

AIRPORT BOARD  
AGENDA  
6:00 P.M., WEDNESDAY, NOVEMBER 9, 2011  
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:

A. **Regular Monthly Meeting of September 14, 2011**

B. **Regular Monthly Meeting of October 12, 2011**

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **Frequency of Wildlife Hazards Working Group Meetings** (Attachment #1): Resolution Serial No. 2010-01 “A Resolution Clarifying the Membership, Function and Responsibilities of the JNU Wildlife Hazards Working Group (“WHWG”) and Distinguishing it from the JNU Wildlife Hazard Advisory Group” (Attachment #1), Section 3. Regular Meetings presently reads in part “The Wildlife Hazards Working Group shall meet at least quarterly.”

At its September 22, 2011, meeting the WHWG discussed the requirement to meet quarterly. WHWG Chair Steve Zimmerman reported at the October Airport Board meeting that the recommendation from the group was that the WHWG meet two times a year or more frequently as needed. Mr. Zimmerman also noted that there were four voting members present; the vote was 2 in favor, 1 opposed and one abstention.

As the resolution reads now, the WHWG must meet quarterly even if there is no business. With respect for everyone’s time, if there is no business it seems pointless to prepare and meet.

Staff has no recommendation as this is a policy issue.

*Motion if needed: I move to amend Section 3 of Resolution 2010-01 to read “The Wildlife Hazards Working Group shall meet at least two times per year or more frequently as needed.”*

VII. NEW BUSINESS

A. **Airport Manager’s Report:**

1. Economic Contributions of Juneau International Airport (Attachment #2): Alaska DOT generously included JNU in an economic impact study of 12 Alaskan Airports conducted by Northern Economics. JNU Staff has worked with Northern Economics for the past year to make certain they received detailed information from those using JNU. I have provided copies to you as well as the Mayor, Assembly and City management. This will become a very valuable tool for JNU.
2. Annual Airport Certification Inspection takes place the week of November 14. This will be a week long inspection of JNU Airfield, training records of JNU staff, ARFF (Airfield Rescue and Firefighting) staff and all Fixed Base Operator Fueling personnel. This is just a brief list.

3. I want to welcome Ruth Danner as our new Assembly Liaison. Ruth is traveling for this November meeting but will hopefully be able to join us for the December meeting.
4. The October 27<sup>th</sup> JNU field trip with visiting dignitaries was a huge success and very enlightening to those in attendance. We did a pre-tour briefing in the Airport Manager's office followed by a tour of the RSA project, the Field Maintenance Shop and the site for the new SREF. Those in attendance were Christa Fornarotto, FAA Associate Administrator for Airports, Byron Huffman, FAA Alaska Region Airports Division Manager, John Lovett, FAA Alaska Region Airports Lead Civil Engineer, Steve Hatter, Alaska DOT Deputy Commissioner of Aviation, Mike Coffey, Alaska DOT Division Operations Manager, Tom Carson, JNU Airport Engineer, and Jeannie Johnson, Airport Manager. It was Ms. Fornarotto's first visit to Alaska. She had the opportunity to travel to Anchorage, Nome, Kotzebue, Juneau, Gustavus and Angoon. She was enthusiastic and very engaged. It was also helpful to have Alaska DOT staff on the tour as we are all in the same business and can support each other.
5. Airport Engineer Report (Attachment #3)
6. Airport Architect Report (Attachment #4)

VIII. CORRESPONDENCE: None as of 11/4/2011

IX. COMMITTEE REPORTS

A. **Wildlife Hazards Working Group**

B. **Finance Committee**

C. **Operations Committee:** Schedule Operations Committee Meeting November or December for the purpose of reviewing West Finger float plane tie down spaces.

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., December 14, 2011, Alaska Room

XV. ADJOURN