

MINUTES of  
AIRPORT BOARD MEETING  
January 9, 2013  
Alaska Room, 6:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 6:00 p.m.

II. **ROLL CALL:**

Members Present:

David Epstein	Butch Laughlin	Ron Swanson*
Jerry Godkin	Mal Menzies	Steve Zimmerman*
Joe Heueisen		*via phone

Staff/CBJ Present:

Jeannie Johnson, Airport Manager	John Coleman, Airport Business Mgr.
Patty deLaBruere, Deputy Airport Manager	Keith Walker, CCF/R

Public Present:

Irene Gallion, DOWL/LEPC	Jim Vuille, Retired FAA
Ken Nestler, GA/CAP	Mike Wilson, Coastal Helicopters
Ken Nichols, Visitor	Russell Stigall, Juneau Empire
Ella Rogers, Glacier Restaurant	

III. **NEW BOARD MEMBER WELCOME:** Chair Jerry Godkin welcomed Malcolm Menzies to the Board and thanked him for applying. He said it was good to have two good, qualified applicants that were tenants apply.

IV. **APPROVAL OF MINUTES:** *David Epstein moved, Steve Zimmerman seconded, the adoption of the December 12, 2012, regular monthly meeting minutes. The motion passed by unanimous consent.*

V. **APPROVAL OF AGENDA:** *Steve Zimmerman moved, David Epstein seconded, to approve the agenda. The motion passed by unanimous consent.*

VI. **PUBLIC COMMENTS:** None.

VII. **VISITOR INTRODUCTION:** Airport Manager Jeannie Johnson introduced Ken Nichols, who is a prospective Airport Engineer. She hoped that everything would line out for Mr. Nichols and his wife. Mr. Nichols said he is pleased to be in Juneau. He said it is important for him to transition his family and know that it is a good long-term move for them. He has been in airports for almost 20 years. He loves doing projects at airports. He thought he had the right kind of experience to help be the Airport Engineer. Board members welcomed him.

VIII. **UNFINISHED BUSINESS:** None.

IX. **NEW BUSINESS:**

A. **Airport Manager's Report:**

1. Airport No Smoking Ordinance Update: The ordinance is scheduled for introduction to the Assembly on the January 28 meeting. This ordinance would make the entire front curb of the airport a non-smoking facility. The City Attorney is adding a new clause into the existing ordinance, which may not even be Airport-specific so that other facilities that may want to do the same will fit right in. The draft of the ordinance will be forwarded to the Board when it is available. Board Member Ron Swanson asked if there had been any opposition. Ms. Johnson said there has not been any opposition and has received quite a few compliments.

2. Airport Manager Seattle Meeting with Alaska Airlines about Concessions Program, Wednesday, January 23, 2013: Ms. Johnson said Alaska Airlines invited her to go to their headquarters to talk about concessions development. At the end of the year, ESS' contract will be up. Because of that, some redevelopment of that area will be done. Alaska Airlines is interested in this because the concession revenue helps offset their rent. She is delighted that they want to help. A customer survey needs to be done to see what would be bought and what would encourage them to spend extra time at the airport. She will spend a couple of hours with Kathy Smith, at which time she will discuss the Q400's, the 800's, and what will need to happen at the next ARF/F level. She will also discuss cargo capacity primarily in the summertime for fresh fish.

3. Project Updates: The first Runway Safety Area (RSA) project meeting of the year will be held tomorrow. Channel Construction is scheduled to remove the thumb across the river sometime next week. This will keep the river navigable when the light bar is added to the river. Ever Electric is planning to do some foundation work on some temporary electrical buildings that will be on the Snow Removal Equipment Facility (SREF) site. Board Member Ron Swanson asked about Secon's paving work. Ms. Johnson said Secon fixed the joints out from centerline and the 26 end is prepped and ready for paving, but they ran out of weather.

Catherine Fritz will return in February. Cynthia Johnson (formerly worked for Lands and is retired) has begun work as a short-term temporary. She is shepherding the smoking ordinance through the system. A bid is necessary for the coffee machine in the departure lounge, which has been submitted to Purchasing. This is being done as Heritage would not go into the departure lounge. Staff has looked into the Ergo machines, which are on the ferries. This machine grinds the coffee. They are sold and serviced by Heritage Coffee. People like the product and they are supposed to be a money maker.

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When Ms. Fritz returns, staff will look at how the Airport spends \$6.9 million on the terminal in the least-painful way. She said this will disrupt people and put everyone into construction, but it will look nice when it is finished.

