

MINUTES of
AIRPORT BOARD MEETING
February 10, 2010
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Acting Chair Butch Laughlin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg

David Epstein

Scott Watts

Tamara Cook

Butch Laughlin

Steve Zimmerman (By
Telephone)

Member Absent:

Jerry Godkin

Staff/CBJ Present:

Jeannie Johnson, Airport Manager

John Coleman, Airport Business Mgr.

Patricia deLaBruere, Dep. Airport Mgr.

Catherine Fritz, Airport Architect

Jerry Mahle, Airport M&O Super't

Tom Carson, Carson Dorn

Ted Anderson, Airport Planner

Keith Walker, CCF/R

Public Present:

Mike Wilson, Coastal Helicopters

Matthew Lombard, National/Alamo

Chris Andree, Alaska Airlines

Karla Allwine, National/Alamo

Pete Carlson, AOPA/AK Airmen

Ella Rogers, Glacier Restaurant

Gary Miller, Retired Public Empl. of AK

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Scott Watts seconded, the approval of the January 13, 2010, regular monthly meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *David Epstein moved, Scott Watts seconded, to approve the agenda. The motion passed by unanimous consent.*

V. **TERMINAL RENOVATION TOUR:** Catherine Fritz led a tour of the newly constructed terminal.

VI. **PUBLIC COMMENTS:** None

VII. **UNFINISHED BUSINESS:**

A. **Operations Committee Reports:** Committee Chair Butch Laughlin reported that the Operations Committee met with all the rental car people on February 3 and an amiable agreement was reached. He noted that Karla Allwine withdrew her objection.

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B. RPEA, Gary Miller Requested Parking Fee Relief: Airport Manager Jeannie Johnson said Mr. Miller made a request in the January meeting that the existing two-hour free parking in the public parking lot be increased to three hours for free. He had done research and found that the Airport was the only CBJ facility that charged for parking. While Ms. Johnson could empathize with Mr. Miller's group and what was being requested, she recommended to the Board that the two-hour parking continue. She said the Airport is an enterprise fund. The Board is charged with running the Airport as a business. We use our assets to create income and the income supports the operation of the Airport. The Airport does not receive CBJ tax dollars like the pool or Centennial Hall or those entities that do not charge for parking. The Glacier Restaurant pays \$1 per person of its income for Aurora Room events to Pak's (the parking contractor) for two hours of parking.

Ms. Johnson noted the parking concession contract expires on June 30, 2010. The Airport is looking toward going out for bid or a request for proposal for other people to be able to bid on the contract. At that time, she intends to come to the Board and ask them to review all of the parking rates. She felt it was premature to make decisions about changing the two hours to three hours. If changed, it would be three hours for all of the events that meet in the Aurora Room. The additional dollar would come out of the Airport and Pak's income. She recommended the restaurant and parking concessionaire both need to be part of any change that is made.

VIII. NEW BUSINESS:

A. **Airport Manager's Report:**

1. FAA Updates:

a. The FAA Safety Risk Management Team had a meeting on January 26 and 27, 2010. This meeting was totally focused on Juneau's air operations and how the national airspace system will be affected by the runway safety area project. One recommendation came out of the meeting: a change proposal to the operation of the float pond.

b. On February 17, the Runway Safety Action Team will be in Juneau doing daylight and night inspections of the airfield. An operators meeting will be held at 2:00 p.m. at TEMSCO Helicopters and a pilots meeting at 7:00 p.m. at Civil Air Patrol. A notification will be sent out from the Manager's Office by e-mail. This inspection will not be quite as involved as the one conducted earlier by David Wahto.

2. Funding Updates: The Administrative staff has been very busy working on the budget. Ms. Johnson has been working with CBJ staff and the Washington, D.C., lobbyist staff for funding requests. The requests are for additional funding for 26 MALSRs, a clarification on the \$2.375 million worth of rural lighting in Alaska that FAA told JNU they would give to us and trying to nail that down,

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money for Crest Street reconstruction, and planning funds for the North Wing and parking facility. All requests have been finalized and submitted.

