

MINUTES of
AIRPORT BOARD MEETING
August 13, 2008
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Laurie Berg	Jerry Godkin	Scott Watts
Gordon Evans	Butch Laughlin	Steve Zimmerman

Staff/CBJ Present:

Dave Palmer, Airport Manager	Catherine Fritz, Airport Architect
Patricia deLaBruere, Dep. Airport Mgr.	Paul Wescott, Airport Engineer
Jerry Mahle, Airport M&O Super't	Pam Chapin, Admin. Assistant
Ted Anderson, Airport Planner	

Public Present:

Pete Carlson, AOPA/AK Airmen's	Larry DePute, General Aviation
Dave Heimbigner, R&D Rentals	Kathy Seale, ADA & AGTA

III. **INTRODUCTIONS:** Chair Godkin introduced Scott Watts and Laurie Berg as new Board members. He welcomed them and thanked them for their participation.

IV. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Gordon Evans seconded, the adoption of the July 9, 2008, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

V. **APPROVAL OF AGENDA:** *Gordon Evans moved, Butch Laughlin seconded, to approve the agenda. The motion passed by unanimous consent.*

VI. **PUBLIC COMMENTS:** None

VIII. **UNFINISHED BUSINESS:**

A. **Committee Reports:** Wildlife Hazards Working Group: Committee Chair Steve Zimmerman reported that the group met February 4 to discuss design, filling and dredging of the fingers off the float plane pond. A proposal was given to staff. The DOWL Engineering 60% plan was somewhat different. A second meeting was held on July 22 to suggest modifications to the DOWL plan. A new DOWL plan was submitted to staff earlier in the day which will be presented to the Committee for their comments. He apologized to Eric Eriksen for the mix up in meeting places for the July meeting.

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B. **Board Orientation Meeting:** Chair Godkin suggested the Board orientation meeting occur from 5:00 p.m. to 7:00 p.m. on October 8, 2008. This will be an open meeting and invited present and past Board members. The Board concurred.

IX. NEW BUSINESS:

A. **Airport Manager Evaluation:** Chair Godkin said that this will occur at the end of the September meeting and will occur in an executive session. Vice Chair Gordon Evans said he would get information to the Board prior to the September meeting. Board members need to review last year's evaluation and come to the meeting prepared to discuss what is good and bad (if anything) about the Airport Manager. This needs to be completed by September 29, 2008.

B. **Airport Manager's Report:**

1. Comprehensive Plan Update: I attended the Planning Commission review last night. The goal is to recognize the airport as a zoning designation which spells out the intended uses at the airport. Amendments to the draft are recommended by CDD staff following discussions. Proposed changes are in the attached memo (Attachment #1). The plan can be found at <http://www.juneau.org/cddftp/CompPlanUpdate.php>. Transportation is Chapter 8.

2. The Airport Planner, Engineer, and I will go to Anchorage for a day to review Runway Safety Area plans with the FAA and Dowl. Efforts are underway to develop the project to bid this winter in components that match available FAA funds.

3. SEAL Trust is reviewing land acquisition options with plans to start spending mitigation funds when we make them available. Payment is contingent on receipt of all permits. City permits have been approved, State permits are being processed and the Corps permit comment period has begun. A discussion was held with Diane Mayer, SEAL Trust coordinator, in which she requested a payment of \$500,000 due to pressure by the EPA and the Corps to see progress. The Board concurred with an initial payment of \$500,000.

4. Impact of LAB Flying closure: Terminal rentals were about \$20,000 and fuel fees \$14,500. Passenger loads are being handled by the remaining 135 operators, so not all of the fuel flowage fees will be lost. The loss of revenue will be included as we develop a supplemental budget later in the budget year.

5. The Airport contested a proposed fine by TSA. Unfortunately, our lawyers submitted a required response on a Monday, but it was due the preceding Friday. The Administrative Law Judge dismissed our case and imposed the fine because of

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the missed deadline. As a result, CBJ's errors and omissions insurance is paying the fine.

6. Terminal and Snow Removal Equipment Facility Projects Update
(Attachment #2)

7. Airport Projects Update (Attachment #3)

8. Wood Pallets: The City has wood pallets available for anyone interested. They will be placed outside the fence near the Glacier Fire Station.

X. **ASSEMBLY LIAISON COMMENTS**: None. Chair Godkin said he would send a second e-mail to the Mayor regarding the Assembly liaison.

XI. **PUBLIC COMMENTS**: Kathy Seale spoke to the Board regarding proposed terrorism measures that could be taken at Juneau International Airport.

XII. **BOARD MEMBER COMMENTS**: None.

XIII. **ANNOUNCEMENTS**: None.

XIV. **TIME AND PLACE OF NEXT MEETING**: The next regular Airport Board meeting will be held on September 10, 2008, at 7:00 p.m. in the Aurora Room.

XV. **ADJOURN**: *Steve Zimmerman moved, Butch Laughlin seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 7:53 p.m.*