

MINUTES of  
AIRPORT BOARD MEETING  
October 14, 2009  
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:03 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Scott Watts
Tamara Cook(7:10pm)	Butch Laughlin	Steve Zimmerman

Staff/CBJ Present:

Jeannie Johnson, Airport Manager	John Coleman, Airport Business Mgr.
Patricia deLaBruere, Dep. Airport Mgr.	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Keith Walker, CCF/R
	Tom Carson, Carson Dorn

Public Present:

Clifton Olmstead, AIC	Laurie Craig, Public
John Bullock, AIC	Larry DePute, General Aviation

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Laurie Berg seconded, the adoption of the September 9, 2009, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *Steve Zimmerman moved, Butch Laughlin seconded, to approve the agenda. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** None

VI. **INTRODUCTION:** Jeannie Johnson, Airport Manager, introduced Project Manager John Bullock and Cliff Olmstead, both of Alaska Interstate Construction ("AIC"). John Bullock described the start of work on the Northwest Quadrant. He said that they have begun the clear cut, and aim to minimize the impact to trail users. AIC will use flaggers and install orange construction fencing to keep trail users away from the construction zones. He described the construction time line: dredging will start April 2010 and the new Duck Creek/bridge will be installed by April 1, 2010.

VII. **UNFINISHED BUSINESS:**

A. **Airport Board Retreat Discussion:** Ms. Johnson described the costs for the prior two Airport Board retreats. She said that the City Clerk's Office can provide a facilitator at no charge. There are currently no applicants for the vacancy on the Airport Board. *Steve Zimmerman moved, Butch Laughlin seconded, that the Airport Board plan*

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*a retreat for 8:00 a.m.-2:00 p.m. on Saturday, December 5, 2009, as the first priority, and 8:00 a.m.-2:00 p.m. on Friday, December 4, 2009, as the second priority as determined by the Airport Manager. The motion passed by unanimous consent.*

### VIII. NEW BUSINESS:

A. **CIP Transfer:** John Coleman, Administrative Officer, explained that financial accounting for design of the Snow Removal Equipment Facility (SREF) needs to be separated from the Runway Safety Area accounting. He said that both projects were awarded in the same AIP grant, and were difficult to monitor financially while combined in one CIP account. *Steve Zimmerman moved, and Butch Laughlin seconded, to transfer \$1,240,000 of AIP49 funding, \$536,469 of PFC8 funding, and \$32,632 of State ADOT matching funds from the RSA Construction account, into a new SREF Design & Construction account. The motion passed by unanimous consent.*

#### B. **Airport Manager's Report:**

1. Ms Johnson gave a presentation to the Parks and Recreation Advisory Board about the Emergency Vehicle Access Road. They were concerned about what will happen during construction and whether it will be open for use. They were satisfied with the way we will try to make it available for public use.

2. Three exchange trips are being planned with Whitehorse in December, February and April. The flights will come into Juneau International Airport. Staff will work to make the visit smooth while at the airport.

3. Jerry Mahle, Airfield Maintenance & Operations Superintendent, said that many heavy equipment repairs have been occurring. The crew is finishing up on the rap down at the west end of the new hangars. The area at the southeast end of the pond was finished just in time to give to the contractors to store the rock. The crew trained on new friction reporting procedures, and the use of a new ice melt product. He said they had completed striping on the ramp. Patricia deLaBruere, Deputy Airport Manager, said that the Block O drainage issue behind the hangars is being handled by Rollin Young, tenant.

4. Ms. Johnson introduced Tom Carson of Carson Dorn. She said he is under contract for project management on the RSA project and the Airport Engineer.

5. RSA Update: Mr. Carson said that the contractor has begun hauling rock for the project to the parking area on Radcliffe Road and the east end of the float pond. He said a trail head parking revision is underway. PSAs will be issued when any trail closures are necessary.

6. Terminal Project Update (Attachment #1): Catherine Fritz, Airport Architect, said that the extended closure of Shell Simmons Drive in front of the terminal enabled critical elements of construction to be completed; consequently, no further road closure will be necessary. She said that an unforeseen challenge is

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that no chemicals may be used on the new concrete sidewalks, and the heat pumps will not arrive until December. An alternative ice handling method will be needed temporarily. Ms. Fritz said that the project dispute resolution board held a pro forma meeting.

IX. **ASSEMBLY LIAISON COMMENTS:** None

X. **PUBLIC COMMENTS:** None.

XI. **BOARD MEMBER COMMENTS:**

A. Steve Zimmerman asked if he was Chair of the Operations Committee. Board Chair Godkin affirmed that he is the Committee Chair. Mr. Zimmerman said he has recently been through two operations, but he has not forgotten that he should be doing more, but he is not able to at this time.

B. Tamara Cook asked that the minutes show her present as she missed roll call.

XII. **ANNOUNCEMENTS:** None.

XIII. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on November 18, 2009, at 7:00 p.m. in the Aurora Room.

XIV. **ADJOURN:** *Butch Laughlin moved, Steve Zimmerman seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:05 p.m.*