

AIRPORT BOARD  
AGENDA  
7:00 P.M., WEDNESDAY, SEPTEMBER 9, 2009  
AURORA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of August 12, 2009
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. UNFINISHED BUSINESS

A. **Airport Rates and Fees Regulation** (Attachment #1): At the July 8, 2009, Airport Board meeting the Board accepted the recommendation to forward the additional proposed Rates and Fees Regulation through the public process. The regulation was advertised and open for public comment period from August 3, 2009, through August 26, 2009. During that time, the Airport received no public comments. This regulation update adopts three changes to the Airport Rates and Fees regulation, 07 CBJAC 10.020(c)(1) Air Carrier Terminal Lease Rates: Change the description for East Wing Counter Space to decrease leased area; increase the rate for East Wing Counter Space; and increase the rate for the Departure Lounge. These changes only affect Alaska Airlines, and have been promoted at their request. There is no resulting financial impact to the Airport.

Action: Board approval to forward the updated Rates and Fees Regulation 07 CBJAC 10 to the Assembly for approval at the September 21, 2009, Assembly meeting, with a retro-active effective date of July 1, 2009.

VII. NEW BUSINESS

A. **PFC Projects**: The FAA recently informed JNU that all AIP Entitlements must be used for the RSA during the life of that project. That means that no grants will be made for other purposes. Consequently, two PFC projects will not be started prior to January 22, 2010, as required by the PFC regulation, and must be deleted from the application.

- 1. Gate F Construction—this project will be done as part of the conclusion of the RSA project, due to the heavy use the gate will receive during the RSA project. The detector loop and concrete will be replaced. A matching fund for this project of \$1,000 was approved in PFC8.
- 2. ) Replace Unit 30—this project is the programmed replacement of the dump truck used for snow removal. Equipment grants are now anticipated in 2014. \$7,500 was approved in PFC8 as matching funds for this project.

Motion: *“Delete 2 projects, Gate F Construction and Replace Unit 30 Dump Truck, from PFC8, and de-appropriate the budgets in the amounts \$1,000 and \$7,500 respectively.”*

B. **FAA Grant Award, AIP50**

The AIP50 grant award documentation has been received, in the amount of \$15,576,902 as requested by JNU. The current grant budget was appropriated to the project in July, in the amount \$21,100,219, per the FAA Allocation Letter. A partial de-appropriation in the amount \$5,523,317 is required to bring the budget into agreement with the award amount.

Motion: *“De-appropriate \$5,523,317 From the AIP50 budget in the RSA project.”*

C. **Airport Board Retreat Discussion**

D. **Airport Manager's Report:**

1. **Funding:** With the help of Katie Manley in John Roots office I have been working to elevate the 26 MALSR project and to find how we might garner some stimulus dollars. I have included an August 26<sup>th</sup> letter from Senator Lisa Murkowski to Teri Bristol of FAA (Attachment #2). The letter urges the completion of the 26 MALSR project and requests a favorable look at a shovel-ready Juneau project. We are moving forward quickly on the Snow Removal Equipment Facility in hopes of capturing some of the stimulus dollars if the opportunity presents itself.

We learned of the possibility of funding from the Alaska Cruise Passenger Tax very late in the application process. After conferring with Alaska DOT we were able to prepare our request to include the Snow Removal Equipment Facility and/or the Phase II portion of the Terminal. With true dedication and professionalism on the part of the staff, we were able to submit and receive a confirmation from Alaska DOT just minutes prior to the deadline. I am now beginning the process of working with our State delegation for help and support.

2. **Operations:** The Field Maintenance crew has completed the cleaning and a majority of the striping of the parking lot and is continuing to monitor and assist with the need for changes in the lot due to construction.

3. **Baggage Screening System:** Staff met with Alaska Airlines and TSA here at the airport to discuss a team approach to getting the necessary equipment and belt system in place for faster baggage screening. This was a good start. Catherine is beginning to work on the grant required for funding.

4. **Manager Travel:** I will be attending the Western Region Property Manager's Conference from September 15-18.

I will also be attending Incident Command 300 training in Anchorage September 29-October 2. This training is paid by the Department of Military and Veterans Affairs. Ted is also attending.

5. This is a fast paced and interesting job. I am happy to come to work each day. Other items of interest will be addressed in the Engineer and Architect reports.

6. **Airport Projects Update:** Please see Attachment #3.

7. **Terminal Renovation and Snow Removal Equipment Building Updates:** Please see Attachment #4.

VIII. ASSEMBLY LIAISON COMMENTS

IX. PUBLIC COMMENTS

X. BOARD MEMBER COMMENTS

XI. ANNOUNCEMENTS

XII. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 7:00 p.m., October 14, 2009, Aurora Room

XIII. ADJOURN