

**Juneau International Airport
Finance Committee Meeting
January 15, 2009, 0900
Aurora Room**

I. Introduction (meeting participants)

II. FY09 Expenditure Projections, FY10 Budget Request, and Projections Beyond.

The FY09 projections and FY10 budget request are due downtown on Friday, February 20, 2009. The most significant budget impact identified so far is the negotiated wage increase of 5%, effective January 5, 2009. Of that increase, 2% is attributable to a budgeted cost increase that did not occur in the City Health & Wellness contribution.

* Staff is using the wage increase figures to update the staffing schedule; this will enable staff to update FY09 and FY10 salary and benefits projections.

* Semi-annual fuel usage report will be available next week; staff will make some fuel use predictions for FY10 and the remainder of FY09.

III. Next Finance Committee Meeting: To Be Decided

AIRPORT SUMMARY

FY08 ACTUALS/ FY09 & FY10 BUDGETED

	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
REVENUES:	4,737,409	4,714,400	4,692,240	4,715,700	4,673,340
EXPENSES:	4,748,699	4,818,100	4,860,100	4,970,400	5,211,100
TRANSFERS:		312,500	312,500		240,000
DIFFERENCE:	(11,290)	208,800	144,640	(254,700)	(297,760)
			Retained Earnings:		
DIFFERENCE W/RETAINED EARNINGS APPLIED:					(297,760)

General:

*ARFF costs not yet updated for FY09/10.

Revenues:

*Estimated loss of 1/2 Advertising rev (=\$15K) during terminal construction.

*Loss of \$30K terminal rent in FY09 from 2 Air Taxi vacancies in the terminal. Only 1 vacancy projected for FY10, but there is some interest.

*Airfield Leases projected slightly higher (\$12K) than budgeted.

*No State Revenue sharing budgeted--PERS contribution capped at 22% instead.

*\$50K reduction in Interest Income in FY10, per CBJ.

Expenses:

*Pay increases: 5% effective January 2009, 3% effective January 2010, 3% effective January 2011.

*Recommend option of buying sand again (\$56K) in FY09 depending on status of new CBJ pit--buying as early as possible gives the sand longer to dry.

*FY09 Urea was \$100K more than budgeted, due to higher price & larger purchase than anticipated. Price expected to decrease slightly for FY10.

Transfers:

*For FY09, Staff requested Marine Passenger Fees for impacts to Airport operations (\$240K) from the cruise industry, as well as reimbursement for 2 projects that were previously paid from the budget: Customs remodel (\$52.5K) and TEMSCO road rehab (\$20K). MPF needs to be requested again from CBJ; anticipated at \$240K for FY10.

**JUNEAU INTERNATIONAL AIRPORT
REVENUE SUMMARY
FY 08 ACTUALS / FY 09 & FY 10 BUDGETED**

REVENUE ITEM	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
RENTALS (Leases, Parking Lot, etc.)	2,357,743	2,406,100	2,370,740	2,406,100	2,409,440
USER FEES (Landing, Transient Parking)	1,398,200	1,543,700	1,533,100	1,543,700	1,533,100
TAXES (Fuel Flowage Fee)	187,200	302,300	273,000	302,300	273,000
STATE (Aviation Fuel and Shared Rev-PERS)	234,400	79,900	75,000	79,900	75,000
FEDERAL REIMBURSEMENT	135,100	85,000	133,000	85,000	133,000
FEES (Vending Machines)	15,000	19,800	14,700	19,800	14,700
FINES AND PENALTIES	2,800	3,000	5,000	3,000	3,500
OTHER/MISC/EQUIP SALES	133,766	127,300	131,300	127,300	126,300
TRANSFERS	100,000	0	0	0	0
INTEREST AND PENALTIES	173,200	147,300	156,400	148,600	105,300
TOTAL	4,737,409	4,714,400	4,692,240	4,715,700	4,673,340

JUNEAU INTERNATIONAL AIRPORT
EXPENSES SUMMARY
FY 08 ACTUALS / FY 09 & FY 10 BUDGETED

ITEM	FY08 Actuals	FY09 Budget Actuals	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
TRAVEL & TRAINING	12,890	26,200	15,600	25,200	25,200
CAPITAL OUTLAY					
SUPPLIES	500,798	678,400	773,400	696,600	738,400
PERSONNEL	2,279,373	2,052,500	2,041,500	2,138,500	2,327,300
SERVICES & CHARGES	1,895,638	2,061,000	2,029,600	2,110,100	2,120,200
DEBT SERVICE	60,000				
RESERVES (EMERGENCY)					
TOTAL	4,748,699	4,818,100	4,860,100	4,970,400	5,211,100

