

MINUTES of  
AIRPORT BOARD MEETING  
November 10, 2010  
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Steve Zimmerman
Tamara Cook	Butch Laughlin	
David Epstein*	Scott Watts	*By Telephone

Staff/CBJ Present:

Jeannie Johnson, Airport Manager	Tom Carson, Carson Dorn
Jerry Mahle, Airport M&O Super't	Merrill Sanford, CBJ Assembly
John Coleman, Airport Business Mgr.	Keith Walker, CCF/R
Catherine Fritz, Airport Architect	

Public Present:

Pete Carlson, AOPA/Alaska Airmen's	Sarah Day, Juneau Empire
Nick Borchert, Wildlife Services	Ella Rogers, Glacier Restaurant
Scott Frickey, US Fish & Wildlife	Mike Wilson, Coastal Helicopters
Diana Thompson, Air Excursions	

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Scott Watts seconded, the adoption of the October 13, 2010, regular monthly meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *Steve Zimmerman moved, Butch Laughlin seconded, to approve the agenda. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** None

VI. **UNFINISHED BUSINESS:**

A. **USFWS Eagle Nest Permit** (Attachment #1): The permit was issued to JNU on 10/13/10, the day of the last Airport Board meeting. The Board was briefed on the permit and asked to hold action until the Airport Manager could request a change to the expiration date of 3/31/11. The Manager has gotten a clarification from Beth Pattinson, Chief, Migratory Bird Permit Office, Region 7. Per Ms. Pattinson, issuing these new type permits is an increased workload for her staff. In addition, her agency has to set up software to handle the new 22.23 permit category. Therefore, the expiration date on our permit will remain at 3/31/11. This is also the date the Airport's other USFWS permit expires. USFWS wants the Airport to apply for renewal of the permits at the same time.

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Nick Borchert, JNU USDA Wildlife Biologist, has recommended he be given authorization to remove the existing nest immediately and work with U.S. Fish & Wildlife Service when and if the birds come back to nest. He feels to wait until March 2011 will put the Airport at risk of possibly having the nest become active for one more season. Discussions have been held with the State of Alaska Fish and Game regarding their permission to remove the nest, and they said they would adhere to the federal permit. Scott Frickey said that Steve Lewis will be getting a handling permit to trap and tag the eagles. The GPS satellite trackers are on order. Discussions were held regarding tree removal and limbing. Mr. Borchert noted that the pair will come to the area, not specifically the tree. He said it will be advantageous to at least remove a portion of the tree. Ms. Johnson suggested that this is a perfect place for an eagle's nest. Rather than top the tree or take the tree, she thought that taking the limb and the habitat space out of the tree. *Butch Laughlin moved, David Epstein seconded, that the Airport Board authorizes implementation of the USFWS Eagle Nest Take – Inactive Nest Permit Number MB008741-3 and authorizes the Airport Manager to apply for a renewal of this permit prior to its expiration date. In taking of the nest, the tree will be limbed from the nest to the ground as needed. The motion passed by unanimous consent.*

B. **Airport Board Mini Retreat:** Chair Godkin asked the will of the Board. Ms. Johnson noted that Ms. McEwen will not be available until February 2011. Tam Cook suggested that a facilitator may not be needed as all members attended the last retreat. Laurie Berg suggested it would be good to have a snapshot of the last three to four years of business at the airport, the changes, and enplanements. It was decided to tentatively schedule the meeting for March 19, 2011. Ms. Johnson asked the Board Members to send her the topics they wished to discuss.

## VII. NEW BUSINESS:

### A. **Airport Manager's Report:**

1. Wide Area Multilateralation (WAM) briefing has been rescheduled to the January 12, 2011, Board Meeting due to FAA travel schedules.

2. As of November 1, 2010, Republic Parking took over the management of the parking lot for the Airport. The current VIP cards will work until something else is received from Republic Parking. Deputy Airport Manager Patty deLaBruere said Republic Parking had kept on almost everyone formerly employed by Pak's. They also bought a lot of the remaining supplies from Pak's Parking. Things are going very smooth. Chair Godkin asked staff to thank Republic Parking for keeping the staff employed as they do a good job.

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3. The Airport will not get 95% funding on the new Snow Removal Equipment Facility (SREF), but the number is being narrowed down closer to what will be granted. The FAA has been very generous with the Airport even though it is a very low priority on their scale of projects. There will need to be a gathering of funds from other places to make up the difference. One of those places may be water and sewer, which is included in the price. Ms. Johnson did not think the Airport should be in the water and sewer business, so she hoped to get some help from the City & Borough to run the water and sewer lines. She is working with Merrill Sanford regarding funding. A typical FAA-funded project is 95% from the FAA, 2.5% from the City & Borough, and 2.5% from DOT. In this particular case, a scale-back has already been done on the facility.

4. A presentation on the terminal project will be given to the Alaska Miner's Association on November 19, 2010.

5. She thanked Ms. Berg for letting her know that her picture was in the Alaska Dispatch. She attended a Safety Seminar in Anchorage with DOT and other Alaskan Airports. The seminar was very beneficial to the Airport.

6. Catherine Fritz reported that the Airport will be participating in the Alaska Municipal League (AML) exposition here in Juneau on Wednesday, November 17, at Centennial Hall from 5:00 p.m. to 7:00 p.m. Many of the departments of the City will be hosting vignettes of what they do in their department. Ms. Fritz will be representing the Airport and specifically the work in sustainability – the work in the geothermal heat pump system. There will be display boards and a PowerPoint presentation.

7. Airport Engineer Report (Attachment #2): During October, the contractor continued to work two ten-hour shifts using both the dredge and truck haul. Almost 59,000 cubic yards were moved using the dredge and 76,000 cubic yards by excavator and truck. The total of material moved is approximately 34% of the contracted amount. No dredging occurred between October 13 and October 21.

The slide slope modification has been funded through a change order. This will be for the entire west 1,000 feet of the pond. The pond has been lowered by one foot. The mechanical excavation is now occurring on the north side of the pond. The pedestrian bridge opened on October 14. At that same time, a notch was cut in the rock dike at the trail head so that Duck Creek can communicate with the river. AIC will place the heat loops by TEMSCO in the Spring of 2011. Miller Construction relocated the force main that comes from Douglas. The FAA has funding to place the power cables for the RTR underground and expects this to occur in December.

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The contractor has earned \$14.6 million or 51% of the contract. Nine change orders are in place.

8. Airport Architect Report (Attachment #3): October was very busy in the terminal. The Airport has occupied virtually all of the spaces that were planned to be occupied by this time. The only area yet to be used/occupied is the tenant lease space upstairs and next to the community room. This area is being used for on-site storage through the completion of the project. Another area is an area next to Cup 'O Joe's, which is awaiting a sewer line replacement. This will be accomplished next week and the area will be opened. Some punch list items have been noted, but more work will continue before the final punch list is written. This project was originally scheduled around five concepts of work, which meant that Phase I would be done before Phase II was started. It became clear that it needed to be looked at in a different way.

The roofers will be in town tomorrow to put in the sky lights over the TSA area and finish the roofing. The siding should be done by the end of the month. Work in the departure lounge is beginning. The lighting and power work is with the electrical contractor and now getting priced. This will include convenient and more power outlets and energy-efficient lighting. There is enough leftover carpet to do all the downstairs ticket area and the departure lounge. This will be installation for the cost of labor only as extra carpet was given to the Airport due to problems with the first carpet shipment.

The construction is done in the community room. Staff is currently discussing the necessary systems for this room. Alaska Airlines is finishing their airline ticket office space. The Airport will continue to work with them on the renovation of the front lobby area with the two-step process. The touch screen advertising board is currently working. The advertising is a more exciting and dynamic environment.

