

ATTACHMENT #3

Finance Committee Meeting Minutes

February 1, 2011

1:00 p.m. Aurora Room

I. Introduction:

Present:

Jeannie Johnson, Airport Manager
Steve Zimmerman, Airport Board (by
phone
Patty deLaBruere, Dep. Airport Mgr.
Scott Watts, Airport Board
Kathy Smith, Alaska Airlines (by
phone)

Laurie Berg, Airport Board
Tom Williams, Ward Air
John Coleman, Administrative Officer
Mike Wilson, Coastal Helicopters
Marc Cheatham, Airport Special Projects
Officer

II. FY10 Finals

Patricia deLaBruere, Deputy Airport Manager, gave an overview of the general principles used in preparing the Airport budget. She said that FY10 ended in the black \$196,193 due to relatively mild winter conditions, and personnel costs charged to the RSA project. Kathy Smith, Alaska Airlines, said that retained earnings should be assigned a specific purpose under a residual system.

III. FY11 Projected & FY12 Updated Budget

Ms. deLaBruere said that savings from winter operations and personnel costs to the projects will continue to reduce expenses in FY11 and FY12. She said that revenues will also be down in both years, but even so, a surplus (\$116,500) is projected for FY11, and the Updated FY12 Budget is balanced. She said that she would incorporate late budget figures from ARFF for next meeting, but the impact to FY11 and FY12 is negligible. Ms. deLaBruere said that the cost of maintenance and emergency repair for the old part of the terminal (north end) is becoming excessive due to the age of the building and systems. She said that recent damage due to frozen/burst pipes has been submitted as an insurance claim, but a comprehensive project is needed to reconstruct that end of the terminal. Kathy Smith said that Alaska Airlines would voice support for the Airport in this endeavor. Ms. Smith also stated that Alaska Airlines supports travel and training for the Airport. She encouraged the Airport to attend as many training opportunities as possible. The Committee discussed the possibility of a required increase to the ARFF index resulting from Alaska Airlines' increase in larger aircraft landings. Ms. deLaBruere said that the ARFF contract would require an increase from 4.5FTE to 7.5FTE, a new ARFF truck, and a bigger bay at the station.

Next Meeting: Tuesday, February 8, 2011, 1:00 p.m. Aurora Room

IV. Adjourn 1:55pm.