

AIRPORT BOARD  
AGENDA  
6:00 P.M., WEDNESDAY, DECEMBER 10, 2014  
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES:
  - A. Special Meeting of November 12, 2014
  - B. Regular Monthly Meeting of November 12, 2014
- IV. APPROVAL OF AGENDA
- V. INTRODUCTION: Republic Parking's Vince Speziale and Graham Leach will be in attendance at the meeting. Mr. Speziale has been promoted within Republic Parking and Mr. Leach will be taking over the responsibilities at the Juneau Airport. We wish to welcome Graham Leach as well as congratulate Vince Speziale in his new role.
- VI. PUBLIC COMMENTS:
- VII. UNFINISHED BUSINESS
  - A. **Airport Sustainability Master Plan Update (Attachment #1):** Barbara Sheinberg from the URS Team will be in attendance to give a short presentation summarizing the Mission and Vision exercises during the November 13 stakeholder meetings.
  - B. **Welcome to Juneau Sign (Attachment #2):** The sign committee had a few meetings to review conceptual drawings for the 'Welcome to Juneau' sign. The City requested to join forces on this endeavor and will be participating in the costs. The City feels the Airport is an important gateway to the City and the sign should reflect it. The schematic is attached for review. This design has also been sent to the graphic designer for final graphic design.
- VIII. NEW BUSINESS
  - A. **Marijuana Initiative in Alaska:** The marijuana ballot measure #2 passed at the November election. The initiative becomes effective February 24, 2015. One of the questions with the legalization is whether a person may have it on them when traveling. At both the Federal and State level, transporting marijuana (or any controlled substances) via commercial carriage is still prohibited (so not in an aircraft or on the ferry, etc.). Additionally, marijuana may not be consumed and/or smoked in public. After consulting with the City Attorney, the Airport was advised to do one of (or) two things: ban marijuana in the Airport terminal and vicinity, or put up amnesty boxes to collect voluntarily surrendered substance. If the Airport Board elects to ban marijuana at the Airport terminal, then it is simply turned over to JPD for disposal. A ban on marijuana at the Airport terminal will also require an Ordinance change which would be brought back

to the Board at the January 2015 meeting. If amnesty boxes are put up, a method of disposal by the Airport will have to be outlined. A combination of the two is also possible. At this time, staff suggests the ban with the option of amnesty boxes in the future.

**Board Motion:** *“Approve a change to CBJ 05 Ordinance which would ban the possession of marijuana at the Airport terminal and vicinity.”*

This ordinance change would be presented to the Board for final review/approval at the January 2015 meeting, prior to forwarding to the Assembly.

**B. Airport Manager’s Report:**

1. Delta/SkyWest Operations. Delta Air Lines will be resuming operations into/out of Juneau in May. Due to our runway rehabilitation and temporary (and shortened/narrowed) runway operations in the Spring, Delta will not be using their B757. They will be using SkyWest and regional jet (RJ) operations. We do not have the specific information on the ‘RJ’ equipment or flight schedules at this time. Delta and SkyWest plan to come up to Juneau and Southeast Alaska in January for more discussions and planning.

2. Water/Sewer Update. At the August 13, 2014, Airport Board meeting, the Board approved increases to the water/sewer rates (to mirror the City-wide rate increase effective January 1, 2015) and passed a resolution to give the water/sewer responsibilities on the Airport back to Public Works (and cancel the Letter of Agreement). Airport staff has been working with the City on this matter and has had very positive meetings. It will take time to do any type of transfer back. Part of this is performing a joint inspection of all hangar facilities to confirm who has water/sewer, any leakage, confirm that there is no back flow contamination, etc. This will be a huge endeavor, but necessary (and required). Since discrepancies are still showing on the water consumption reports, it is imperative that we confirm with Public Works that everyone who has water/sewer is listed and getting billed. This will take some time. The Airport plans to send out a letter to all hangar/facility tenants to set up inspections over the next several months to confirm water/sewer hook-ups. Inspections are a provision of each lease and federal requirement. This is just a heads-up for now and is a component of transferring water and sewer back to Public Works.

3. Annual Certification Inspection. David Wahto and Matt Stearns from the FAA Airports Division will be in Juneau for the week December 8 (possibly longer) to perform our annual inspection and recertification of the Airport. As always, we welcome them and their airport safety expertise.

4. Airport Capital Improvement Projects (CIP) Meeting. Airport staff, Airport Finance Chair and City Engineering and City Finance will be meeting on December 18 to discuss strategies for the \$10.53 million local CIP funding needs, as outlined in the November 12 Airport Board meeting.

5. Christmas Lights Flights Fundraiser. The annual Christmas Lights Flight fundraiser will be taking place Friday, December 19 from 4:30 p.m. to 7:30 p.m. (weather permitting). This has been a great fundraiser for Children's Tumor Foundation and Lions Sight Project. These night helicopter tours are a well-attended event in the community. Airport tenants donate their time, equipment and fuel for this event and it is sponsored by Coastal Helicopters, Petro Marine and Mendenhall Flying Lions.

6. Airport Tenants' Christmas Potluck. Several tenants have requested and are planning an Airport Christmas Potluck. It is scheduled for Tuesday, December 16 from 9:00 a.m. to 1:00 p.m. in the Alaska Room.

7. Legislative Reception. The Legislative Reception has been scheduled for Thursday, January 22, 2015, from 5:00 p.m. to 6:30 p.m. Everyone is welcome and encouraged to attend.

8. Airport Engineer Report (Attachment #3)

9. Airport Architect Report (Attachment #4)

IX. CORRESPONDENCE:

X. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

XI. ASSEMBLY LIAISON

XII. PUBLIC COMMENTS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., January 14, 2015, Alaska Room

XVI. EXECUTIVE SESSION

XVII. ADJOURN