4. No Pedestrian Traffic through Vehicle Gates: Deputy Airport Manager Patty deLaBruere said this is a TSA regulation that went through in 2003 or 2004. The Airport had a verbal approval because a lot of people are on foot as they are coming in from rural areas. As times changed and new inspectors arrived, they began enforcing the regulation during the last inspection. They require the waiver to be in writing. The Airport has written a request for the waiver. The waiting period is up on Monday and she will follow up with TSA. TSA may require some additional items, but staff is working on the problem. TSA has also mandated not adding any gates. The Airport wants to use the gates as in the past. Board Member Mal Menzies said he had spoken to staff about this. This is a catch 22 if the regulations are strictly adhered to. Ms. deLaBruere is continuing to work on this item.

5. Ms. Johnson welcomed Mal Menzies to the Board.

**B. Committee Assignments:** Chair Godkin assigned Mal Menzies to the Finance Committee. The committees are as follows:

1. Finance Committee: Joe Heueisen as Chair, Steve Zimmerman, and Mal Menzies.
2. Operations Committee: Butch Laughlin as Chair, Ron Swanson and David Epstein.

X. **CORRESPONDENCE**: Alaska Airlines Pilot Ken Williams Remarks (Attachment #1). Chair Godkin said this is a great comment from an Alaska Airlines pilot and it goes a long way in a short paragraph to compliment the staff on the runway conditions for large airplanes.

### XI. **COMMITTEE REPORTS**:

A. **Wildlife Hazards Working Group**: None.

B. **Finance Committee**: Committee Chair Joe Heueisen said no meeting has been held yet. He welcomed Mr. Menzies to the committee. The budget material has just arrived from downtown and staff will have their hands full trying to come up with a new system that the City's system will recognize. Ms. Johnson said she is not sure the Airport is the one that needs to shoehorn into the new system. She is working on this.

C. **Operations Committee**: None.

XII. **ASSEMBLY LIAISON COMMENTS**: None.

XIII. **PUBLIC COMMENTS**: Ella Rogers, Glacier Restaurant, said there have been a number of comments about the restaurant being closed and a couple of people stopped and asked if they were open. Rotarians have asked who would do the lunch after they shut down at the

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end of the month. She requested the media let people know that the restaurant is open and will be doing business until the end of the year.

### XIV. **BOARD MEMBER COMMENTS:**

A. Board Member David Epstein noted that before the Christmas holiday, an Alaska Airlines jet flamed out one engine in the vicinity of Ketchikan and chose to use Juneau as their landing site. He commended the Airport staff (Jeannie, Patty, the entire crew) for handling the physical event in a very professional and safe manner, by helping the affected passengers with hospitality and doing everything within our power to help them get on their way so they could enjoy their holiday. It speaks well of the Juneau Airport and everyone associated with the airport. He thanked them for a job very well done.

B. Butch Laughlin asked what happened with the aircraft sale. Ms. Johnson said Jeremy Millsaps bought it for the minimum bid of a little over \$3,000.

C. Jerry Godkin said he listened to the media and there were some comments about cabs. He also spoke with a cab driver about cabs and how they interact with the airport. He talked to him about the users of the airport arriving on late flights and their desire to hail a cab, with no cabs available. He said the cab driver noted that on Sunday nights there are only three cabs per company for three or four companies for all of Juneau. He explained that if a cab is reserved ahead of time, it is priority number one. The cab companies have a priority of how customers are handled. Ferries come in at night about the same time that Alaska Airlines comes in (9:00 to 10:00) and they often sit at the ferry terminal. Staff is working on getting the word out or signage for people to not just go and stand outside to wait for a cab to show up. People need to be educated to call a cab when they arrive in the terminal.

D. Ron Swanson said the badging season is coming up. He said the one complaint he gets over and over again is on the badging in the spring. He said the staff really pitches in, especially John, but maybe there should be increased hours for the badging office to be open and work on this before the spring comes. Butch Laughlin said Marc did a great job while Christine was gone. It was very easy to get his badge done.

E. Jerry Godkin thanked staff for the short impromptu Christmas gathering for staff. It was another great meal put on by staff.

### XV. **ANNOUNCEMENTS:**

A. Catherine Fritz's retirement party will be held on Friday, January 18, 2013, at 4:30 p.m. in the Alaska Room. Engineering staff is helping Airport staff to put this on. It will be a potluck hors d'oeuvres event. Cake and punch will be provided.

B. The Legislative Reception will be held on January 16, 2013, from 5:00 to 7:00 p.m. in Centennial Hall.

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XVI. **TIME AND PLACE OF NEXT MEETING**: The next regular Airport Board meeting will be held on February 13, 2013, at 6:00 p.m. in the Alaska Room.

XVII. **EXECUTIVE SESSION**: None.

XVIII. **ADJOURN**: *Steve Zimmerman moved, Butch Laughlin seconded, to adjourn. The meeting adjourned by unanimous consent at 6:45 p.m.*