

**MINUTES**  
**AQUATIC BOARD**  
**Tuesday, February 16, 2016**  
**City & Borough of Juneau – Room 224 – 4:00 pm**

- A. **Call to Order at 4:00pm** by Chair M. Mertz
- B. **Members Present:** Ritchie Dorrier, Tom Rutecki, Joe Parrish, Pat Watt, Beth Weldon, Greg Williams, Max Mertz  
**Members Absent:** None  
**Liaisons Present:** Phil Loesby - Juneau School District, Debbie White – CBJ Assembly  
**Staff Present:** Julie Jackson- Aquatics Manager, Kirk Duncan - Director of Parks & Recreation, Rorie Watt – Director of Public Works  
**Guests Present:** Mark Mickelson – Cancer Connection
- C. **Agenda Changes** – None
- D. **Public Participation on Non-Agenda Items** –  
Mark Mickelson of Cancer Connection requesting building a relationship between Cancer Connection organization and Aquatics to increase incentive for increased use of pools by survivors and to promote the health benefits of aquatic facilities.  
***Aquatic Board discussed briefly and requests the Aquatics Manager to follow-up with Mark and report back to Aquatic Board at the March meeting.***
- E. **Approval of Minutes:**
- December 14, 2015 –  
**K. Duncan** requests edit under Section I: Committee Reports, sub-section C. Marketing reads:  
“K. Duncan – going forward, anyone seeking a “disabled” rate will receive same rate as”  
Addition to end of line: “the senior/youth rate.”  
With changes B. Weldon motions to approve, **Approved.**
- F. **Director’s Report** – Rorie Watt/Julie Jackson/Kirk Duncan
- **Use of Remaining Pool bond Funds to pave DPAC Parking Lot and construct Dimond Park CBJ Sign – Rorie Watt.** R. Watt discussed Capital Project funding and planning and provided history of remaining project funds from DPAC. He fielded board questions regarding how monies could be used, restrictions, re-allocation potentials, who has authority over monies etc. Board discussion regarding Dimond Park area sign and paving of DPAC parking lot cost and logistics. Talk regarding including paving of parking lot in with other paving projects.
  - **Non-Agenda topics which came up:** M. Mertz inquired further on deferred maintenance at AGB and CIP projects. R. Watt CIP is two things, request for “this year” and “6-year”. 6-year is real as well as aspirational projects. ***The Aquatics Board would like to be involved in the CIP process from the onset.*** Efficiency on the ground source heat pumps at DPAC – is there a way to evaluate efficiency? Discussion. K. Duncan will reach out to Doug Murray to see if he could evaluate efficiency.
  - **New Pass Sales to Date – K. Duncan** –  
To Date... \$55K in sales in FY15, \$135K in sales in FY16 – up 147% over FY15. \$46K is annual passes, up 61% over FY15. **T. Rutecki** – recommends Marketing Committee to have a statement regarding how passes benefit Community and subsidize childrens use. **G. Williams** adding to Marketing agenda.
  - **Budget Preparation - K. Duncan -**

Presented FY16 Projected budget and FY17 proposed budget for board to adopt. FY18 #s approximate 10% increase from FY17. Board questions and discussion regarding cost recovery, general fund support, and full cost allocation/building maintenance costs. M. Mertz highlighted reduction in General Fund support moving. Staff will be managing personnel expense budget to revenue budget on a bi-weekly basis. R. Dorrier moved to adopt FY17 budget. Board discussion. **Approved.**

- K. Duncan – stated 40 people in line at approximately 2-2:10pm and no one waited more than 5 minutes
- P.Watt – requested updates on Hot Tub and point of sale. Hot Tub should be up tomorrow per. J.Jackson. Point of Sale pushed back to April per K. Duncan.

#### G. Unfinished Business – None

#### H. New Business – none

#### I. Committee Reports:

a. **Governance** – P. Watt - has not met since last meeting.

○ **Annual Report Preparation**

- Would like a deadline for annual report draft to board. Board discussion. May 1<sup>st</sup> to have draft report.
- Request members to send Pat thoughts to compile and she will come up with a draft. Submittals to be in April.

***Governance Committee will meet next: TBD.***

b. **Finance** – M. Mertz –

- Covered most of Finance committee items in Directors Report

***Finance Committee will meet next: TBD***

c. **Marketing** – G. Williams - Last met at 4pm on Wed, Dec. 9<sup>th</sup>, 2015 – DPAC

- Discussions of overall purpose
- Discussed programming
- Requesting background information/#s from user groups/GSC – M. Mertz provided Scott Griffith's email to Greg.

***Next Marketing Committee meeting scheduled November 17<sup>th</sup> – 4pm at Dimond Park Aquatic Center***

#### J. Board Comments

K. T. Rutecki, R. Dorrier, G. Williams, , B. Weldon – None

L. J. Parrish – Appreciates the work everyone has put in and feels like we are heading in the right direction.

D. White – “You guys are a lot of fun.”

P. Watt- “This board is getting a lot of credit for the work of staff.” Passed along kudos to staff and commented on board to continue to meet its goals.

Phil Loesby – Has JSD #s for Greg. Commented on JSD budget and the Learn to Swim Program is a mandatory part of the budget with no change.

M. Mertz – Started discussion to combine all committee meetings into a working committee on a regularly scheduled basis (potentially a week prior to monthly meeting). Max shared with the board he has his Pool Pass and isn't necessarily pressuring the rest of the board, but did want to say passes are a good and inexpensive thing to have and use.

**M. With no additional business before the board, M. Mertz adjourned at 6:45pm.**

Proposed Next Operations (proposed) Committee Meetings: 3<sup>rd</sup> Tuesday of each month at 4:00pm at DPAC/Valley Location:

3/15/16	DPAC/Valley Library – room/time to be confirmed.
4/19/16	CBJ City Hall

Proposed Next Standard Board Meetings: 4<sup>th</sup> Tuesday of each month at 4:00pm at City Hall/Downtown Location:

3/22/16	CBJ City Hall – <i>Room/time to be confirmed</i>
4/26/16	CBJ City Hall

Minutes respectfully submitted by J. Jackson on 3/22/2016