

MINUTES of
AIRPORT BOARD MEETING
March 12, 2008
Aurora Room, 7:00 p.m.

I. **CALL TO ORDER:** Chair Ron Swanson called the meeting to order at 7:00 p.m.

II. **ROLL CALL:**

Members Present:

Gordon Evans	Butch Laughlin	Steve Zimmerman (by
Ron Swanson	Bill Peters	phone)

Members Absent:

Eric Forrer	Jerry Godkin
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Staff/CBJ Present:

Dave Palmer, Airport Manager	John Coleman, Airport Business Mgr.
Patricia deLaBruere, Dep. Airport Mgr.	Catherine Fritz, Airport Architect
Jerry Mahle, Airport M&O Super't	Paul Wescott, Airport Engineer
Ted Anderson, Airport Planner	

Public Present:

Mookie Patel, Alaska Airlines	Jim Wilson, Coastal Helicopters
Larry DePute, General Aviation	Bob Jacobsen, Wings of Alaska
Mike Wilson, Coastal Helicopters	Jeremy Millsaps, Wingnut
Tom Williams, Ward Air	

III. **APPROVAL OF MINUTES:** *Steve Zimmerman moved, Gordon Evans seconded, the adoption of the January 9, 2008, Regular Monthly Meeting minutes. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** Patricia deLaBruere asked to introduce some changes to the Finance Committee report. *Gordon Evans moved, Butch Laughlin seconded, to approve the agenda as amended. The motion passed by unanimous consent.*

V. **INTRODUCTION OF NEW BOARD MEMBER:** Ron Swanson, Board Chair, introduced Bill Peters. Mr. Peters said he had served three years on the School Board, and was Vice President for Corporate Development for a credit union.

VI. **PUBLIC COMMENTS:** None

VII. **ELECTIONS/APPOINTMENTS:**

A. Gordon Evans nominated, Ron Swanson seconded, Butch Laughlin to the position of Board Secretary. The nomination passed by unanimous consent.

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B. Ron Swanson appointed Bill Peters to the Finance Committee

VIII. **UNFINISHED BUSINESS:**

A. **Committee Reports:** Finance Committee: Ms. deLaBruere presented a budget that proposed making up deficits in FY09 (\$308,800) and FY10 (\$406,800) with Fuel Flowage Fee and Landing Fee increases. Both the deficits and rate increases were less than those passed out of the Finance Committee due to a correction in Personnel expenditures.

Ron Swanson, Airport Board, said that the City Manager had advised him that there would be no financial assistance provided, the Airport must present a balanced budget to the Assembly, and Airport tenants can then petition the Assembly.

Gordon Evans moved, Steve Zimmerman seconded, to adopt the FY09 and FY10 budgets, as presented, which shows a deficit of \$308,800 and \$406,800, respectively, prior to additional rate increases.

The motion was discussed. Most were in favor of submitting the deficit budget to the Assembly. Dave Palmer, Airport Manager, said that the Assembly might balance the budget in an unfavorable manner. Jim Wilson, Coastal Helicopters, asked how much was in retained earnings. Ms. deLaBruere said about \$500,000 to \$600,000 is available, after accounting for amounts earmarked for emergency reserves and capital match.

Gordon Evans and Steve Zimmerman withdrew their motion.

Gordon Evans moved, Steve Zimmerman seconded, to adopt the FY09 and FY10 budgets, as presented, which shows a deficit of \$308,800 and \$406,800, respectively, prior to additional rate increases, and to adopt the updated Airport Rates and Fees Regulation (FY09 only at this time), for a July 1, 2008, implementation date.

Tom Williams, Ward Air, recommended using retained earnings to cover half the deficit, and rate increases to cover half the deficit, petition the Assembly for property tax, and let them know that the Board does not want to exhaust retained earnings. Dave Palmer suggested a strong petition from the tenants for Marine Passenger Fees. Mookie Patel, Alaska Airlines, said it is important to stress to the Assembly that the Airport is essential City infrastructure, and they should support it. He agreed with the 50/50 split suggested by Mr. Williams. Bob Jacobsen, Wings of Alaska, said that the new State Deputy Commissioner for Transportation was very sympathetic to providing State assistance to airports. He also agreed with the 50/50 split, and to continue seeking assistance from the State and Marine Passenger Fees from the City.

