

MINUTES of
AIRPORT BOARD MEETING
September 8, 2010
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Scott Watts
Tamara Cook	Butch Laughlin	Steve Zimmerman
David Epstein		

Staff/CBJ Present:

Jeannie Johnson, Airport Manager	John Coleman, Airport Business Mgr.
Patty deLaBruere, Deputy Airport Mgr.	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Tom Carson, Carson Dorn

Public Present:

Connie DePute, General Aviation	George Utermohle, Grateful Dogs of Juneau
Pete Carlson, AOPA/Alaska Airmen's	Dave Heimbigner, R&D Rental
Rob Breffeilh, Tenant	

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, David Epstein seconded, the approval of the August 11, 2010, regular monthly meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *Steve Zimmerman moved, Butch Laughlin seconded, to approve the agenda. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** None

VI. **UNFINISHED BUSINESS:** None

VII. **NEW BUSINESS:**

A. **An Ordinance Amending the Airport Code Regarding Animals on Airport Premises** (Attachments #1 and #2): This change updates Title 5, the Airport Code, bringing it in line with CBJ Code 08.05.010 which defines "competent voice control" and adds additional defining language concerning animals in the airport terminal.

This change more closely aligns Airport Code with the common practices on the airport and is designed to clarify the rules for the public and animal control. Manager recommends approval of the language and requests the Board forward to the Assembly for public hearing and adoption. *Steve Zimmerman moved, Butch Laughlin seconded, to approve the Ordinance Amendment to 05.05.100 Rules of Conduct, Section (o) Animals, as presented*

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in the attached draft Ordinance, and to forward onto the Assembly for continuation of the Ordinance process. The motion passed by unanimous consent.

B. Airport Manager's Report:

1. Meeting with FAA Administrator Randy Babbitt and Airport Tour with Other FAA Officials: A meeting was held with Patti Sullivan, Lead Environmental Manager from FAA Anchorage Airports Division, Mike Ettleman, Southeast Alaskan Planner, and Bruce Greenwood, Environmental Protection Specialist. Ms. Sullivan had worked on the EIS for the RSA and she was down to take a look at the project. She was quite pleased and gave a few pointers and suggestions.

FAA Administrator Randy Babbitt was in Juneau for a short visit. The Juneau Airport was included thanks to the help of Senator Mark Begich's staff and Senator Dennis Egan. She was able to have a private 15-minute meeting with Administrator Babbitt. She discussed the importance of the Runway 26 MALSR as far as safety. She also thanked him for his staffs' work on the implementation of \$1 million Congressional earmark for the 26 MALSR. Progress is being made on this project.

Other FAA visitors included Jim Lomen, the FAA Alaskan Airports Division Deputy Manager; Elliott Black, Deputy Director of the Office of Airport Planning and Programming from Washington, D.C.; and John Lovett. Catherine Fritz gave them a presentation about the new SREF. Jerry Mahle was extremely helpful in that he was able to convey to Mr. Black the challenges JNU faces maintaining the runway in equipment from the aging facilities. A tour was made of the RSA project, the Field Maintenance shop and the sand shed.

2. Terminal Evacuation, August 25, 2010: The Terminal was evacuated on Wednesday, August 25, a little before Noon. A call was received from a TSA officer who said there was an IED at the checkpoint. It was established that this was not a drill and the evacuation began. The TSA cleared the item a short time later and let everyone back in. Staff is currently working with TSA on terminology.

3. New Position: Airport Special Projects Officer: This position is being advertised with an application deadline of September 17. HR did the analysis on the job requirements and education requirements and made the determination that this would be a CBJ Range 18. The salary range is \$58,703 to \$62,663 depending on qualifications. This position was included in the 2011/2012 budget and is a reduction in the staffing expense from the previous budget. Board Member Laurie Berg said that a lot of the position's duties listed in the paper appeared to be things

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that are being done by current staff. She was concerned about the Airport expenses. Chair Jerry Godkin said that when the other position was eliminated, through discussions with the Board, they knew what the intent was and why it was done. He noted the position could have been filled long ago, but it got stalled in HR for a long time. This is not a surprise that one position was eliminated to get more administrative help that was needed for everyone else.

Ms. Berg thought the position would be lesser duties and not a professional position. Ms. Johnson said that this person will help Patty deLaBruere one-half of the time. Ms. deLaBruere is on call 24/7. She doesn't get a break and there is no one to back her up. Ms. deLaBruere said she is working 60 to 70 hour weeks to try to get through the workload and gets calls night and day.

