

MINUTES of  
AIRPORT BOARD MEETING  
January 14, 2009  
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Acting Chair Gordon Evans called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg

Dave Heimbigner

Scott Watts

Gordon Evans

Butch Laughlin

Steve Zimmerman

Member Absent:

Jerry Godkin

Staff/CBJ Present:

Dave Palmer, Airport Manager

Catherine Fritz, Airport Architect

Patricia deLaBruere, Dep. Airport Mgr.

Paul Wescott, Airport Engineer

Jerry Mahle, Airport M&O Super't

Merrill Sanford, CBJ Assembly Liaison

Ted Anderson, Airport Planner

Keith Walker, CCF/R

John Coleman, Airport Business Mgr.

Public Present:

Jeremy Millsaps, Wingnut

Ella Rogers, Glacier Restaurant

Pete Carlson, AOPA/AK Airmens

Ken Booth, MDG

Doug Murray, Murray & Assoc. PC

Terry Hyer, ECI/Hyer Architects

Brian Hanson, DOWL HKM

Sean Carlson, ECI/Hyer Architects

Angela Smith, DOWL HKM

Allan Heese, Public

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Dave Heimbigner seconded, the adoption of the December 10, 2008, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *The agenda was approved by unanimous consent.*

V. **PUBLIC COMMENTS:** None

VIII. **UNFINISHED BUSINESS:**

A. **Finance Committee Report:** Committee Chair Butch Laughlin said the next meeting will be held on January 15, 2009, at 9:00 a.m. Mookie Patel will be calling into the meeting.

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IX. **NEW BUSINESS:**

A. **Airport Manager's Report:**

1. Terminal Project Update. The project is out to bid, with a bid opening set for February 11.

The ground source heat system well field will be out to bid the week of January 11, 2009. There are currently at least three companies interested in the well field bid. Gregory Drilling is currently drilling two test holes (one for the swimming pool at Thunder Mountain High School and one at the Airport) for the ground source heat pump. Information will be gained on how deep the holes can go and whether or not the material is solid enough to get a hole in the ground without caving in.

2. Runway Safety Area Project Update Presented by Dowl Engineers: Brian Hanson, DOWL Engineers, said that the RSA plans are 95% complete. The bid is expected out in early March. The project includes dredging 700,000 yards of material from the pond, filling some of the fingers and install two ramps and a beach area on the west end. Fill will be placed for the east end runway, extend Taxiway E, fill the northeast quadrant, relocate Duck Creek, fill the northwest quadrant, relocate the float plane access road to the pond and the Emergency Vehicle Access Road. A hard ramp will be installed for the float plane access off the river. Some wildlife deterrents will be included in the project. Completion of dredging and the projects is expected in late 2010. Then the electrical and runway improvements will be done, which will take approximately one summer for completion.

3. Snow Removal Equipment Building Project (SREB) Update by ECI Hyer Inc. Terry Hyer, ECI/Hyer Architects said that ECI/Hyer has been involved in the initial planning and documentation, which all references FAA guidelines so that everything is within those guidelines. There will be two more design phases. Bidding is expected to occur about this time or later next year. Sean Carlson, ECI/Hyer Architects, said that the SREB includes the main snow removal equipment building, a second building for sand and urea storage and a fuel island for refueling the snow equipment. The first bid (the snow removal equipment building) is expected to go out in February 2010. The second phase is expected to be bid less than one year later.

FAA ASOS Relocation: Airport Manager Palmer said that last week the City lobbyist and airport advocate John Roots went to FAA Headquarters to meet with people with regard to the relocation of the facilities that are in the middle of the

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new Snow Removal Equipment Facility. We are hopeful that there will be help from FAA Headquarters for relocation of the ASOS facility.

Fish and Game and DNR have finished with the final draft of the permits, with one last review. That is close to being done. The Corps of Engineers has a draft 65-page Record of Decision written and it is being circulated internally for review. It is not known when this will be released. It is an uncontested Record of Decision.

4. Airfield Maintenance: There has been an expensive repair made to one of the graders. Approximately \$12,000 is being expended for this repair. The new facility will have every piece of equipment run through a wash rack. All equipment will drive down the center of the building and will not have to be backed up. This will go a long way toward helping the crew take care of the equipment.

The weather has changed from freezing to warmer, yet the ground has stayed frozen. The Airfield crew has done a good job of ice control per Alaska Airlines pilot reports. Alaska Airlines will be visiting airports to see how they report runway conditions and to make sure that all airports are speaking the same language.

5. Terminal Financing Plan regarding the CBJ Assembly's Direction of January 12: Gordon Evans asked staff to follow up with Max Mertz to insure that the pool project pays for the interest that is incurred by the Assembly's direction of transferring \$1 million sales tax from the Airport project to the pool. Assembly Liaison Merrill Sanford said that whether or not the Airport will lose \$75,000 in interest or not is a matter to be seen in the next five years. The Assembly looks at a bigger picture and tries to shuffle the dollars. When the sales tax is collected, hopefully it will include some excess dollars and the interest is a possible source to apply those funds.

6. Airport Engineer Airport Projects Report (Attachment #1)

7. Paul Wescott, Airport Engineer, said that he put together a map that shows all the buildings on the airport and is assigning numbers to them. This will provide an easy way for the Fire Department or anyone else to get to a building quickly. Gordon Evans suggested offering naming buildings on field for a price. He said this makes a lot of money for the University.

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8. Terminal Project Update (Attachment #2): Catherine Fritz, Airport Architect, said that a three-member Dispute Resolution Board needs to be formed. A pre-bid conference will be held on Friday, January 16. The bid opening is February 11, 2009, at 2:00 p.m. in the Assembly Chambers. There are some additive alternatives on the bid. The group of people who decide on the additive alternatives needs to be separated from the bids themselves thereby showing no bias. Butch Laughlin and Laurie Berg volunteered as the Board Member representatives, with Scott Watts as an alternate.

X. **ASSEMBLY LIAISON COMMENTS:** Assembly Liaison Merrill Sanford said that the Assembly appreciates the Airport's cooperation. It helped them out. If the \$76,000 is needed, he is sure the Assembly will find a way to figure it out.

XI. **PUBLIC COMMENTS:** None.

XII. **BOARD MEMBER COMMENTS:**

A. Steve Zimmerman said both an Operations Committee meeting and a Wildlife Hazards Group meeting were held last month. He will be gone in February and March and thought more meetings will be held in April.

B. Chair Evans said he would be gone in February. He noted that Jerry Godkin, Dave Heimbigner and Steve Zimmerman will also be gone in February. As the Secretary, Butch Laughlin will be the Acting Chair. A bridge line will be scheduled for Board Members wishing to call in and participate in the meeting.

C. Chair Evans asked the status of the TSA fine. Mr. Palmer replied that it is pending. No agreement has been reached on a settlement.

XIII. **ANNOUNCEMENTS:** None.

XIV. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on February 11, 2009, at 7:00 p.m. in the Aurora Room.

XV. **ADJOURN:** *The meeting adjourned by unanimous consent at 8:15 p.m.*