



## ATTACHMENT #2

TO: Patricia deLaBruere,  
JNU Airport Manager

DATE: May 7, 2014

FROM: Catherine Fritz, AIA  
JNU Airport Architect

### Terminal Renovation.

The Departure Lounge café continued to operate under the ownership of Ethan Billings through April 30, 2014. On May 1, 2014, the new concessionaire, JDA, opened “The Annex” café in the same general location and took over operations of “Cup o’ Joe’s” at the main entry. JDA has expanded the menu and the hours of operation, and is anticipating more expansion as the summer travel begins. We have heard many supportive and appreciative comments about having food service in the Departure Lounge. JDA is carefully tracking sales to ensure that they are offering products that travelers want, and are maximizing sales potential for their company and revenue to the airport.

Design work for the bar renovation was completed during April, and the building permit application was submitted for the upcoming remodel. The construction is estimated to cost \$50,000 and will be funded from the terminal renovation project fund. The contractor will be SRI, Inc., hired through a term contract agreement with the CBJ Engineering Dept. This renovation will allow JDA to operate in a more compact and efficient space; it will allow the airport to shut down some of the costly utilities in the old kitchen area. Once the permanent food and beverage venue is completed, some of the bar space will become a catering kitchen for the relocated Alaska Room, as illustrated in the sketch below that was selected by the Airport Board at the April 9<sup>th</sup> meeting.



The jet bridge to Gate 5 was purchased in April and is currently on the barge; scheduled arrival in Juneau is May 11, 2014. Planning for installation is now underway. The foundation design and construction is being managed by Airport Engineer Ken Nichols.

Delta Air Lines’ interior remodel began in April. Office space and customer check-in counters and equipment will be located at the east end of Alaska Airlines’ existing check-in facilities. The contractor (hired by Delta) is Alaska Commercial Contractors. The casework for Gate 5 is currently being constructed and expected to arrive in Juneau during the week of May 19<sup>th</sup>.

Several meetings with TSA and its contractor were held over the past several weeks that confirmed design and construction plans. The CT80 installation will begin on May 13, 2014. The Airport staff is working with TSA to relocate their break room into the Aurora Room.

JNU Project staff completed the first round of surplus equipment and furnishings disposal in April. Most of the surplus was given to Juneau School District’s culinary and art programs (teachers were extremely grateful). A final round of donations was made to local non-profits. This allowed the Aurora Room to be cleaned and readied for lease. There is now additional restaurant equipment and furnishings to surplus since the April 30<sup>th</sup> closure of the kitchen.

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Development of an alternative procurement process for airport concessions continued in April, and a final draft policy is now being reviewed by CBJ Law and Purchasing departments. The concept is to maintain a public competitive solicitation process per CBJ code, but to do so in a way that allows business opportunities to be presented and developed in a flexible and creative manner.

### **Snow Removal Equipment Facility.**

During April, project staff continued to reconcile project accounting to meet FAA requirements, and plan for multi-year AIP funding for construction.



Alaska Airlines has installed new check-in kiosks.



Demolition has begun in the bar. The new design will consolidate the food and beverage concession on the non-secure side in a smaller, more efficient area.



"The Annex" is open for service 5am- 2pm, and during the evening as flight loads demand.