

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, JULY 10, 2013
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of June 12, 2013

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. ELECTION OF OFFICERS

VII. UNFINISHED BUSINESS

A. **Wildlife Hazards Working Group Discussion:** Continued discussions from the June 6 and June 12 Airport Board meetings regarding continuance of the group, members and point of contact for the group. Discussions were tabled until the July meeting when new Airport Board members would be appointed.

B. **Airport Rates & Fees Regulation** (Attachment #1): At the June 12, 2013, Airport Board meeting, amended fuel flowage fee rates were proposed after discussions with the Airport Tenant & Users Group (ATUG). This was approved by the Board and forwarded on for public comment. Public comment period began June 14, 2013, and ended July 5, 2013. No public comments were received during this period. Staff recommends moving forward on the Airport Rates and Fees Regulation.

Motion: *“Airport Board moves for approval of the proposed changes to the Airport Rates and Fees Regulation 07 CBJAC 10.020, as attached, and to forward on to the Assembly for final approval and adoption.”*

C. **Food & Beverage Concession:** See Architect Report.

VIII. NEW BUSINESS

A. **State Grant for Snow Removal Equipment Facilities (SREF):** The State of Alaska has approved a \$3 million grant to the Juneau International Airport. The current project total for this phase of the SREF is \$24.9M of which FAA participation is approximately 73%. Appropriation of this grant will help to meet the City’s obligation for the remaining 27%. This grant was reviewed by the Assembly Public Works and Facilities Committee at their July 1, 2013, meeting and forwarded on to the Assembly for public hearing.

Board Motion: *“Move for approval to accept and appropriate the State of Alaska grant in the amount of \$3 million for the Juneau International Airport Snow Removal Equipment Facility project.”*

B. Airport Manager's Report:

1. Capital City Fire & Rescue (CCFR) and Airport Rescue & Fire Fighting Discussion (ARFF) updates: There are several announcements and updates for the Airport. CCFR is offering free "hands only" CPR classes for anyone working at the Airport. These classes will run every 30 minutes on July 9, from 11 am to 4 p.m. in the Alaska Room.

ARFF equipment replacement is on the horizon. A-2 (fire truck) is 20 years old and will need some major repairs soon. We have A-2 on the CIP schedule, however, it is still a few years out. Additionally, A-3 (Hagglund water rescue) is no longer operational and will go to surplus. The Hagglund has been removed from the list of Airport rescue apparatus, but will need to be replaced at some point.

Additionally, the Fire Department would like to recognize Jeremy Milsaps, Wingnut Aviation, for the use of a derelict aircraft for ARFF training purposes.

Chief Etheridge or alternate staff from CCFR will be available at the Board meeting to brief other items or answer questions on CCFR/ARFF related issues.

2. Airport Engineer Report (Attachment #2)

3. Airport Architect Report (Attachment #3)

IX. CORRESPONDENCE (Attachment #4): Letter from Republic Parking requesting extension to current contract for the parking lot concession in order to amortize new, proposed equipment. Republic has offered to attend the August Board meeting to answer questions about their request. This will be an action item at the August Board meeting.

X. COMMITTEE REPORTS

A. **Wildlife Hazards Working Group**

B. **Finance Committee:** Schedule an August Finance Committee meeting to discuss the Airport Fund Balance.

C. **Operations Committee**

XI. ASSEMBLY LIAISON

XII. PUBLIC COMMENTS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., August 14, 2013, Alaska Room

XVI. EXECUTIVE SESSION

XVII. ADJOURN