EXPENSES SUMMARY

Line Item Revenues

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DAC	Revenue Type	Desc	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
702	Federal Revenues	TSA Security Reimb.	135,100	85,000	133,000	85,000	133,000
	Federal Revenues Total		135,100	85,000	133,000	85,000	133,000
425	Fees	Vending Machine	14,300	19,000	14,000	19,000	14,000
430	Fees	Smart Cart	700	800	700	800	700
435	Fees	Thru the Fence	0	0	0	0	0
	Fees Total		15,000	19,800	14,700	19,800	14,700
301	Fines & Penalties	Parking Tickets	2,800	3,000	5,000	3,000	3,500
	Fines & Penalties Total		2,800	3,000	5,000	3,000	3,500
401	Interest & Penalties	Interest Income	173,200	147,300	156,400	148,600	105,300
	Interest & Penalties Total		173,200	147,300	156,400	148,600	105,300
504	Other	Field Maint Svcs	3,466		1,000		1,000
404	Other	Miscellaneous R	13,700	12,000	12,000	12,000	12,000
405	Other	GCI Miscellaneo		100	100	100	100
406	Other	Fuel Sales to F	31,700	25,000	30,000	25,000	25,000
407	Other	Fingerprinting	4,600	4,000	4,000	4,000	4,000
408	Other	Badging Fee	8,100	10,000	8,000	10,000	8,000
422	Other	Water Reimb fr	9,000	10,000	10,000	10,000	10,000
423	Other	Sewer Reimb fr	26,700	30,000	30,000	30,000	30,000
426	Other	Staff Parking F	36,500	36,200	36,200	36,200	36,200
	Other Total		133,766	127,300	131,300	127,300	126,300
125	Rentals	FAA Tower/Equip	59,300	65,600	65,600	65,600	65,600
130	Rentals	TSA Brkrm/Lic Agmt	74,600	86,900	86,900	86,900	86,900
135	Rentals	FAA-CWO Lease	8,000	8,000	11,000	8,000	12,000
136	Rentals	UCAR Lease	12,240	10,500	12,240	10,500	12,240
403	Rentals	Airfield Leases	369,400	440,000	452,000	440,000	452,000
410	Rentals	Taxi, Bus Acces	28,100	35,300	28,000	35,300	28,000
413	Rentals	Parking Lot Lea	332,000	333,000	332,000	333,000	332,000
414	Rentals	Air Carrier Ter	577,500	576,900	576,900	576,900	576,900
415	Rentals	Rental Car Stor	76,800	76,800	76,800	76,800	76,800
416	Rentals	Other Terminal	136,500	138,100	109,300	138,100	122,000
417	Rentals	Rest, Bar, Flig	242,500	200,000	200,000	200,000	230,000
418	Rentals	Gift Shop	51,700	50,000	45,000	50,000	45,000
419	Rentals	Rental Car % Of	352,500	355,000	355,000	355,000	355,000
420	Rentals	Advertising Dis	34,100	30,000	20,000	30,000	15,000
427	Rentals	JPD Lease	2,503	0	0	0	0
	Rentals Total		2,357,743	2,406,100	2,370,740	2,406,100	2,409,440
508	State Revenues	State Shared Re	159,000	0	0	0	0
512	State Revenues	Rev SSR Aviatio	75,400	79,900	75,000	79,900	75,000
	State Revenues Total		234,400	79,900	75,000	79,900	75,000
109	Taxes	Fuel Flowage Fe	187,200	302,300	273,000	302,300	273,000
	Taxes Total		187,200	302,300	273,000	302,300	273,000
345	Transfers	Transfers In &	100,000	312,500	312,500	0	0
	Transfers Total		100,000	312,500	312,500	0	0
644	User Fees	Jetway Parking	6,000	6,300	6,300	6,300	6,300
645	User Fees	Air Carrier Lan	1,286,500	1,427,900	1,427,900	1,427,900	1,427,900
646	User Fees	Small Aircraft	96,600	75,600	90,100	75,600	90,100
647	User Fees	Com'll Aircraft	5,500	23,500	4,800	23,500	4,800
648	User Fees	Transient Fee's	3,600	10,000	4,000	10,000	4,000
649	User Fees	Customs Fees	0	400	0	400	0
	User Fees Total		1,398,200	1,543,700	1,533,100	1,543,700	1,533,100
	Grand Total		4,737,409	5,026,900	5,004,740	4,715,700	4,673,340

