

AIRPORT BOARD  
AGENDA  
6:00 P.M., WEDNESDAY, SEPTEMBER 10, 2014  
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of August 13, 2014

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **North End Terminal Renovations Presentation** (Attachment #1): Aaron MacDonald, Architect from Jensen Yorba Lott, will present the concept for the replacement of the north wing of the terminal (attached drawings and narrative). The construction (only) estimate for this design is estimated at \$9.5 million. Staff will work on the financial plan for this scheme and have it available for the October 8 Board meeting.

VII. NEW BUSINESS

A. **Cell Phone Waiting Lot Paving:** The Airport was contacted by Larry Bauer, Property Manager for the Airport Shopping Center. The shopping center was sold last week and the new owner would like to pave the areas around the buildings. Part of this area abuts the Airport's cell phone waiting lot which is unpaved as well. There is concern that our snow removal operations will chip away at the new paving. Moreover, our cell lot is continuously potholed. Paving would also allow us to paint parking spaces and reduce pothole maintenance. Since this work would be done while the pavers are already staged, the cost is far less than it would be as its own project. The cost must be funded out of the Airport's maintenance and operations budget, not the capital project fund.

**Board Motion:** *“Approve the cost of paving the cell phone waiting lot with funding provided from the Airport Maintenance and Operations budget, at a cost not to exceed \$25,000.”*

**B. Airport Manager's Report:**

1. Federal Aviation Administration (FAA) Review/Reclassification of Juneau Air Space. Juneau International Airport (JNU) has not had an in-depth review of its airspace in 21 years. On September 16 and 17, the FAA will be holding a Safety Risk Management Panel in Juneau to review their internal evaluation and possible reclassification of JNU airspace. The next step would be public comment during their Notice of Proposed Rule Making (NPRM).

2. Annual Airport Emergency Plan Drill. The Airport has set the annual review of the Airport Emergency Plan on September 26 (Friday) from 9:00 am – Noon. This ‘table top’ review will be in the Alaska Room (Airport).
3. FAA Annual Certification/Inspection. David Wahto and Matt Stearns will be coming to Juneau the week of December 8, 2014, for our annual certification inspection.
4. FAA Meeting in Anchorage – Snow Removal Equipment F Relocation. Catherine Fritz, Joe Heueisen, Patty deLaBruere (in person) and Ken Nichols (telephonically) met with FAA Airport’s Division staff on August 26 regarding the relocation of the Snow Removal Equipment Facility from the NE Quad to the NW Quad. The FAA supports the relocation, but the costs associated with the change have to be addressed and pass Federal audit. Staff is working on the financial questions to see if this is still a viable option for the Airport.
5. FAA Regional Administrator Visit. The new FAA Regional Administrator Kerry Long has been touring Alaska’s aviation community including a visit to JNU on September 5, 2014. Staff had a chance to meet with Administrator Long and discuss issues and concerns.
6. USDA Wildlife Services (USDA-WS). USDA-WS is still recruiting to fill the Biologist vacancy in Juneau. Wildlife Services Patrol Personnel are currently performing all of the day-to-day requirements for wildlife control at the airport. We were recently informed that Terry Smith, District Supervisor for Wildlife Services, has also been promoted to Assistant State Director in Washington. We wish Terry the best; he has been a valuable resource within the agency.
7. Airport Engineer Report (Attachment #2)
8. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

- A. **Finance Committee**
- B. **Operations Committee**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

- XIV. TIME AND PLACE OF NEXT MEETING:
  - A. Airport Board, 6:00 p.m., October 8, 2014, Alaska Room
- XV. EXECUTIVE SESSION
- XVI. ADJOURN