

MINUTES of
AIRPORT BOARD MEETING
June 10, 2009
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg (via phone)	Jerry Godkin	Scott Watts
Gordon Evans	Butch Laughlin	Steve Zimmerman

Member Absent:

Dave Heimbigner

Staff/CBJ Present:

Patricia deLaBruere, Dep. Airport Mgr.	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Paul Wescott, Airport Engineer
Ted Anderson, Airport Planner	Merrill Sanford, Assembly Liaison
John Coleman, Airport Business Mgr.	Keith Walker, CCF/R

Public Present:

Pete Carlson, AOPA/AK Airmen	Rollin Young, General Aviation
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III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Scott Watts seconded, the adoption of the May 13, 2009, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** Butch Laughlin asked to add Block O request. It was added to Item B under New Business. *Steve Zimmerman moved, Gordon Evans seconded, to approve the agenda as amended. The motion passed by unanimous consent.*

V. **PUBLIC COMMENTS:** None.

VIII. **UNFINISHED BUSINESS:**

A. **Committee Reports:** Airport Manager Selection Committee: Chair Godkin said that Jeannie Johnson will be the next Airport Manager. She will begin on July 13. She is scheduled to attend some training classes shortly after she begins work. Chair Godkin thanked everyone who helped in the process. He also thanked the Human Resources Department as they helped every time he had questions.

IX. **NEW BUSINESS:**

A. **Acceptance of AIP Grant #50 in the Amount of \$21,100,219 for the Runway Safety Area Project:** Staff has scheduled introduction of the appropriation for the new RSA grant on the June 29 Assembly agenda. The FAA will deliver a letter on June 10

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promising the funding; the grant offer itself will be received after construction bids are opened.

This is the third AIP grant for the project; prior grants were \$14,700,000 and \$10,506,094. Currently, AIP grants pay 95% of eligible project costs; local matching funds (2.5%) are provided by Passenger Facility Charges, and Alaska DOT/PF matching funds (2.5%) are anticipated shortly.

Gordon Evans moved, Steve Zimmerman seconded, that the Board approves staff's request to appropriate AIP funds in the amount \$21,100,219 to the RSA construction project, as well as the State match (anticipated \$555,269) when the ADOT grant is received. The motion passed by unanimous consent.

B. Block O Request: Rollin Young said he received a lease to build a hangar on the east side. The hangars have been built, but when an occupancy permit was sought, the City would not give the occupancy permit until the berm behind the building was brought up to some standard. The berm is not on their lease lot. He had tried to work with the past Airport Manager to bring the berm up to the City's specification. He said it was not the Airport's responsibility, but rested with the hangar owners. The letter Mr. Young handed out (Attachment #3) said that it is the Airport's responsibility. Acting Airport Manager Patty deLaBruere replied that the lease states that the tenant is responsible for all permits, etc., and costs associated with permits. Engineer Paul Wescott said the drainage changed to assist the hangar builders. This requires a 6-inch increase over 20 linear feet. He noted the willows are the Airport's responsibility. Chair Godkin asked Mr. Young and Mr. Wescott to work this out.

C. Airport Manager's Report:

1. Terminal Renovation and Snow Removal Facility Project Update (Attachment #2): Airport Architect Catherine Fritz reported that the departure lounge windows are done. The ground source heat pump well drilling is done. The next step will be grading and piping, with repaving in late July or early August. The terminal renovation is on schedule.

The Airport is still working out relationships with Engineering, Purchasing and the City Manager's office. The question is not so much with a new contract like the RSA construction project, but it falls with professional services, contracts and contract amendments on older projects. This is something for resolution by Jeannie Johnson. Ms. deLaBruere said that contracts went through the City Manager for the final execution of contracts. Now with Catherine and Paul on board, the Airport has good control of the projects, the Airport wants to handle change orders and amendments at the Airport. In concept, City Manager Kim Kiefer is ok with the

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theory. Gordon Evans asked if it was possible for Ms. deLaBruere and Ms. Fritz to draft the proposed amendments and proposed resolution before the next Airport Board meeting. Ms. Fritz noted there are two issues – construction, both old and new projects; and professional services, both old and new projects. Assembly Member Merrill Sanford said the Airport needs to be sure all of the i's are dotted, because Engineering is not readily going to gear back up for the Airport on a last-minute thing. They are based on the hierarchy of the dollars coming into the door. Ms. Fritz said she wants to maintain a relationship with Engineering. The Airport wants to have Engineering do the bids.

2. Airport Projects Report (Attachment #1): Steve Zimmerman asked when the dredging is scheduled to begin. It will begin in August, with some flexibility. Steve Zimmerman asked Paul Walcott if the planned 200 foot distance between the dike trail and any dredging activity in the float plane fingers will be maintained. Mr. Westcott said it would be maintained.

X. **ASSEMBLY LIAISON COMMENTS:** Thanked everyone for all the hard work they did in hiring the new Airport Manager. The \$21 million grant has been introduced. It is up for public hearing on June 29.

XI. **PUBLIC COMMENTS:** None.

XII. **BOARD MEMBER COMMENTS:**

A. Steve Zimmerman commended Jerry Godkin for leading the practice of hiring the new Airport Manager from the beginning to end and going the extra mile. The whole process moved slowly and on schedule. Butch Laughlin also said Mr. Godkin had done good work.

B. Gordon Evans asked why the City put off filling this year's vacating Board positions. Mr. Sanford said not all members are here. Two boards are done at one time due to the large number of applicants.

C. Steve Zimmerman said that he will call in for the July meeting.

XIII. **ANNOUNCEMENTS:** None.

XIV. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on July 8, 2009, at 7:00 p.m. in the Aurora Room.

XV. **ADJOURN:** *Gordon Evans moved, Steve Zimmerman seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:03 p.m.*