

ATTACHMENT #4



MEMO

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: February 5, 2015

FROM: Catherine Fritz, AIA
JNU Airport Architect

RE: Architect's Report of January 2015 Activity

The concession expansion project is underway. Construction has begun in the former Juneau Meeting Room, which will become Alaska Airlines' administrative offices. The schedule calls for this space to be ready for office relocation by the end of February. Design work for the new Bar and Prep Kitchen is being done by Jensen Yorba Lott Architects with local electrical and mechanical subconsultant engineering. The goal for this work is to be ready to bid the construction work in early March.



Wall framing for new offices.

The solicitation for a new contract for ATM banking machines in the terminal successfully resulted in a bid of \$994 per month by Alaska ATM service. This contract is expected to provide an increase in revenue to the airport in the approximate amount of \$10,000 per year. This vendor is providing ATM services at Fairbanks Int'l Airport and at the Anchorage and Fairbanks UA campuses. We expect to have two ATM machines in place soon.

Project scoping is underway for the ARFF vehicle replacement and extension of the Glacier Fire Station to accommodate the new equipment. A separate memo about the project will be included in the February 11, 2015 Airport Board agenda. Similarly, a status report of the SREF alternative site is also included as a separate discussion item in the Board agenda and packet.

The CIP is a dynamic document that requires ongoing update as new project information develops and/or new funding sources are identified. Several important changes to the Airport Capital Improvements Plan (CIP) were discussed during January, including the following issues:

- Jet Bridge & Boarding Ramp projects are complete; exact costs are now known.
- FAA determination has been made regarding repayment of AIP funds if SREF is relocated.
- Replacement of the existing airfield shop roof has been added to the project list.
- Reassessment of Alex Holden Way project with potential short term repair.
- Concessions Expansion project has been added to the project list.
- The list of projects selected by CBJ for possible state legislative grants has been forwarded to lobbyist and JNU's requests were not among the top priorities.

Project staff recommends that the CIP be updated due to these adjustments. This can be done in conjunction with review of the Airport O&M budget, since several projects were identified for O&M funding.