

## ATTACHMENT #1



# Juneau International Airport

1873 Shell Simmons Drive, Suite 200 • Juneau, Alaska 99801 • (907) 789-7821 • FAX: (907) 789-1227

December 30, 2009

Rod Swope  
City Manager  
City and Borough of Juneau  
155 S. Seward Street  
Juneau, AK 99801

Dear Mr. Swope:

Re: Passenger Fee Proceeds for Juneau International Airport

Again this year, the Airport is submitting a request for a proportionate share of the cruise ship passenger fee to offset impacts to the Airport for services provided to the cruise ship industry and for support to cruise ship passengers. Impacts by the cruise industry and support to the industry are evident at the Airport and the request fits squarely with the purpose and intent of the passenger fee program.

The Airport appreciates the support provided by the Assembly in past years. This current request conforms to the same formula that was used for the past two years. The formula was based on the method the Assembly adopted to compute general fund offsets when the fee was first implemented. The method compares the number of passengers to the overall enplanement count and multiplies that share by a proportional ratio of the budget.

Passengers and crew in 2009:	11,985 <sup>1</sup>
Total enplanements last CY (2008):	378,741
Percentage cruise ship passengers and crew to overall:	3.16%
FY10 adopted budget:	<u>\$5,190,400</u>
3.16% of proposed budget is this year's request of:	<u><b>\$ 164,000</b></u>

Last year, the Assembly approved our request of \$271,000. The Airport continues to welcome and support cruise ship passengers, related tour buses and flightseeing operations based at the Airport. Additionally, the Airport supports the additional Airlift Northwest operations that occur during the season.

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<sup>1</sup>McDowell Group estimates 8,985 passengers. Passenger numbers declined in 2009 due to Cruise West pulling ships from roster. Crew numbers are still estimated at 3,000 per McDowell Group.

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Phase I of the Passenger Terminal Expansion is currently underway. Many of the design modifications and enhancements have been designed to assist group travelers and luggage handling. The Airport continues to look for ways to enhance service to these groups.

Please contact me if you need further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Patricia A. deLaBruere", with a long horizontal flourish extending to the right.

Patricia A. deLaBruere  
Deputy Airport Manager

copy: Airport Board  
Merrill Sanford, CBJ Assembly  
Kirby Day, Princess Tours