

AIRPORT BOARD  
AGENDA  
6:00 P.M., WEDNESDAY, MARCH 11, 2015  
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of February 11, 2015

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **Terminal Food and Beverage Expansion (update)** (Attachment # 1). At the January Airport Board meeting, the Board approved a three-part remodel of the terminal food/beverage concession which subsequently impacts Alaska Airlines administrative offices and the smaller Juneau meeting room. The new Alaska Airlines offices are nearing completion (relocated in the Juneau meeting room) and they will start moving in approximately March 11. This portion of the budget is on track. As design packets for the food/beverage concession portion moved forward, some unpredicted costs surfaced; in particular with the heat pumps. Attachment #1 details the updated cost estimates and outlines three options for the Board to consider prior to moving forward. Further discussion at the meeting.

The options include:

1. Proceed with the current project and increase the project funding by \$124,000.
2. Reduce the scope of the project to meet previously approved budget, but this redesign would push the project out through August 2015. This would reduce the concession remodel to bar area only and eliminate the prep kitchen.
3. Reduce the scope of project to meet the previous approved budget and redesign the project to give additive alternates which would then come back before the Board for action prior to bidding. This would extend the project into September and potential design cost increases.

VII. NEW BUSINESS

A. **Runway Rehabilitation Grant Amendment.** Staff has requested an amendment to the Runway Rehabilitation construction grant, AIP60, for ten construction change orders (CCOs), a materials testing contract with ADOT, and additional costs to the FAA reimbursable agreement for NAVAID relocation. When the grant amendment is finalized by the FAA, the federal funds, as well as matching funds from ADOT and local City, will need to be appropriated. Staff proposes to transfer funds from the Airport Construction Contingency Reserve account (revolving CIP account), for the local match portion, until such time as other funds are received. (Staff anticipates local match will be from a new

PFC application.) Staff requests Board approval for the additional grant dollars (that have been submitted to the FAA in anticipation of the grant award) at this time.

Board Motion: *“Approve a federal grant amendment in the amount of \$985,479.63, an ADOT grant amendment in the amount \$32,849, and transfer \$32,849 from the Airport Construction Contingency Reserve account as local match; and forward to the Assembly for final appropriation upon final grant award.”*

**B. City Email Addresses for Board Members.** A request was made for Board members to have City email addresses in order to preserve emails as well as keep personal emails private (if a public records request was ever needed for those emails). Staff consulted with CBJ departments (MIS, Clerk, Attorney, City Manager, etc.). CBJ Enterprise Boards do not currently have City email addresses. The Airport Board may be assigned City email addresses for Airport business in the near future. The City is continuing to work through this matter and hopes to have more information soon. Discussion only at this time.

**C. Airport Manager’s Report:**

1. Airport Engineer Report (Attachment #2)
2. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

- A. Airport Board, 6:00 p.m., April 8, 2015, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN