

AIRPORT BOARD  
AGENDA  
7:00 P.M., WEDNESDAY, MARCH 9, 2011  
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of February 9, 2011
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS
  - A. **Alaska Department of Transportation (ADOT) Grant Amendment:** A State DOT grant amendment has been received, increasing the grant by \$57,995.90. This grant amendment matches the increase to the Airport Improvement Program (AIP) 48 Federal Aviation Administration (FAA) grant received in September for the Runway Safety Area (RSA) project. Staff requests approval to appropriate this grant amendment to the RSA project.

Board Motion: *“The Board approves the appropriation of an ADOT grant amendment in the amount \$57,995.90 to the RSA project.”*

**B. Grants:**

- 1. **New Grant Applications:** After consulting with Alaska Region FAA, staff has applied for these two FAA grants:
  - a. AIP51—\$1,441,744: This grant will fund the construction of utilities and infrastructure at the new Snow Removal Equipment Facility (SREF) site. A matching grant in the amount of \$37,940 will be requested from the ADOT. Staff requests approval to appropriate these two grants to the SREF project.
  - b. AIP52—\$8,400,650: This grant will fund: 1) the RSA project through 2011 (the end of Phase One); 2) RSA Phase Two Design; and 3) royalty payments for fill material from the pond. A matching grant in the amount \$221,069 will be requested from the Alaska Department of Transportation. Staff requests approval to appropriate both grants to the RSA Construction project:

Board Motion: *“Upon receipt and execution of the respective FAA and ADOT grant offers, the Board approves the appropriation of FAA grants AIP51 and AIP52, in the amounts \$1,441,744 and \$8,400,650 respectively, and ADOT matching grants in the amounts \$37,940 and \$221,069.”*

- 2. **Royalty Payments:** The AIP52 grant includes \$1,766,250 for fill royalty payments to the Airport for material dredged from the pond. This payment is

785,000 yds<sup>3</sup> at \$2.25/yd<sup>3</sup>. Since it is revenue to the Airport, it requires an additional appropriation to the project, and will be used as local match:

Board Motion: *“The Board approves the appropriation of royalty payments from FAA in the amount \$1,766,250 to the RSA project.”*

3. **Transfer:** Following appropriation of the royalties, staff will be able to reimburse \$500,000 to the Airport Revolving Capital Reserve Account (ARCRA); this amount was approved at the June 2010 Board meeting to temporarily fund the local match requirement of the RSA project. Staff requests approval to transfer \$500,000 from the RSA project back to the ARCRA.

Board Motion: *“Upon appropriation of the royalties, the Board approves the transfer of \$500,000 from the RSA project to the ARCRA.”*

4. **Anticipated Grant Applications:** Staff anticipates applying for a further two FAA grants in this federal fiscal year, which ends September 30, 2011. No Board action is requested at this time.
  - a. Anticipated AIP53—\$5.4 million (approximate) and ADOT—\$142,105 (approximate) for a reimbursable agreement with FAA for the runway 8 MALSR reconfiguration.
  - b. Anticipated AIP54—Amount To Be Determined and ADOT—Amount To Be Determined, for Phase 2 of Runway Safety Area Construction.

- C. **Refund to Hertz—informational item:** In 1996, the Airport executed a Letter of Agreement (LOA) with Hertz for the car wash facility on Cessna Drive. The LOA was followed in 1997 by a Land Lease for the property. However, the LOA charge was not cancelled in our accounting system or in the Hertz accounting system; it continued to be billed by CBJ, and paid by Hertz. Over this period, we have collected approximately \$55,000 (14years x \$300/month + tax + Finance charges); when the LOA is terminated retroactive to 1997, this amount will show as a credit on their account, reduce revenues, and reduce the projected surplus this year from \$116,500 to \$61,500. Staff does not recommend making any change to the budget, since it is still projected to be in the black.

**D. Airport Manager’s Report:**

1. **Status Update on JNU Request for Marine Passenger Fees**
2. **Airport Engineer Report** (Attachment #1)
3. **2010 Community Award of Excellence from Alaska Municipal League for Juneau International Airport Conversion to Geothermal Energy**
4. **Airport Architect Report** (Attachment #2)

**VIII. COMMITTEE REPORTS**

- A. **Wildlife Hazards Working Group**
- B. **Finance Committee**
- C. **Operations Committee**

IX. ASSEMBLY LIAISON COMMENTS

X. PUBLIC COMMENTS

XI. BOARD MEMBER COMMENTS

XII. ANNOUNCEMENTS

XIII. TIME AND PLACE OF NEXT MEETING:

A. Airport Board Strategic Planning Session, 9:00 a.m., March 19, 2011, Alaska Room

B. Airport Board, 7:00 p.m., April 13, 2011, Aurora Room

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