

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, APRIL 8, 2015
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of March 11, 2015

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. Federal Aviation Administration (FAA) Reimbursement for Vehicles Purchased During Runway Safety Area (RSA) Project. At the October 8, 2014, Airport Board meeting, staff briefed the Board on an FAA grant audit which revealed non-allowable expenses for vehicles. FAA Alaska Region has demanded repayment of \$107,935.20 for four vehicles that were bought during the Runway Safety Area (RSA) project. Three vehicles were provided to PND in their Contract Administration contract, and one was for the Safety Officer position, which was created for the project. Staff originally had FAA authorization for the vehicles because they were calculated to cost less than renting over several years, but FAA is now adhering to the prohibition against vehicle purchases in the Airport Improvement Program (AIP) Handbook. Staff discussed alternatives to the repayment, including depreciation in place of the purchase cost. Staff is working CBJ Controllers office to collect the depreciated value of the vehicles for the use of the vehicles on the RSA and Runway Rehab Project. The expense of the vehicles will have to be expensed through the Airport Maintenance and Operations Budget and a respective credit (revenue) for the depreciated value through the Airport M & O budget. State matching funds of \$2,840.40 will also be repaid. Staff will work with Controllers office for the credit of depreciated value.

Board Motion: *“Board approves reimbursement and de-appropriation (from the RSA CIP) of \$107,935.20 to the FAA, and \$2,840.40 to the State for disallowable vehicle purchases, and to expense and credit the depreciated value of vehicles to the Airport Maintenance and Operations Budget (in FY15 and FY16).”*

VII. NEW BUSINESS

A. Airport Manager’s Report:

1. Food/Beverage Concession Construction Expansion. The bids for the food/beverage concession construction are due April 7. We hope to have more information at the time of the Board meeting including bid award, company and bid amount.

2. Assembly Finance Budget Presentation. The Airport is scheduled to present its operating budget for FY16 to the Assembly Finance Committee on Wednesday, April 15. The meeting begins at 5:30 pm in the Assembly Chambers.

3. Snow Removal Equipment Facility (SREF) Relocation Repayment (Attachment #1). At the February 11, 2015, Airport Board meeting, the Board approved the FAA's \$1.8 million determination of AIP funds reimbursement for the relocation of the SREF to the northwest site. The attached letter from the FAA details the timing of the reimbursement with the Airport Layout Plan (ALP) update; either during the Master Plan submittal or the 2016 SREF grant application; whichever comes first. This is consistent with the Airport's CIP/request.

4. Airport Engineer Report (Attachment #2)

5. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., May 13, 2015, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN