

MINUTES
AQUATIC BOARD
Wednesday, April 27, 2016
City & Borough of Juneau – Room 224 – 4:00 pm

- A. **Call to Order at 4:03pm** by Chair M. Mertz
- B. **Members Present:** Ritchie Dorrier(phone), Tom Rutecki, Joe Parrish, Pat Watt, Beth Weldon, Greg Williams, Max Mertz
Members Absent: None
Liaisons Present: Phil Loseby - Juneau School District, Debbie White – CBJ Assembly
Staff Present: Julie Jackson- Aquatics Manager, Kirk Duncan - Director of Parks & Recreation
Guests Present: None
- C. **Agenda Changes** – None
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes:**
- March 22, 2016
- With no changes P. Watt motions to approve, **Approved.***
- F. **Director’s Report** –Kirk Duncan
- New Pass Sales/Revenue to date – through period 9, revenue is up 9% YTD. Since January, revenue is up 25%.
 - Radio Marketing Plan – Currently \$16,000 is allocated for advertising. Looking to identify funds to increase amount to boost awareness by advertising with KINY & Public Radio.
 - Use of Delta Airlines funding for ABP – Funds are held by Juneau Community Foundation. No specified use identified.
 - DPAC Food Service – exploring options, start small and transition to expand as successes. Electrical to be installed to support necessary equipment.
 - Gaguine Foundation (addition to agenda) – Discussion on financial barriers, social barriers and accessibility/transportation to facilities.
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- G. Non Agenda items
- P&R Master Plan Update – Briefing on purpose and initial steps of process. This will be an 18 month process working with stakeholders and the community. Discussion followed.
 - M. Mertz requested K. Duncan’s feedback on the dual-role held by Mr. Duncan. Discussion followed.
- H. **Unfinished Business – Julie Jackson**
- Review & Updated Punch List - M. Mertz
This was a placeholder for the operations committee to be held in May. No discussion.
- I. **New Business** – None
- J. **Committee Reports:**

- **Board Development/Governance** – P. Watt – Will attach fee/rate policy to document and to K. Duncan, M. Mertz & J. Jackson.
 - Non-Agenda discussion items – Aquatics Board member terms ending in June: G. Williams, R. Dorrier and T. Rutecki.
- **Operations Committee** – M. Mertz
 - GSC Masters Update – R. Dorrier appointed to chair a sub-committee to work with GSC Masters. Meeting scheduled for Friday, April 27. Update to be provided next meeting.

Next Operations Committee of the Whole will meet May 18th – 4pm at Mendenhall Valley Library

K. Board Comments

- L. J. Parrish – Suggested potentials of working with AmeriCorp volunteers
- P. Watt – Thrilled to see Etrak up and running!
- G. Williams – Successfully in the Etrak System!
- M. Mertz – Shared experience and information specific to biometric encoding systems.
- R. Dorrier, P. Loseby, T. Rutecki, B. Weldon, D. White – None

M. With no additional business before the board, M. Mertz adjourned at 5:54pm.

Proposed Next Operations (proposed) Committee Meetings: 3rd Tuesday of each month at 4:00pm at DPAC/Valley Location:

5/18/16	Valley Library	6/14/16	DPAC
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Proposed Next Standard Board Meetings: 4th Tuesday of each month at 4:00pm at City Hall/Downtown Location:

5/24/16	CBJ City Hall – room 224	5/21/16	CBJ City Hall – room 224
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Minutes respectfully submitted by J. Jackson on 5/24/2016