

ATTACHMENT #1

Finance Committee Meeting Minutes September 8, 2005

Present:

Pete Carlson, Airport Board
Fred Gaffney, Airport Board
Tom Williams, Airport Board
Allan Heese, Airport Manager
Patty deLaBruere, Airport Business Mgr.

John Coleman, Airport Admin. Asst.
Kathy Smith, Alaska Airlines (via telecon)
Dick Rountree, R&L Leasing
Jim Wilson, Coastal Helicopters

Patty deLaBruere discussed the FY05 and FY06 operations financial status. Preliminary FY05 close-out figures show a surplus of \$165,700—some savings are from Admin. and terminal, e.g., Departure lounge windows not in FY05 budget and increase in TSA leased areas. FY06 expenses will see major increases due to the increased cost of fuel and petroleum products such as urea and shipping surcharges. Petro Marine will be leasing an area in the fuel farm, and they are working with the neighborhood association to explain the efforts to reduce the impacts, e.g., low profile tanks and a berm.

Terminal use fee for occasional use: It was generally agreed that the \$500 charged to Casino Air for each of their visits was reasonable; however, the Committee directed staff to research a tiered fee system and present it to the Finance Committee.

Customs fees and terminal facility: Revenue from the International Passenger Processing Fee was low due to the termination of service by Air North. Committee directed staff to research the Customs regulations relating to the circumstances that require them to be granted terminal space. With an understanding of these requirements, the Committee, Board, or Airport Liaison should meet with Ken Koelsch of the Customs service.

Fingerprinting fees: Committee will recommend fingerprinting fees of \$45 for airport tenants, and \$75 for others.

Off-airport car rental fees: Tom Williams stated that to move forward with this, the Board needs to find out where the Assembly stands, because they will need to provide the impetus to get it done.

Paid parking lot rates: Fred Gaffney said that the rates should be increased, and that would free up space in the short-term lot. He suggested daily rates of \$12 for long-term and \$22 for short-term.

The ballot initiative for the 1% sales tax was discussed.

The next Finance Committee meeting should be in November.