

**Minutes**  
**City & Borough of Juneau, ADA Committee**  
**Matt McGuan, Chair**

Thursday, November 16, 2017, 12:30pm – 1:30pm  
Downtown Library Conference Room

**I. Call to Order / Roll Call / Quorum Determination**

Mr. McGuan called the meeting to order at 12:30pm. The following people were present:  
ADA Committee Members: Ross Douglas, Matthew McGuan, Marianne Mills, Pam Mueller-Guy, and Charlene Steinman.

Absent: Allen Hulett

Interpreter Services provided by: Robin Brenner

CBJ Staff Representative: Charlie Ford

A quorum was present.

**II. Agenda Changes**

A discussion of board openings was added to the agenda under new business. An update on Ms. Cosgrove's availability was added to the agenda under old business.

**III. Public Participation of Non-Agenda Items**

None

**IV. Approval of Minutes**

The October 19, 2017 minutes were approved with no changes.

**V. New Business**

**Board Openings**

Ms. Mueller-Guy will reach out to a possible candidate to fill the open position. Committee members are encouraged to reach out to community members who may be interested in filling this role.

**VI. Unfinished Business**

**Downtown Fire Station Bus Stop Bench**

Mr. Ford will follow up with Mr. Roger Healy and report back.

**Discuss Possible Guest Speakers for Future Meetings**

There was discussion of a possible outreach effort for the ADA Committee to offer information / training sessions regarding the ADA. Mr. McGuan will contact Mr. David Barton, Training Specialist Northwest ADA Center at (206) 902 – 0951 and [dbarton@uw.edu](mailto:dbarton@uw.edu).

Brainstorming for possible sponsors included the AIA, engineering organizations, and Chamber of Commerce.

Mr. Tim Felstead will speak with the Juneau Coordinated Transportation Coalition (JCTC) along with other members of the Coalition.

**CBJ ADA Coordinator**

Ms. Mila Cosgrove is available to speak at the January 18<sup>th</sup> meeting.

**VII. Staff Report**

None

**VIII. Adjournment**

Ms. Mueller-Guy will be absent for the December 21<sup>st</sup> meeting. The meeting was adjourned at 1:00pm.

Minutes were submitted by Charlene Steinman.

**Next Meeting Dates**  
**December 21, 2017**  
**January 18, 2018**  
**Downtown Library**  
**ADA Resources**  
[www.access-board.gov](http://www.access-board.gov)