

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, JANUARY 10, 2017
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of December 13, 2016
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. COMMITTEE APPOINTMENTS
- VII. UNFINISHED BUSINESS
 - A. **Economic Impact Study** (Attachment #1). During the Airport Sustainability Master Plan process, there are economic components that are looked at for planning purposes. A full Economic Impact Study is not included as a part of the Master Plan process, but it was the perfect chance to update our 2000 Economic Impact Study at a reduced cost (\$8,500). In July 2015, the Board gave approval for Sheinberg Associates to proceed with a new Economic Study. Staff reviewed the information and the Economic Impact Study is now complete. A copy of the summary is attached. The in-depth study is available on the web at http://www.juneau.org/airport/projects/documents/JNUEconomicImpact_July_2016.pdf. A flyer is also available at http://www.juneau.org/airport/projects/documents/11_17_FLYER_JNU_Economic_Impact_Final.pdf.
- VIII. NEW BUSINESS
 - A. **CIP Budget Transfer**. At the September 2016 meeting, the Board approved a transfer of \$412,250 from Fund Balance to the Runway Safety Area (RSA) IIB project for the local match (\$111,125), construction contingency (\$190,000), and to temporarily cover the Alaska Department of Transportation (ADOT) match portion (\$111,125). Now that the ADOT match grant has been awarded and appropriated, staff requests approval to transfer \$111,125 back to Fund Balance. As discussed at the meeting, staff will pursue reimbursement of Local Match and contingency funds through Passenger Facility Charge (PFC) #9.

Board Motion: *“Transfer \$111,125 from RSA IIB CIP to Fund Balance.”*
 - B. **Airport Manager’s Report:**
 - 1. FAA Certification Inspection Week. FAA Certification Inspector Matt Stearns will be in Juneau starting January 10, 2017, for our annual certification/inspection. As always, we welcome Mr. Stearns and appreciate the guidance he offers in airport safety.

2. FAA Airport's Division Visit. On December 19, staff from the FAA Airports Division – Alaska Region were in Juneau and met with JNU Airport staff. The FAA complimented JNU Airport on their Airport Capital Improvement Plan (CIP) and being on top of projects and the long-term plan. Of note, all airport projects must undergo some level of environmental review. However, it was brought to our attention that even leased lands for hangars, fencing, aprons, etc. must undergo environmental review with the FAA. This piece of the process will have to be added to leasing/project oversight for all future construction (of any kind).

3. Lot/Block Hangar Designation Signage. As requested at the November 2016 Airport Board meeting (and Operations Committee meeting), staff is still gathering information and costs for hangar identification signage (for emergency purposes). We hope to have this at the February Board meeting with some options for the Board's consideration.

4. Katie Kachel, DC Lobbyist. Katie Kachel will be in town January 18-19 to meet with City Departments and be in Juneau for the Legislative Reception. The Airport is scheduled to meet with Ms. Kachel upon her arrival on January 18. As always, Ms. Kachel is a wealth of knowledge on the federal level.

5. Legislative Reception. The 2017 Annual Legislative Reception will be held on Wednesday, January 18, 2017, from 5:00 – 6:30 p.m. in Centennial Hall. I will draft up a summary sheet of Airport items for Board members to have on hand as talking points, with the main talking point being the State DOT match for Airport Improvement Projects.

6. Scott Rinkenberger and Airfield Crew Kudos. Over the past month and a half (especially over the holidays), Scott and his staff have put in some long hours, seven days/week keeping the runway open. It is not just the snow events that cause havoc. Our worst situations come from a prolonged period of cold temperatures followed by an abrupt rain storm. The surface refreezes from the ground up causing water over ice conditions. The Airfield crew did a tremendous job of keeping on top of these most recent events.

7. Honsinger Pond Update. The Honsinger Pond area is before the Planning Commission on January 24, 2017, for re-zone. The Airport has submitted comments for this item.

8. Airport Engineer Report (Attachment #2)

9. Airport Architect Report (Attachment #3)

IX. CORRESPONDENCE:

- X. COMMITTEE REPORTS
 - A. **Finance Committee:**
 - B. **Operations Committee:**
- XI. ASSEMBLY LIAISON
- XII. PUBLIC COMMENTS
- XIII. BOARD MEMBER COMMENTS
- XIV. ANNOUNCEMENTS
- XV. TIME AND PLACE OF NEXT MEETING:
 - A. Airport Board, 6:00 p.m., February 14, 2017, Alaska Room
- XVI. EXECUTIVE SESSION: Airport Manager Semi-Annual Evaluation – Board Motion:
That the Airport Board enter into executive session to discuss the Airport Manager’s semi-annual evaluation. This is a subject that could tend to prejudice the reputation and character of the Airport Manager.
- XVII. ADJOURN