Admin

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
Admin	Misc.	204	Recruitment	0	0	0	0	0
	Misc. Total			271,435	544,300	492,300	551,900	570,000
Admin	Personnel	110	Salaries - Regu					
Admin	Personnel	111	Salaries - Over	239	500	500	500	500
Admin	Personnel	116	Leave Accrual	58,939				
Admin	Personnel	120	Benefits	155,716	256,500	256,500	273,900	283,600
Admin	Personnel	130	Worker's Comp	11,700	8,000	8,000	8,000	7,300
Admin	Personnel	140	Manpower		16,800		37,400	
Admin	Personnel	143	Salary Reductio		(286,900)	(271,200)	(290,600)	(281,900)
	Personnel Total			498,029	537,900	486,100	581,100	579,500
Admin	Services & Charges	310	Telephone	8,051	6,000	6,000	6,000	6,000
Admin	Services & Charges	320	Printing	1,373	1,500	1,500	1,500	1,500
Admin	Services & Charges	335	Water Service/T		4,000	0	4,000	4,000
Admin	Services & Charges	336	Sewer Service/T		24,000	0	24,000	24,000
Admin	Services & Charges	340	Repairs	696	500	500	500	500
Admin	Services & Charges	375	General Liabili	2,800	2,700	2,700	2,700	1,300
Admin	Services & Charges	380	Dues & Subscrip	4,553	5,000	5,000	5,000	5,000
Admin	Services & Charges	390	Contractual Ser	4,133	8,000	3,000	8,000	8,000
Admin	Services & Charges	394	Full Cost Alloc	235,900	256,500	256,500	256,500	256,500
Admin	Services & Charges	481	Postage	1,077	800	800	800	800
Admin	Services & Charges	494	Contingency		1,000	1,000	1,000	1,000
	Services & Charges Total			258,583	310,000	277,000	310,000	308,600
Admin	Supplies	480	Office Supplies	2,015	1,000	1,000	1,000	1,000
Admin	Supplies	490	Materials & Com	1,019	1,000	1,000	1,000	1,000
Admin	Supplies	496	Minor Equipment		2,000	2,000	2,000	2,000
	Supplies Total			3,034	4,000	4,000	4,000	4,000
Admin	Travel & Training	200	Travel	1,724	10,300	5,000	12,800	12,800
Admin	Travel & Training	201	Mileage	1,218				
	Travel & Training Total			2,942	10,300	5,000	12,800	12,800
	Grand Total			762,588	862,200	772,100	907,900	904,900

ADMIN DETAIL

Terminal

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
Terminal	Misc.	6	Bad Debts					
Terminal	Misc.	204	Recruitment					
	Misc. Total			0	0	0	0	0
Terminal	Personnel	110	Salaries - Regu	273,135	302,800	305,800	308,000	350,200
Terminal	Personnel	111	Salaries - Over	2,968	2,500	4,400	2,500	4,400
Terminal	Personnel	116	Leave Accrual	36,992				
Terminal	Personnel	120	Benefits	215,013	201,900	209,700	213,700	206,400
Terminal	Personnel	130	Worker's Comp	15,800	10,800	10,800	10,800	9,800
	Personnel Total			543,908	518,000	530,700	535,000	570,800
Terminal	Services & Charges	310	Telephone	1,851	900	1,700	900	1,700
Terminal	Services & Charges	320	Printing	139	100	100	100	100
Terminal	Services & Charges	332	Electricity	232,404	160,000	160,000	160,000	160,000
Terminal	Services & Charges	333	Fuel Oil	256,533	200,000	200,000	200,000	200,000
Terminal	Services & Charges	334	Disposal Service	10,281	12,500	12,500	12,500	12,500
Terminal	Services & Charges	335	Water Service	394	600	600	600	600
Terminal	Services & Charges	336	Sewer Service	1,419	2,000	2,000	2,000	2,000
Terminal	Services & Charges	340	Repairs	44,905	42,000	42,000	42,000	42,000
Terminal	Services & Charges	342	Maintenance Con	21,189	21,000	22,400	21,000	22,400
Terminal	Services & Charges	370	Insurance & Bon	35,348	34,500	34,500	34,500	30,400
Terminal	Services & Charges	390	Contractual Ser	5,542	6,200	6,200	6,200	6,200
	Services & Charges Total			610,005	479,800	482,000	479,800	477,900
Terminal	Supplies	480	Office Supplies	69	200	200	200	200
Terminal	Supplies	490	Materials & Com	47,055	75,000	75,000	75,000	75,000
Terminal	Supplies	496	Minor Equipment		3,000	3,000	3,500	3,500
	Supplies Total			47,124	78,200	78,200	78,700	78,700
Terminal	Travel & Training	202	Training		100	100	100	100
	Travel & Training Total			0	100	100	100	100
	Grand Total			1,201,037	1,076,100	1,091,000	1,093,600	1,127,500

