

AIRPORT BOARD  
AGENDA  
6:00 P.M., TUESDAY, AUGUST 9, 2016  
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:  
A. Regular Monthly Meeting of July 7, 2016  
B. Special Meeting of July 28, 2016

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. ELECTION OF OFFICERS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. **Aircraft Rescue and Fire Fighting (ARFF) Building Modification State Matching Grant.** Staff has submitted a request for Alaska Department of Transportation (ADOT) match in the amount \$73,344 for the recently appropriated Aircraft Rescue and Fire Fighting (ARFF) Building Modification Airport Improvement Project (AIP) grant. This grant is anticipated within the next couple weeks and will be forwarded to the Assembly for appropriation.

**Board Motion:** *“Approve the appropriation of a State of Alaska Department of Transportation grant in the amount \$73,344 to the Aircraft Rescue and Fire Fighting Building Modification Capital Improvement Project #E16-146 and forward on to the Assembly for final appropriation.”*

B. **Airport Snow Removal Equipment Building (SREB) Phase 1A State Matching Grant.** Staff has submitted a request for ADOT match in the amount \$479,427 for the recently awarded Snow Removal Equipment Building (SREB) Phase 1A AIP grant. This grant is anticipated within the next couple weeks and will be forwarded to the Assembly for appropriation.

**Board Motion:** *“Approve the appropriation of a State of Alaska Department of Transportation grant in the amount \$479,427 to the Snow Removal Equipment Building Phase 1A Capital Improvement Project #BE16-254 and forward on to the Assembly for final appropriation.”*

**C. Air Cargo Hardstand Bid Review.** (Addendum of bid summary to be handed out at meeting.) Construction bids for the Air Cargo Hardstand project (contract BE 17-035) are currently scheduled to open on August 5, 2016, at 2:00 p.m. The protest period will extend to the close of business on August 8, 2016. The Airport Board will be asked to recommend that the construction contract be awarded to the lowest responsive and responsible bidder, pending no protest action and verification of all contract documentation. The funding for this project was already appropriated through Passenger Facility Charge (PFC) #7. Summary of bids and proposed motion will be presented at the meeting. The construction is expected to be completed by this fall.

**D. Food and Drug Administration - Department of Health and Human Services (FDA-HHS) Inspection of Lavatory Dump Station.** The Airport had a surprise inspection of the Airport lavatory dump station ('biffy' dump) by the FDA on Friday August 5. The inspection revealed five code violations including: a cracked concrete pad at the site, no wash down hose, no hand wash station, no caps for the waste hose and paper/dump debris at site. The last two items are being remedied immediately, but the other violations have forced us to close down the site for lavatory waste dumping. Providers (Aero Services/Coastal) will have to find another dump site until the Airport brings the site up to code or relocates the dump site. This affects commercial interstate aircraft lavatory waste (Alaska Airlines, Delta Air Lines/transient jets). The Airport is looking at the costs to bring the site up to code or relocating it to a different area on the airport. We hope to have more information at the Board meeting.

**E. Airport Manager's Report:**

1. CBJ Draft Juneau Community Energy Plan. The Juneau Commission on Sustainability, along with their consultant Stantec, has released a draft Community Energy Plan and seeks feedback to the draft plan. There is both a plan and executive summary. The Airport will be reviewing the plan for integration of the Airport Sustainability Master Plan. Feedback is requested by September 2, 2016. The plan can be found at: [http://www.juneau.org/sustainability/energy\\_plan.php](http://www.juneau.org/sustainability/energy_plan.php)
2. Union Negotiations. The Airport has been involved with the negotiations between the City and Marine Engineers Beneficial Association (MEBA) Union for the past several months. A tentative 3-year agreement has been reached. The details of the agreement will be disseminated once it has been ratified.
3. Airport Live "Wheels Rolling" Emergency Drill. The Airport will hold their triennial live disaster drill on September 17, 2016. The drill is expected to commence at 10:00 a.m. and will test the response of the Aircraft Rescue and Fire Fighting (ARFF) department as well as Airport staff, airport tenants and other response agencies. Per Federal Aviation Administration (FAA) regulation, the drill must test for the largest regularly scheduled passenger aircraft. The Airport welcomes volunteers for all facets including: victims, family members, media, set-up, clean-up, etc. Please contact Scott Rinkenberger if you are able to assist. The next planning meeting for this event is scheduled for Thursday, August 11, 2016, at 1:30 p.m. in the Alaska Room.

4. Eagle Perches In-Use. The eagle perches installed by USDA Wildlife Services and Airfield crew are seeing use. This is an effort in *habitat modification* to offer eagles alternative perching sites away from the runway safety areas and runway approaches.



5. Airfield Projects.



HazMat Spill Response Trailer



HazMat Spill Response Trailer



Jordan Creek Debris



...Jordan Creek drugs/paraphernalia

Staff has updated CBJ Community Development Department on the issues in the Jordan Creek corridor. Airfield crew continues to clean-up the creek and area.

6. Preliminary 2015 Enplanements. Calendar year 2015 preliminary enplanements for Juneau are at 403,538, which are up from 375,828 in 2014. The 2015 numbers put us in line with where we were in 2007 (403,825).
  7. Airport Engineer Report (Attachment #1)
  8. Airport Architect Report (Attachment #2)
- IX. CORRESPONDENCE:
- X. COMMITTEE REPORTS
- A. **Finance Committee:**
  - B. **Operations Committee:** To Be Determined (possibly week of August 8, 2016)
- XI. ASSEMBLY LIAISON
- XII. PUBLIC COMMENTS
- XIII. BOARD MEMBER COMMENTS
- XIV. ANNOUNCEMENTS
- XV. TIME AND PLACE OF NEXT MEETING: Airport Board, 6:00 p.m., **September 6, 2016**, Alaska Room
- XVI. EXECUTIVE SESSION
- XVII. ADJOURN