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Gordon Evans moved, Steve Zimmerman seconded, to modify the motion to include \$150,000 from retained earnings for FY 09 deficit, and increases to the Fuel Flowage Fee and Landing Fee, as derived from the financial model. The motion as modified was: To adopt the FY09 budget, as presented, except that \$150,000 from retained earnings will be used to reduce the \$308,800 deficit, and increases to the Fuel Flowage Fee and Landing Fee, as derived from the financial model which will be used to zero out the remainder of the deficit. Additionally, adopt the FY10 budget with a deficit, and begin the public process for the Rates and Fees Regulation once the two new rates have been determined. The motion passed by unanimous consent.

IX. **NEW BUSINESS:**

A. **Grant Application Authority:** The FAA may make additional AIP grant funds available up to \$36 million for the Runway Safety Area this fiscal year. This would be the second construction grant (i.e., post-EIS) for the project (initial grant was \$14.7 million) and staff proposes to apply for the grant at the earliest opportunity. We will need to appropriate this grant and the State of Alaska matching grant. *Gordon Evans moved, Steve Zimmerman seconded, that staff apply for and request Assembly appropriation of an AIP grant in an amount up to \$36 million, and request appropriation of the State matching grant, estimated to be \$950,000, to be used for the Runway Safety Area projects (CIP# 345-74). The motion passed by unanimous consent.*

B. **Wings of Alaska Lease Extension:** Wings of Alaska has requested a 12.5 year extension to their current lease. *Gordon Evans moved, Steve Zimmerman seconded, that a 12.5 year lease extension be granted to Wings of Alaska. The motion passed by unanimous consent.*

C. **De-Appropriation:** Staff has deleted the Wildlife Hazard project from the PFC7 application, since it will now be accomplished as part of the Runway Safety Area project and use federal funds. The project consisted of filling bird attractant areas off the runway ends. PFC funds collected for the Wildlife Hazard project will be used for projects in the current PFC8 application, as approved by FAA. The budget for the Wildlife Hazard project must be de-appropriated. *Butch Laughlin moved, Bill Peters seconded, to de-appropriate \$1,659,500 from the Wildlife Hazard project (CIP# 345-70). The motion passed by unanimous consent.*

D. **Donation of Old Taxiway Lights to Ketchikan Airport:** Juneau Airport updated its taxiway lights to LEDs a number of years ago. The old taxiway lights are a different system and will not be used here again. The old taxiway lights have no value to the Juneau Airport, but would be useful to the Ketchikan Airport. *Gordon Evans moved, Butch Laughlin seconded, to donate our old taxiway lights to Ketchikan Airport, at no cost. The motion passed by unanimous consent.*

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E. **Airport Staff Report:**

1. Dave Palmer said that Carson Dorn will do additional contract work for the relocation of Duck Creek. He said the east end MALSRs are on the back burner.

2. Catherine Fritz, Airport Architect, said that the results from the bid for the terminal phase one work will be available at the next Board meeting, and phase 2 will be bid at the end of 2008. She said that the terminal renovation work will result in reduced O&M costs, as well as increased area.

3. Ms. Fritz said proposals for the Sno-Man building have been reviewed with an emphasis on alternate heating sources and efficiencies.

4. Paul Wescott, Airport Architect, said that 65% plans for the Runway Safety Area project are due by May.

X. **ASSEMBLY LIAISON COMMENTS:** None

XI. **PUBLIC COMMENTS:** Mookie Patel said that TSA screening cannot handle the baggage load. He said TSA needs to pay attention to JNU. He suggested meeting with local tourism companies to discuss the situation.

XII. **BOARD MEMBER COMMENTS:** None.

XIII. **ANNOUNCEMENTS:** None.

XIV. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on April 9, 2008, at 7:00 p.m. in the Aurora Room.

XV. **ADJOURN:** *Gordon Evans moved, Steve Zimmerman seconded, to adjourn the meeting. The meeting adjourned by unanimous consent at 8:40 p.m.*