Airfield

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
Field	Personnel	110	Salaries - Regu	511,747	564,400	570,500	572,700	682,800
Field	Personnel	111	Salaries - Over	116,298	73,800	58,800	75,600	75,600
Field	Personnel	112	Salaries - Part		26,400	17,300	26,400	28,100
Field	Personnel	116	Leave Accrual	66,854				
Field	Personnel	120	Benefits	368,560	313,300	358,500	329,000	373,100
Field	Personnel	121	Benefits Part T	3,730	2,600	2,700	2,600	2,800
Field	Personnel	130	Worker's Comp	23,400	16,100	16,100	16,100	14,600
Field	Personnel	140	Manpower	68				
	Personnel Total			1,090,657	996,600	1,023,900	1,022,400	1,177,000
Field	Services & Charges	310	Telephone	6,642	2,300	4,000	2,300	4,000
Field	Services & Charges	320	Printing & Adve	27	200		200	
Field	Services & Charges	332	Electricity	60,456	55,000	55,000	55,000	55,000
Field	Services & Charges	333	Fuel Oil	35,352	38,000	38,000	38,000	38,000
Field	Services & Charges	334	Disposal Servc	1,371	1,500	1,500	1,500	1,500
Field	Services & Charges	335	Water Service	719	700	700	700	700
Field	Services & Charges	336	Sewer Service	2,354	1,700	1,700	1,700	1,700
Field	Services & Charges	340	Repairs	45,536	41,000	60,000	41,000	60,000
Field	Services & Charges	341	Equip Maint Con	7,472	3,500	7,500	3,500	7,500
Field	Services & Charges	344	Maintenance Bui	290	5,000	1,000	2,500	1,000
Field	Services & Charges	360	Equipment Renta	5,305	10,000	10,000	10,000	10,000
Field	Services & Charges	362	Airport-Field R	20,000	30,000	30,000	30,000	30,000
Field	Services & Charges	370	Insurance & Bon	72,100	68,900	68,900	68,900	60,700
Field	Services & Charges	390	Contractual Ser	25,314	113,500	113,500	106,500	106,500
Field	Services & Charges	391	Waste Management	1,351	3,000	3,000	3,000	3,000
Field	Services & Charges	392	Wildlife Manage	56,089	87,500	87,500	90,000	90,000
Field	Services & Charges	395	Stormwater Poll		15,000	15,000	15,000	15,000
	Services & Charges Total			340,378	476,800	497,300	469,800	484,600
Field	Supplies	480	Office Supplies	588	500	500	500	500
Field	Supplies	490	Materials & Com	304,812	440,800	525,800	458,200	500,000
Field	Supplies	492	Gasoline & Oil	120,348	135,000	135,000	135,000	135,000
Field	Supplies	496	Minor Equipment					
	Supplies Total			425,748	576,300	661,300	593,700	635,500
Field	Travel & Training	200	Travel		10,300	5,000	6,300	6,300
	Travel & Training Total			0	10,300	5,000	6,300	6,300
	Grand Total			1,856,783	2,060,000	2,187,500	2,092,200	2,303,400

