a Supplemental Agreement with F&W Construction for Juneau International Airport’s Snow Removal Equipment Building Phase 1b, and forward to the Assembly Public Works & Facilities Committee and CBJ Assembly for final approval.”

B. Airport Manager’s Report:

1. Airport Assembly Liaison. In October, the Mayor assigned Assembly members to various Boards and Committees. Mary Becker has been assigned as the Assembly liaison to the Airport. Airport Manager met with Mrs. Becker on October 30 to give a broad overview of the Airport operations and projects, as well as a tour of the airfield. The Airport looks forward to working with Mrs. Becker and thanks Loren Jones for his years of work as the Assembly liaison. Mrs. Becker will not be available to attend the November Airport Board meeting due to Alaska Municipal League conference the week of November 13.
2. Airport Engineer Position. Ken Nichols, Airport Engineer, has notified us that he will be assuming the Airport Engineer position at Paine Field in Everett, Washington, starting January 8. While he will be full-time at Paine Field, Mr. Nichols has agreed to continue with the Airport on a part-time basis. This is especially helpful while we recruit and for consistency/knowledge of our Airport Capital Improvement Program (CIP).
3. Airport Engineer Report (Attachment #3)
4. Airport Architect Report (Attachment #4)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., December 12, 2017, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN