

MINUTES of
AIRPORT BOARD MEETING
August 11, 2010
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg*

Jerry Godkin

Scott Watts

David Epstein

Butch Laughlin

Steve Zimmerman

*By Telephone

Staff/CBJ Present:

Jeannie Johnson, Airport Manager

Tom Carson, Carson Dorn

Jerry Mahle, Airport M&O Super't

Merrill Sanford, CBJ Assembly

John Coleman, Airport Business Mgr.

Ruth Danner, CBJ Assembly

Catherine Fritz, Airport Architect

Keith Walker, CCF/R

Public Present:

Larry DePute, General Aviation

Craig Loken, Alaska Seaplanes

Pete Carlson, AOPA/Alaska Airmen's

Nick Borchert, Wildlife Services

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Butch Laughlin seconded, the adoption of the July 14, 2010, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *Steve Zimmerman moved, David Epstein seconded, to approve the agenda. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** Assembly Member Ruth Danner asked how the Runway Safety Area (RSA) project was going. She said that it looks like the salmon are ready to go into Duck Creek, and asked when that could happen. She requested the Airport Board minutes be posted to the website quicker. She inquired about progress in dredging and development by TEMSCO. Jeannie Johnson, Airport Manager, said that the minutes are posted after Board approval, which has happened at this meeting, and that Tom Carson, RSA Project Manager, would address the construction inquiries.

VI. **UNFINISHED BUSINESS:** None.

VII. **NEW BUSINESS:**

A. **Departure Lounge Renovation** (Attachment #1). Airport Manager Jeannie Johnson said the Airport is in an enviable position due to good project management by Airport Architect Catherine Fritz. The departure lounge remodel was in the original scope of work but not included in the current set of contract documents due to the bid climate in

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2008. Airport Architect Catherine Fritz reported that the heat pumps are being installed in the ceiling of the departure lounge and the ceiling is now opened up. There is a great opportunity to make some improvements in the departure lounge that were originally envisioned, but not itemized in the current plans. These include new lighting that is LED energy efficient, new carpet, paint, casework for a laptop bar, more outlets and more soft furniture. Power and plumbing for the new concession area at the east end of the departure lounge are also needed. McGraw Construction's contract is under the engineer's estimate of \$12 million, leaving \$1.3 million in the current construction budget line item. Change orders to date equal \$600,000 or 5% of the project. Ms. Fritz said the additional costs laid out in her memo total \$625,000, and are estimates based on project work done so far, and have not been vetted by the contractor. She said the priority is the new lighting. Laurie Berg asked if the concession plans were developed enough to add infrastructure. Ms. Johnson said that the infrastructure would not be installed until a new concessionaire is on board. *Butch Laughlin moved, Steve Zimmerman seconded to approve \$625,000 of Terminal Project funds for the renovation of the Departure Lounge. The motion passed by unanimous consent.*

B. Airport Manager's Report:

1. Advertising Contract with Elizabeth Younger Agency (EYA): Elizabeth Younger Agency of Reno, Nevada, has been selected as our new advertising concessionaire. We have tentatively negotiated the terms of the contract and Airport Business Manager John Coleman is working with the Law Department on the final contract. EYA should begin on October 1, 2010. We are looking forward to a re-energized advertising program.

Board Member Steve Zimmerman asked the time line for the parking Request for Proposal. Airport Manager Johnson said she did not know and would check and report at the next meeting.

Board Member Butch Laughlin asked about the welcome sign replacement. Ms. Johnson said that it has been suggested that the "Welcome to Juneau" sign be placed by TEMSCO. She is looking into a replacement of the sign in the Airport parking lot area.

2. Application for Eagle Nest Take Permit: The application for a single nest removal permit was signed on July 22, 2010, by the Airport Manager. USDA Wildlife Services Nick Borchert said that there are single-take and programmatic multiple-take permits. He said that Jordan Meer with Fish & Wildlife Services suggested starting with a single-take permit and then go for the programmatic permit later. This is a new process and mitigation may be required. Based on the recommendation of Fish & Wildlife Services, the Airport is starting with a single-

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take permit. A programmatic-take permit may be applied for based on the Board's recommendation. Mr. Borchert said that a study of eagle activity after nest removal may cost \$20,000 for equipment and may or may not satisfy the mitigation requirements.

3. RSA Mitigation Accomplishments (Attachment #2): The attachment is a report from SEAL Trust on how they are spending the mitigation funds from the RSA. Tom Carson said they are acquiring land bordering the refuge. Mr. Laughlin commented that the Airport should find a way to share this information with the public.

4. Airport Engineer's Report (Attachment #3): The design deficiencies of the dredge have been identified and corrected. AIC will begin using an excavator in three weeks and believe they will meet the December 31, 2011, deadline. Most of the rock is in place at the east end, which is almost ready to fill. The FAA is working on the power to the ASOS pad and the bridge has been installed to the pad. Maplesden Way is paved and striped. The northeast quadrant is being prepared for installation of the heat pipe field. Pilings are being placed for the Duck Creek bridge, which should be in place by the end of August. The Airport is in touch with ADF&G to make sure Duck Creek is passable for fish in their timeframe.

5. Airport Architect's Report (Attachment #4): Catherine Fritz reported that she is still looking for funding for the Snow Removal Equipment Building. In the terminal, the down escalator and new stairs are in use, and the old stairs have been removed. It is expected that McGraw Construction will have substantial completion by October 13. The Departure Lounge completion is expected by the end of the year.

6. Airfield Maintenance has been working hard to secure the bottom of the sand shed wall, where it has worked loose. This poses a possible security issue.

VIII. **COMMITTEE REPORTS:** Board Member Steve Zimmerman noted that the Wildlife Hazards Working Group will hold a meeting on September 22, 2010, at 6:00 p.m. in the Aurora Room.

IX. **ASSEMBLY LIAISON COMMENTS:** Assembly Liaison Merrill Sanford said that the request for 1% sales tax for a second Douglas crossing is before the Assembly. He wanted to make certain that the members of Safe Affordable Future Efficient (SAFE) Committee will meet with the Airport Board Chair and the Airport Manager.

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- X. **PUBLIC COMMENTS**: Craig Loken, Alaska Seaplanes, suggested having population and elevation on the “Welcome to Juneau” sign.
- XI. **BOARD MEMBER COMMENTS**: None.
- XII. **ANNOUNCEMENTS**: Airport Manager Johnson expressed the sadness of Airport staff at the loss of Senator Stevens and the four others. Senator Stevens was a tireless advocate for aviation in Alaska. We are grateful for his contributions and will miss him greatly.
- XIII. **TIME AND PLACE OF NEXT MEETING**: The next regular Airport Board meeting will be held on September 8, 2010, at 7:00 p.m. in the Aurora Room.
- XIV. **ADJOURN**: *Butch Laughlin moved, Steve Zimmerman seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:15 p.m.*

The Board Members and all persons present were invited to tour the terminal construction project with Catherine Fritz and Jeannie Johnson.