

MINUTES of  
AIRPORT BOARD MEETING  
August 12, 2009  
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:03 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Scott Watts
Tamara Cook	Butch Laughlin	Steve Zimmerman

Member Absent:

Dave Heimbigner

Staff/CBJ Present:

Jeannie Johnson, Airport Manager	John Coleman, Airport Business Mgr.
Patricia deLaBruere, Dep. Airport Mgr.	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Paul Wescott, Airport Engineer
Ted Anderson, Airport Planner	Merrill Sanford, CBJ Assembly

Public Present:

Gordon Evans, Former Board Member	Rob Breffeilh, Tenant
Larry DePute, General Aviation	Ella Rogers, Glacier Restaurant
Pete Carlson, AOPA/AK Airmens/Tenant	

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Butch Laughlin seconded, the adoption of the July 8, 2009, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** Chair Jerry Godkin noted that between the Public Comments and Election of Officers, an item of Special Order will be added. *Steve Zimmerman moved, Laurie Berg seconded, to approve the agenda as amended. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** Gordon Evans said that he enjoyed his 14 years on the Board. He thought it had been fun being on the Board.

VI. **SPECIAL ORDERS:** Assembly Liaison Merrill Sanford presented a note of recognition and a certificate from the Mayor. In part, it read: "I would like to take this opportunity to thank you, on behalf of the Assembly, as a citizen of Juneau for your many years of valuable service on the Juneau International Airport Board and I commend you for a job well done. I would like to extend the gratitude and best wishes of the Assembly for you in any future endeavors and I have enclosed a certificate of commendation for your service on the Juneau International Airport. Thank you for your years of energy, Gordon." It was specially handwritten by the Mayor. Mr. Sanford read the Certificate

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“That on behalf of the Assembly, he expressed their sincere appreciation for his long and dedicated service to the City & Borough of Juneau. He noted that Gordon had been a valuable contribution and the Assembly commended him for a job well done.”

Airport Manager Jeannie Johnson said that when she began attending Airport Board meetings, the Board was not empowered. She noted Gordon sat behind the table then and it is such a twist to have him on the other side. There are incredible things that he has done for this airport that people will never know. Everyone is very appreciative.

Chair Godkin welcomed Tamara Cook to the Board. She was appointed by the Assembly (along with Mr. Godkin for another term). He looked forward to having her on the Board.

### VII. ELECTION OF OFFICERS

- A. Steve Zimmerman nominated, Butch Laughlin seconded, Jerry Godkin for Chair.
  - B. Steve Zimmerman nominated, Laurie Berg seconded, Butch Laughlin for Vice Chair.
  - C. Butch Laughlin nominated, Laurie Berg seconded, Tamara Cook for Secretary.
- All nominations were accepted by unanimous consent.

### VIII. APPOINTMENT OF COMMITTEE MEMBERS

- A. Chair Godkin appointed Butch Laughlin as the Finance Committee Chair, with Dave Heimbigner and Scott Watts.
- B. Chair Godkin appointed Tamara Cook, Steve Zimmerman and Laurie Berg to the Operations Committee.

### IX. UNFINISHED BUSINESS: None.

### X. NEW BUSINESS:

#### A. **Airport Manager's Report:**

- 1. Airport Manager Jeannie Johnson thanked the Board for the opportunity that they have given her. She enjoys the job and being back in Juneau. Things are fast and furious. She also welcomed Tamara to the Board.
- 2. Runway Safety Area: The bid award results were handed out. It was awarded to Alaska Interstate Construction.
- 3. Contract Amendments: The Board requested contract amendments that would replace the City & Borough of Juneau or City on contracts with Airport. Five amendments have been executed, with two others in process. It has been a very smooth process.

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4. Snow Removal Equipment Facility: The project has been going on for very long. Catherine Fritz mentioned in her report that the FAA will be funding the project 2010, however, she did not think there was a chance to get funding in 2010. The FAA suggested splitting the project into two projects. The Airport's goal is to get full funding in 2011.

5. 26 MALSR Lighting: Ms. Johnson has been working with John Roots, the City Lobbyist, on lighting a fire under this project. She said the 26 MALSR needs to go in and be completed by the time the RSA is completed. She'll keep the Board posted.

6. Airfield Crew Cleanup: Ms. Johnson said the Airfield crew had been out pressure washing the public areas in the parking lot. It looks great. She also thanked the crew for the recycled asphalt in front of John Kinney's hangar.

7. Paul Wescott Resignation: Paul Wescott is resigning/retiring effective September 25, 2009. We are very sorry to see him go. The recruitment process has begun.

8. Airport Projects Update (Attachment #1): Paul Wescott reported that the RSA project included five bidders and came in about \$4 million under the engineer's estimate. PND is the apparent winner of the Construction Administration bid for the RSA. PND is a local company with good experience.

9. Butch Laughlin noted that Paul Wescott had done a good job and thanked him for her service.

10. Terminal Renovation Update ( Attachment #2). Catherine Fritz reported that Phase 1 of the terminal renovation is complete. Phase 2 is going well. There is a high level of cooperation and collaboration going on. The Dispute Resolution Board has not convened as it has not been needed, but they need to be briefed on the project. Two large change orders have occurred: the first is a \$90,000 credit for the siding system that was incompatible with the siding that was put on the rest of the building last summer. The second one is for \$120,000-\$125,000, which allows the glass canopy to extend one more bay near the baggage claim area. Other change orders are small and normal. The geothermal loop field is just about done.

The Shell Simmons Drive will be closed for 13 days at a date yet to be determined. Work will occur every day. This closure will make a better working environment for McGraw Construction. Work will be done on the large main crosswalk, which will be an ice-melt system area. This will allow the area to be joint free. Coordination is occurring with all parties that use the Airport.

Questions about accessibility during this road closure have been fielded and staff is working very hard with everyone toward good access to the airport.

11. Ms. Johnson said that she will be on Capital Chat on Monday.

12. Ms. Johnson thanked Merrill Sanford for carrying the water for the Airport in a wonderful manner.

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XI. **ASSEMBLY LIAISON COMMENTS:** Assembly Liaison Merrill Sanford reported that the construction bid was approved unanimously by the Assembly.

XII. **PUBLIC COMMENTS:** None.

XIII. **BOARD MEMBER COMMENTS:**

A. Chair Godkin noted a letter had been received from Ward Air regarding the Field crew's assistance with an aircraft at the pond. The crew used the loader quickly and helped save damage to the aircraft.

B. Laurie Berg asked if a date had been set for a Board Retreat. Chair Godkin suggested thinking about that and discussing it at the next meeting.

XIV. **ANNOUNCEMENTS:** None.

XV. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on September 9, 2009, at 7:00 p.m. in the Aurora Room.

XVI. **ADJOURN:** *Butch Laughlin moved, Laurie Berg seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 7:48 p.m.*