3. Comings and Goings at the Airport:

a. Bill Wilmoth's last day at the airport was last Friday. He transferred to the East Coast. USDA is advertising for a Wildlife Biologist to work at the Airport. In the meantime, another Wildlife Biologist named Garrett (who works at the landfill and filled in when Bill was not available) will be working at the Airport in the interim.

b. Earlier in the day, Ms. Johnson presented Brad Gruening, a Field Maintenance staff member, with a 15-year certificate for service with the Airport.

c. Ms. Johnson was elected to the Board of the Alaska Committee on January 30, 2010. The Alaska Committee's purpose is to keep the capital in Juneau and to support access for the capital city. They have shown support for this airport as long as she had been around and she is excited to be elected.

d. Due to construction activity, the Emergency Vehicle Access Road (EVAR) will be closed from February 16 through March 27, 2010, but open on Sundays. There is so much activity that it has become too dangerous to keep the EVAR open. Ms. Johnson anticipated meeting with the Wildlife Hazards Working Group to bring them up to speed about what needs to happen.

4. Airport Architect's Report (Attachment #1): Catherine Fritz, Airport Architect, reported the FAA approved less square footage than anticipated (about a 20% reduction of the main core facility). The current schematic clearly followed the intent of the Advisory Circular. Ms. Johnson said John Lovett at the FAA said this could be taken up the chain of command at the FAA and then to Washington, D.C. She noted this would be about an \$8 million dollar hit.

Three concurrent projects are occurring in the terminal. New ceiling tiles and lighting will be installed. Alaska Airlines has helped with new counters for the departure lounge. New gate information displays will also be installed. This work is hoped to begin in October.

The RFP for a new advertising concession is in Purchasing. It will be selected on a qualifications basis.

The public art resubmittal is expected soon.

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5. Airport Engineer's Report (Attachments #2, #3 and #4): Tom Carson, Carson Dorn, reported that the new AIC management team is in place and they restarted the project on January 26 instead of the end of February. Miller Construction continued to move rock until they ran out of room to store it. The dredging work will begin in April or May. The Airport wants to facilitate the installation of communications cable out to the new location where the ASOS will end up. Power will be installed by AEL&P and the equipment will be moved to ready the old area for dredge material.

AIC is also working on Duck Creek and the new Runway Safety Area (RSA). This is a big coordination effort because there is a lot of material put in where Duck Creek will be moved. There is a lot of activity on the west end with a lot of trucks in the area. He is relieved that the EVAR will be closed.

The Airport is in the final stages of extending the rip rap onto the southwest corner of the float pond. A change order has been negotiated and is before Jeannie Johnson for review. This will be a stone rip rap wall along the edge of the dike trail/EVAR to the southwest corner of the float pond. This area has had compaction problems in the past and this will make that problem a thing of the past. In order to extend the wall, the culvert that serves the float plane pond will need to be extended another 40 feet and the section of that rip rap retaining wall at the end of the RSA modified to make it easier to build and not reduce the durability of that wall. This will result in a credit to the project of about \$6,600. This is mostly because the designers had built a huge section of the 2,000-pound rock wall.

The closing period for resumes from people who were invited to serve on the Dispute Resolution Board (DRB) ended on Monday. Four people submitted resumes and the Airport is working with the contractor to select the three members of the board. It is hoped to have this concluded in the next week.

An Operations Committee meeting will be held on February 18 at 5:30 p.m. in the Aurora Room. This meeting is to discuss what will be happening in the float pond during the dredging operation, as well as how the Airport might want to approach the installation of new pilings to replace the current pilings. All of the docks and pilings will have to come out of the pond. The meeting will be to discuss how to move all the docks around so the dredging can proceed without impacting the commercial guys and still allowing everybody to have access to their dock and float planes.

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6. Laurie Berg scheduled a Finance Committee meeting for Tuesday, February 16, 2010, at 11:00 a.m. in the Aurora Room or another location if the Aurora Room is unavailable.

IX. **ASSEMBLY LIAISON COMMENTS:** None.

X. **PUBLIC COMMENTS:** Karla Allwine asked about what a parking garage would look like. Ms. Johnson replied that the \$1 million funding request would do just that – it would get everyone together and say what everyone wants to see included in a new parking garage. Ms. Allwine said it would be very attractive to them.

XI. **BOARD MEMBER COMMENTS:** David Epstein said he would call into the March Airport Board meeting and will be unavailable for the April meeting.

XII. **ANNOUNCEMENTS:** None.

XIII. **TIME AND PLACE OF NEXT MEETING:**

A. A Finance Committee meeting will be held on February 16, 2010, at 11:00 a.m. in the Aurora Room.

B. An Operations Committee meeting will be held on February 18, 2010, at 5:30 p.m. in the Aurora Room.

C. The next regular Airport Board meeting will be held on March 10, 2010, at 7:00 p.m. in the Aurora Room.

XIV. **ADJOURN:** *The meeting adjourned by unanimous consent at 8:30 p.m.*