The SREF was reviewed by the public on October 27. Most of the Airfield Maintenance crew has also reviewed the plans. The FAA endorses the project regarding design and what is needed for Juneau, but they do not feel that they can justify funding everything in the project. Even though the Advisory Circular may say the space is allowed, it does not necessarily align with the AIP funding program and the priorities within the AIP funds. They are strongly encouraging the Airport to find other sources to participate with them as they believe what has been designed is appropriate. The FAA has committed to funding 38,000 square feet of a 52,000 square foot building. One of the spaces the FAA denied was a wash bay and one of the mechanic's bays. They have agreed to look at those spaces again to see if there is a way they can reconsider the funding. This is about 3,000 square

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feet more space if they are able to justify them. This equates to 73% of the funding from the FAA and 27% to JNU. One component that is able to be cut out is a small 1,200 square foot office, which is designed as a training room, project office, archives, or for an Airfield Engineer. This could be eliminated but it is an important piece for the Airport to have and it is only 1,200 square feet. Everything else is maintenance and equipment storage related. The building began with a square footage in the high 60,000 range. The timing is now being discussed. The Airport would like to have the documents bid-ready for this Spring if the FAA is ready to give the Airport the money and the remaining funds can be aligned.

Ms. Johnson said the FAA stressed that if the Airport got community participation, it would allow them to justify giving the Airport the money. It sells the fact that the community is behind it.

Ms. Fritz said the project would cost \$24 million, with 73% from the FAA. The Administrator Byron Huffman has been very helpful. They agree with the need.

### VIII. **COMMITTEE REPORTS:**

- A. Wildlife Hazards Working Group: There will be a quarterly meeting held on December 2, 2010, at 6:00 p.m. in the Aurora Room.
- B. Operations Committee: None
- C. Finance Committee: None.

### IX. **ASSEMBLY LIAISON COMMENTS:** Assembly Member Merrill Sanford said that the Assembly took action on the domestic animals on the airport premises. This was a clean up of the code to make it the same as the rest of the City & Borough. This was passed unanimously. Mr. Sanford will continue as the Assembly Liaison. He noted the Assembly goals and objectives agenda format might be useful for the Board retreat. He said that AML will be meeting at Centennial Hall and the JAC all next week.

Chair Godkin asked when the CBJ Lobbyist goals are set. Mr. Sanford replied that this occurs throughout the year. During the retreat, the Assembly reinstated Clark Gruening's contract for another year. He got some of the ideas and thoughts during the retreat. Other on-line type of requests will be given to him. As far as Airport lobbying, the Airport needs to make sure that the lobbying is done through the City Manager's office or the Mayor's office so that there is a total picture of what is being lobbied for.

Regarding water and sewer, Mr. Sanford said that if the Airport wants to get anything done in the next year or two, they had better start talking to Engineering about it. It takes a while to prioritize the dollars that are spent on those projects. First, you will have to get past the fact that the Airport is all by itself. He suggested that perhaps he, Jeannie Johnson

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and perhaps the Mayor or one of the other Assembly Members, sit down with Rod Swope and Rorie Watt and begin the discussion. There will be some resistance to doing it as it is just more money going out. He thought it was a good idea and what should be done with water and sewer, but he doesn't know what the other Assembly Members might think.

X. **PUBLIC COMMENTS:** None.

XI. **BOARD MEMBER COMMENTS:**

A. Steve Zimmerman thanked Scott Frickey and Steve Brockman for sitting in with the Board on the whole eagle nest issue. Thanks also go to Nick, but he is a little closer to the Board. The Fish & Wildlife Service has participated at a very intense and high level and it has been much appreciated as the Airport is getting ahead on the issue.

B. Butch Laughlin went on record that when he departed the departure lounge, he wanted to look at the view and not the bear.

C. David Epstein asked if Ms. Johnson has had a chance to review the Fiscal Commission Report. It is a group that is getting together to figure out ways to save the federal government from going into bankruptcy. One of the ideas is the elimination of the AIP grant for large- and medium-hub airports. They also recommend doing away with the Denali Commission. Ms. Johnson noted that Juneau International Airport is a small-hub airport.

XII. **ANNOUNCEMENTS:**

A. Deputy Airport Manager Patty deLaBruere said that Maverick Douglas will do the FAA certification inspection from November 29 through December 2, 2010.

B. A new person has not been hired for the Airport Manager's Office, but there is a very short list of four interview candidates.

XIII. **TIME AND PLACE OF NEXT MEETING:**

A. Wildlife Hazards Working Group, 6:00 p.m., December 2, 2010, Aurora Room

B. The next regular Airport Board meeting will be held on December 8, 2010, at 7:00 p.m. in the Aurora Room.

XIV. **ADJOURN:** *Steve Zimmerman moved, Laurie Berg seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:25 p.m.*