

# ATTACHMENT #1



MEMO

TO: Patricia deLaBruere,  
JNU Airport Manager

DATE: January 2, 2014

FROM: Ken Nichols,  
JNU Airport Engineer

RE: Engineer's Report

## **General**

In the past month, two major capital projects and one planning project are on-going. Project specific summaries are presented below for each project.

All required paperwork and application fees for my Alaska engineer's license have been submitted. The licensing board meets on January 30-31, 2014, in Juneau. I expect to be licensed in early February 2014.

## **Master Plan Update**

A draft RFP for consultant selection is nearing completion and will be distributed for initial review this month. The RFP will follow FAA Advisory Circular 150/5100-14D. Selection will be based on qualifications submitted from interested firms and may include oral interviews with the top ranked firms. The RFP will include a list of submittal requirements including a suggested format and a scoring matrix, which will be used by the evaluation committee. The RFP will also include an outline for a scope of work that will include FAA required elements for a master plan, as well as specific elements related to sustainability at our airport.

## **RSA Expansion Phase IIA**

Final project accounting is ongoing to include several change orders for work that was ordered in the field to be paid by time and materials accounting methods.

Final approach lighting system installation by FAA's contractor is complete and commissioned. Final clean-up work will be completed in the spring.

## **Runway 8/26 Rehabilitation**

90% design documents were received on December 23, 2013, and posted to the City's Airport Construction web page on December 24, 2013. Plans, Specifications, and Design Report can be found here:  
<http://www.juneau.org/airport/projects/index.php>.

The FAA will convene their Safety Risk Management (SRM) panel here in Juneau over three days in January. Airport staff will attend the meetings and site review on January 7<sup>th</sup> – 9<sup>th</sup>, 2014. In conjunction with the SRM panel, the 90% documents will be reviewed with the Tenant Users Group on January 7 from 9-11a.m.

## *Tree Removal*

Related to the RSA runway rehab. project, two tree groups were identified by Alaska Airlines on the island in the Mendenhall River west of the airport as obstructions. These trees require further evaluation and may be removed at a later time.