

MINUTES of
AIRPORT BOARD MEETING
November 12, 2008
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Scott Watts
Gordon Evans	Butch Laughlin	Steve Zimmerman

Member Absent (Excused):

Dave Heimbigner

Staff/CBJ Present:

Dave Palmer, Airport Manager	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Paul Wescott, Airport Engineer
Ted Anderson, Airport Planner	Merrill Sanford, CBJ Assembly
John Coleman, Airport Business Mgr.	

Public Present:

Larry DePute, General Aviation	Ella Rogers, Glacier Restaurant
Jeremy Millsaps, Wingnut	Ron Swanson, General Aviation
Pete Carlson, AOPA/AK Airmen's	Charlene Steinman, Jensen Yorba Lott
Craig Loken, Alaska Seaplanes	Corrie Suh Nash, Jensen Yorba Lott

III. **APPROVAL OF MINUTES:** *Gordon Evans moved, Steve Zimmerman seconded, the adoption of the October 8, 2008, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** Steve Zimmerman asked to place the scheduling of an Operations Committee meeting at the end of New Business. *The agenda, as amended, passed by unanimous consent.*

V. **PUBLIC COMMENTS:** None.

VI. **COMMITTEE APPOINTMENT:** Chair Jerry Godkin appointed Dave Heimbigner to the Finance Committee, which also includes Butch Laughlin, and Scott Watts.

VII. **UNFINISHED BUSINESS:** None.

VIII. **NEW BUSINESS:**

A. **Airport Manager's Report:**

1. Terminal Renovation: Details of the terminal renovation project are contained in Catherine Fritz' report (Attachment #1). An allowable use permit

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for the project will be before the Planning Commission on November 24, 2008. Financing for the project is coming together. Jensen Yorba Lott consultants discussed the materials (i.e., carpet, tile, paint, etc.) that will be used. Ms. Fritz noted that the advertising will change significantly. Chair Godkin asked staff to bring the phasing plan to the next Board meeting.

Ordinances before the Assembly for *introduction* on November 17 are:

- Ordinance 2008-35 (Attachment #2) authorizing a loan from the CBJ central treasury not to exceed \$8,183,000 for terminal renovation, and
- Ordinance 2008-15AD appropriating the Alaska Energy Authority grant of \$513,000 for the terminal ground source heating system.

Up for *public hearing* at the November 17 Assembly meeting:

- Ordinance 2008-15AF appropriating \$276,476 from DOTPF for matching funds for the runway safety area, and
- Ordinance 2008-15AE appropriating \$1,763,158, passenger facility charge funds from the amendment to the PFC program approved by the Airport Board in October.

We are still awaiting permits from DNR, ADFG and the Corps of Engineers for the runway safety area.

The FAA seems to be working internally on a project to build the 26 MALSR system.

2. Airport Projects Update (Attachment #3): Paul Wescott reported that the 90% plans for the Runway Safety Area were received but were deficient. DOWL is working to repair the deficiencies.

An agreement is currently being drawn up to state that if SEAL Trust does not purchase an equal amount of land (equivalent to that used for the RSA) within a set period of time, then the Airport will transfer an equal amount of land to the State. This has been an ongoing discussion with DNR and Fish & Game.

B. Operations Committee Meeting: Committee Chair Steve Zimmerman scheduled a meeting for Tuesday, November 25, 2008, at 1:00 p.m. in the Airport Manager's Office.

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- IX. **ASSEMBLY LIAISON COMMENTS:** Chair Godkin welcomed back Merrill Sanford. Mr. Sanford asked the Board to let him know if there is anything he can do for the Airport.
- X. **PUBLIC COMMENTS:** Pete Carlson noted that Ted Anderson made his presentation at the Aviation Expo in Fairbanks and represented Juneau very well.
- XI. **BOARD MEMBER COMMENTS:**
- A. Gordon Evans reminded Ron and Pete that there will be another vacancy coming up on the Board in May and June.
- B. Gordon Evans will not be at the Board meeting in February as he will be in Hawaii.
- XII. **ANNOUNCEMENTS:** None.
- XIII. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on December 10, 2008, at 7:00 p.m. in the Aurora Room.
- XIV. **ADJOURN:** *Gordon Evans moved, Steve Zimmerman seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 7:50 p.m.*