

## **ATTACHMENT #7**

### **Finance Committee Meeting Minutes**

**February 8, 2011**

1:00 p.m. Aurora Room

#### **I. Introduction:**

##### Present:

Jeannie Johnson, Airport Manager  
Steve Zimmerman, Airport Board (by  
phone  
Patty deLaBruere, Dep. Airport Mgr.  
Scott Watts, Airport Board  
Laurie Berg, Airport Board  
Tom Williams, Ward Air

John Coleman, Administrative Officer  
Mike Wilson, Coastal Helicopters  
Marc Cheatham, Airport Special Projects  
Officer  
Dan Kane, Alaska Airlines  
Jerry Godkin, Airport Board

#### **II. FY11 & FY12 Updated Budget**

Patricia deLaBruere, Deputy Airport Manager, said that final Airport Rescue and Fire Fighting (ARFF) figures were included as an Addendum at the last meeting. She reviewed the cost savings in FY11 and FY12 from this year's and last year's mild winters, and said that FY12 is balanced with no fee increases. She said the ARFF cost increases are due to negotiated personnel increases. She said the ARFF contract is for 3.5 FTE positions, but more are qualified.

Laurie Berg, Airport Board, asked when the new community room would produce revenue. Jeannie Johnson, Airport Manager, said that furniture is needed, and Marc Cheatham, Airport Special Projects Officer, is researching rates. She said that she has been talking with ESS about a food concession in the departure lounge. John Coleman, Airport Business Manager, said that revenue from the three new leasable areas is budgeted to start in mid-FY12.

Ms. deLaBruere said that there are no further changes to the budget. Jerry Godkin, Airport Board, said that if the ARFF index increases there will be additional costs involved: personnel, larger truck, and a building addition. He said when the larger aircraft are scheduled five times a day the ARFF requirements increase. Ms. deLaBruere said that the Airport needs a projection from Alaska Airlines for when this will happen. Ms. Johnson said the Q400 aircraft they plan to use here may affect when it will happen. Dan Kane, Alaska Airlines, said it will be at least 2 years before the Q400 is used in Juneau.

*Steve Zimmerman, Airport Board, made the motion "The Finance Committee approves the FY11 and FY12 updated budgets, as presented, and forwards it to the Airport Board for their February 9, 2011, Airport Board meeting, for subsequent submission to the Assembly." Scott Watts, Airport Board, seconded the motion. It was passed unanimously.*

#### **III. Adjourn 1:25 p.m.**