

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, MARCH 14, 2012
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of February 8, 2012
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS
 - A. **Airport Manager's Report:**
 - 1. We have recently applied for the following FAA AIP Grants:
 - A. AIP 55 "Construct SREF & Lighting Vault": \$17,598,750 FAA; \$463,125 State; \$463,125 PFC. **Total \$18,525,000**
 - B. AIP 56 "Construct RSA": \$30,425,741 FAA; \$780,146 State; \$820,714 JNU Dirt. **Total \$32,026,561**
 - 2. We received a briefing from Alaska Department of Transportation and Public Facilities, Pat Carroll and Keith Karpstein concerning an upcoming road project of benefit to JNU. DOT will be resurfacing Yandukin and Shell Simmons Drive sometime the summer of 2013. They will keep JNU informed so we can help minimize any traffic disruption that might occur.
 - 3. Airport Engineer Report (Attachment #1)
 - 4. Airport Architect Report (Attachment #2)
- VIII. CORRESPONDENCE
 - A. E-Mail from Ruth Danner, Chair of the CBJ Assembly Human Resources Committee (HRC), concerning decision by the HRC to require no additional steps for public notice of meetings and a reminder to be mindful of the importance of transparency in our work (Attachment #3)
- IX. COMMITTEE REPORTS
 - A. **Wildlife Hazards Working Group**
 - B. **Finance Committee** (Attachments #4 through #7): The Airport Finance Committee held two meetings on February 27, 2012, and March 6, 2012 (meeting minutes, Attachments #4 and #5). FY 12 is projected to have a (\$371,100) deficit by year end. This shortfall will be made up with the Airport's fund balance (previous years' excess revenues). The Finance Committee then looked at the start of biennial budget years FY 13 and FY 14. Initially, both years were looking at major deficits mostly due to revenue cuts and shortfalls. At the March 6, 2012, meeting, the Committee agreed to apply \$306,100 of the

Airport's Fund balance and raise rates for large aircraft landing fees and fuel flowage fees as indicated by the Airport Finance Model for FY 13. No increases were indicated for small general aviation aircraft or small commercial (Part 135) operators. This would balance FY 13. These same rate increases would carry forward into FY 14 to help offset that year's deficit. FY 14 still shows a deficit of (\$249,300 rounded). The Committee unanimously approved the FY 13 and FY 14 budgets, as shown in Attachment # 6, with FY 13 balanced, and FY 14 with a deficit of (\$249,300 rounded). The Committee will revisit the FY 14 budget next year. The Finance Committee forwards the budget to the Board for approval, and subsequently on to the Assembly.

Board Motion: Recommend approval the FY 13 and FY 14 budgets, as presented in Attachment #6 to March 14, 2012 Agenda, and forward on to the Assembly for adoption into the City budget.

As a part of this budget process, the Finance Committee approved increases to the Airport Rates and Fees Regulation at their March 6, 2012, meeting. Signatory Landing Fees would increase to \$2.18/per 1,000 lbs (increase of \$0.20), estimated annual revenue of \$140,000; Non-Signatory Landing Fees would increase to \$2.73/per 1,000 lbs (increase of \$0.25), estimated annual revenue \$6,300; Signatory Fuel Flowage Fees for aircraft 12,500 lbs. or more to \$0.125/per gallon, (increase of \$0.04), estimated annual revenue \$114,000; and Non-Signatory Fuel Flowage Fees for all aircraft to \$0.20 (increase of \$0.005), estimated annual revenue \$ 2,800. Since Airport rates and fees are set by regulation, the rates/fees increase must go through the public regulation process. Once approved by the Airport Board, the regulation must go out for a 21-day public comment period before coming back to the Board for final approval and subsequent submission to the Assembly for final action.

Board Motion: Recommend approval of the rates/fees increases to Fuel Flowage Fees and Landing Fees, as presented in the draft amendment to 07 CBJAC 10.020 Rates and Fees, Attachment #7, and begin the 21-day public comment period before coming back to the Board for final approval, and subsequent submission to the Assembly for Regulation approval.

C. Operations Committee (Attachment #8)

- X. ASSEMBLY LIAISON
- XI. PUBLIC COMMENTS
- XII. BOARD MEMBER COMMENTS
- XIII. ANNOUNCEMENTS
- XIV. TIME AND PLACE OF NEXT MEETING:
 - A. Airport Board, 7:00 p.m., April 11, 2012, Alaska Room
- XV. ADJOURN