AIRFIELD DETAIL

ARFF

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
ARFF	Services & Charges	310	Telephone	1,300	1,300	1,300	1,300	1,300
ARFF	Services & Charges	332	Electricity	11,685	10,600	10,600	10,600	10,600
ARFF	Services & Charges	333	Fuel Oil	19,788	20,500	20,500	21,700	21,700
ARFF	Services & Charges	334	Disposal Service	1,593	1,700	1,700	1,700	1,700
ARFF	Services & Charges	335	Water Service	315	500	500	500	500
ARFF	Services & Charges	336	Sewer Service	1,140	1,700	1,700	1,700	1,700
ARFF	Services & Charges	340	Veh repairs	2,990	4,200	4,200	4,200	4,200
ARFF	Services & Charges	344	Glacier Bldg Mt	449	500	500	500	500
ARFF	Services & Charges	344	Maintenance Bui		500	500	500	500
ARFF	Services & Charges	345	Glacier Bldg Mt	8,333	10,700	10,700	10,900	10,900
ARFF	Services & Charges	380	Dues & Subscrip	30	200	200	200	200
ARFF	Services & Charges	390	Contractual Ser	441,179	460,700	460,700	480,200	480,200
ARFF	Services & Charges	396	Contr. Insuranc	14,500	14,700	14,700	14,700	14,700
	Services & Charges Total			503,302	527,800	527,800	548,700	548,700
ARFF	Supplies	490	Station cling su	3,005	2,200	2,200	2,100	2,100
ARFF	Supplies	490	Mat & Comm PPE/	4,225				
ARFF	Supplies	492	Gas & Oil frm A	3,151	3,200	3,200	3,200	3,200
ARFF	Supplies	493	Chemicals	4,771	4,500	4,500	4,500	4,500
ARFF	Supplies	496	Mnr Equip PPE/b	2,522	6,900	6,900	7,300	7,300
	Supplies Total			17,674	16,800	16,800	17,100	17,100
ARFF	Travel & Training	205	Training - Cont	8,598	5,500	5,500	6,000	6,000
	Travel & Training Total			8,598	5,500	5,500	6,000	6,000
	Grand Total			529,574	550,100	550,100	571,800	571,800

Security

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
Security	Personnel	110	Salaries	14,272	0	0	0	0
Security	Personnel	111	Salaries - Over	88,158	0	0	0	0
Security	Personnel	120	Benefits	43,152	0	0	0	0
	Personnel Total			145,582	0	0	0	0
Security	Services & Charges	310	Telephone	1,629	1,200	1,200	1,200	1,200
Security	Services & Charges	320	Printing	982	1,000	1,000	1,000	1,000
Security	Services & Charges	370	Insurance & Bon	12,000	11,500	11,500	11,500	10,100
Security	Services & Charges	390	Contractual Ser	144,402	228,800	228,800	264,000	264,000
Security	Services & Charges	391	Fingerprinting	3,000	3,000	3,000	3,000	3,000
	Services & Charges Total			162,013	245,500	245,500	280,700	279,300
Security	Supplies	480	Office Supplies	72	100	100	100	100
Security	Supplies	490	Materials & Com	4,557	1,000	1,000	1,000	1,000
Security	Supplies	496	Minor Equipment	2,589	2,000	2,000	2,000	2,000
	Supplies Total			7,218	3,100	3,100	3,100	3,100
Security	Travel & Training	202	Travel & Traini	1,350	0	0	0	0
	Travel & Training Total			1,350	0	0	0	0
	Grand Total			316,163	248,600	248,600	283,800	282,400

Other

Div	Obj.	DAC	DESC	FY08 Actuals	FY09 Budget	FY09 Projected Actuals	FY10 Assembly Approved	FY10 Request
Debt Service	Debt Service	810	Parking Equip	60,000	0	0	0	0
	Debt Service Total			60,000	0	0	0	0
Eng.	Personnel	110	Salaries	512		300		
Eng.	Personnel	120	Benefits	283		200		
Eng.	Personnel	140	Manpower	402		300		
	Personnel Total			1,197	0	800	0	0
Fed Grant Land	Services & Charges	335	Water Service		300		300	300
Landside	Services & Charges	332	Electricity	1,857	1,200		1,200	1,200
Landside	Services & Charges	350	Landscape Div C	19,500	19,600		19,600	19,600
Reserves	Services & Charges	340	Contractual Ser					
	Services & Charges Total			21,357	21,100	0	21,100	21,100
Transfers	Coded at Higer Level	950	Transfers In &					
	Coded at Higer Level Total			0	0	0	0	0
TEMSCO Rd	Supplies	490	Materials & Com			10,000		
	Supplies Total			0	0	10,000	0	0
	Grand Total			82,554	21,100	10,800	21,100	21,100