In one particular incident, Ms. deLaBruere was called at home on a holiday due to a bus driving on the taxiway. She had to call Regional Operations Center (ROC), the FAA Tower, and the company involved in the deviation. The Airport is trying to set an action in place to mitigate what will come down on the Airport during the investigation. This will be several hours to days of paperwork and going to the FAA and TSA because of a security infraction. This will include many phone calls, too. Other issues include phone calls at home that TSA is doing gate checks at the general aviation portion of the airport. This resulted in a two-hour meeting with the TSA earlier in the day. While TSA can check badges and do a cursory check, they cannot go through glove boxes, trunks or get into a vehicle.

4. Capital Chat, September 9, 2010: Ms. Johnson will be on Capital Chat with Sharon Gaipman. This program will discuss what is happening on the airport.

5. New Advertising Concessionaire: The new concessionaire will be The Elizabeth Younger Agency. They will be in town in September to make sales calls. Everyone is excited to have them on board.

6. Wheels Rolling Emergency Drill, September 18, 2010: Ms. deLaBruere said several meetings have been held over the last few months. One more planning meeting will occur on September 16. More meetings are being held with key players between now and the 18th. The volunteer meeting will be held on September 17 at 6:00 p.m. The day will start early for volunteers but the event will begin at 9:00 a.m. and be done by Noon.

7. Rental Car Relocate: The rental cars will be relocated from the temporary area back to their original area. The target date is September 20, but the new lot

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needs to be paved and striped prior to the move. A meeting was held with the agencies wherein they chose the row they wish to use based on gross revenues.

8. Runway Patch: Secon removed a small soft section on the centerline on the east end of the runway. They were able to do the work between the last Alaska Airlines flight of the night and the first Alaska Airlines flight in the morning. This was an item that was written up on the last FAA certification inspection. Tom Carson reported that the area of repair was 12' x 25'+/-. There was a new one that was getting deeper by the month and there is a 3" limit by FAA circular. Six inches of asphalt were removed and a moisture-influenced area was noted. This was all removed and a sealer was added, with two lifts of asphalt. This will be watched carefully. Ms. Johnson said the cost of this project was \$25,000.

9. Airport Architect Report (Attachment #3): Catherine Fritz reported the passenger screening is the focus of everyone's current attention. They are scheduled to move the checkpoint on September 14. Demolition is occurring in Alaska Airlines' back offices and Alaska Airlines has been temporarily relocated. The main contract has about four weeks left. There are some change orders that will keep the contract going to the end of the year. When the heat pump system is fully running, the 1985 portion, the new portions of the terminal, and the administrative offices will be on the heat pumps. The old section from the escalator/elevator will remain on the old boilers and air handling system. Staff continues to seek funding ideas for the north wing work. Replacement of the north end will cost approximately \$30 million.

10. Airport Engineer Report (Attachment #4): Tom Carson reported that July was a bad month for AIC dredging, but during August, the dredge worked continuously. Approximately 26,000 yards of material have been delivered to the west end during the last month. The dredge pumps 1,375 yards per day, although it ranges up to 2,000 yards when the delivery area is closer. The contractor realizes they will need to augment dredge operations.

The float pond depth problem continues, but the severity of it changes day to day because of issues like the tides, rain, and as the dredge operation is moved to the south end of the west fill area, all the water is going directly back into the pond. He felt these favorable factors will continue, but the Airport is going to buy a pump to handle this problem in the future.

The Duck Creek pedestrian bridge will be in Juneau soon. Miller Construction hauled rock to the east end and finished the haul on August 20, which allowed the taxiway to open up. AIC finished the storm drain installation in the Northeast

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development area. AIC finished installing the bridge to the new ASOS pad and the FAA team finished moving everything off of the RTR pad to the new ASOS site. It is assembled and functioning. The grading is complete in the geothermal loop field in the Northeast development area. The Corps permit is in place for withdrawing water from the Mendenhall River when needed. Mr. Carson also noted that the baby eagle is gone.

VIII. **COMMITTEE REPORTS:**

A. Wildlife Hazards Working Group: Steve Zimmerman said he would be putting together an agenda for the meeting scheduled for September 22, 2010.

B. Operations Committee: None

C. Finance Committee: None

IX. **ASSEMBLY LIAISON COMMENTS:** None

X. **PUBLIC COMMENTS:** None.

XI. **BOARD MEMBER COMMENTS:** David Epstein asked about the presentation on the Wide Area Multi-Lateration Project at the next Board meeting. Ms. Johnson stated this is scheduled.

XII. **ANNOUNCEMENTS:** None.

XIII. **TIME AND PLACE OF NEXT MEETING:**

A. The Wildlife Hazards Working Group will meet on September 22, 2010, at 6:00 p.m. in the Aurora Room.

B. The next regular Airport Board meeting will be held on October 13, 2010, at 7:00 p.m. in the Aurora Room.

XIV. **ADJOURN:** *Steve Zimmerman moved, Butch Laughlin seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:05 p.m.*