

TO: Jeannie Johnson,  
JNU Airport Manager

DATE: January 5, 2012

FROM: Catherine Fritz, AIA  
JNU Airport Architect

FILE: 1382.16

RE: Terminal Renovation Project Update  
Snow Removal Equipment Facility Project Update

**Terminal Renovation.**

The Contractor recently met with restaurant and gift shop tenants to review temporary wall layouts and details for both the first and second floor areas affected by the upcoming construction. Airport staff continued working with restaurant staff to configure a temporary coffee stand during the Main Entry Renovation work, and to finalize the design to retrofit the existing coffee shop space created by the entry renovation. The temporary coffee shop will begin construction in mid-January.

The RFP for Gift Shop concession was issued in December. A pre-proposal meeting was held on January 5, 2012 that allowed Proposers to ask questions and tour the Gift Shop space. Airport staff has identified an area in the North Wing to construct temporary storage of display cases that will be affected by the entry renovation. Mechanical and electrical engineers are completing design for the Gift Shop renovation so that new lighting, power, heating, and ventilation can be provided.

Two exterior door vestibules began renovation in December. By lengthening the vestibules, we will be able to stagger the automatic doors to minimize both doors being open simultaneously. This will help reduce heat loss from the building. Door and vestibule repairs will continue for several more weeks, but already we have heard positive comments on this improvement. The revised layout of one of the vestibules has provided a good location for the Laptop Lounge. The current laptop space will be incorporated into the new Gift Shop, so relocation is necessary.

We received the draft report of the Energy Audit on the pre-1984 portions of the building. It recommended many specific repairs to reduce energy use, and was organized by priorities that considered both energy savings and cost of repair. Airport Projects and Terminal Maintenance staff met and reviewed the report, and divided up responsibility for various repairs. A spreadsheet will be developed that will help us track on progress of the repairs. Some of the repairs are more extensive than we can accomplish with staff or small construction contracts. These will be considered at a later time.

Gate signs for the Departure Lounge were hung in December. Additional directional signage arrived, but was damaged and will be replaced.



Depth of entry vestibules in the terminal's North Wing are increased to minimize heat loss.

**Snow Removal Equipment Facility.**

On December 7, I attended a design meeting with the architects review project components and building systems. The consultants are working toward construction documents completion in late March, 2012.

**Other.**

At the request of CBJ Engineering Department Director, Rorie Watt, we will be making a request to the Public Works & Facilities Committee for future sales tax funding consideration at the February 6, 2012 meeting. I have prepared a separate memo to address needed pre-design work to establish the scope, schedule, and budget of replacement of the pre-1984 portions of the terminal, and improved parking facilities.