

Minutes
City and Borough of Juneau ADA Committee
Matt McGuan, Chair
Thursday, June 17, 2017 12:30pm – 1:30pm
Downtown Library

I. Call to Order / Roll Call / Quorum Determination

Mr. Matt McGuan called the meeting to order at 12:35pm and conducted a roll call. The following people were present:

ADA Committee Members: Matthew McGuan, Allen Hulett, Marianne Mills, Cheryl Putnam, Ross Douglas, and Pam Mueller-Guy.

Absent: Charlene Steinman

Interpreter Services: Robin Brennan

CBJ Staff Representative: Jeff Hedges for Charlie Ford

Guest Speaker: Ed Foster, Capital Transit Operator

II. Agenda Changes

Mr. Hulett moved that the agenda be approved as submitted. Motion passed.

III. Public Participation of Non-Agenda Items

None

IV. Approval of Minutes

The May 15, 2017 minutes were approved with a few minor corrections. Ms. Putnam asked that the spelling of her last name be corrected and that a report of the new door opener system at Centennial Hall be added to the agenda. Ms. Mills moved and Mr. Douglas seconded the motion. Motion Passed.

V. New Business

Care-A-Van Discussion with CBJ Streets Superintendent, Ed Foster

Mr. Foster of Capital Transit discussed several items regarding the Capital Transit Bus system changes and answered questions. Some questions were around bus stop locations, whether plans were being developed to add bus stops in new locations, and a request for a demonstration of the new bus route map. He also discussed Care-A-Van ridership, changes with the new application form being developed, which will require much more information to complete, and a need for drop off places for bus passengers to get on and off safely. Also addressed were the scheduling challenges that prevent Care-A-Van from using Capital Transit Bus Stop areas to load and unload.

In the summer, Care-A-Van must park almost across from the Red Dog Saloon to load and unload clients going to the downtown library. That makes for quite the distance to cover to reach the library doors, especially if someone is carrying a load of books, etc. The same is in the reverse for pickups.

Ms. Mueller-Guy asked if a spot couldn't be found for Care-A-Van parking closer than by the Red Dog Saloon. None has been identified so far.

Mr. Foster said busses have a difficult time turning onto 6th street and going through Franklin, particularly in the winter when there are snow berms to cope with.

Mr. Foster informed the committee that a ride to the State Office Building or Capital Building and back to the downtown Transportation Center is available at no cost. So for instance, one could take the bus from the Library, ride to the Capital Building or State Office Building, and back to the Downtown Transit Center.

A downtown shuttle system making use of electric vehicles is being contemplated by both city and private industries. The statuses of these ideas are unclear at this time.

Ms. Mueller-Guy asked about green, yellow, and red busses. Are they private or city property? It was confirmed that they belong to private companies.

The loading zone in front of the Mercantile Building on Front Street may be used as a pick-up and drop-off spot.

The question was raised as to whether vehicles could pull into the bus parking lot at the beginning of the sidewalk and pull down to the visitor's kiosk in the winter when it's a regular parking lot.

Ms. Mills asked for the status of new applications for Care-A-Van cards. Mr. Foster replied that some internal issues are preventing those from happening. The Care-A-Van application and procurement program will need to be moved somewhere other than the Sales Tax Office when the new, more complex application form goes into effect. Finding a site location where the new card applications can be filled out and the cards themselves distributed will hopefully result in higher client turnout. Centennial Hall on a weekend was recommended as one option. The new cards will probably have a three year expiration date. The current cards have no expiration date.

Ms. Putnam commented that even the weekend idea would take a lot of staff, to which Mr. Foster agreed. She asked if volunteers could help, similar to what is done during health fairs. Mr. Foster said that was a possibility.

Mr. Ford reported that Capital Transit Staff Member, Marlene Love, has retired. For bus questions or problems, the new contact is Sergi Niehaus, 586-0656, at the Bus Barn.

Mr. Foster also reported that the new website is almost complete and will be going live soon. Its URL is www.juneaucapitaltransit.org. The app is used now on that website, so download it and spread the word.

Ms. Mueller-Guy asked how persons who are deaf or HoH are able to let the driver know that they need a transfer or when a transfer count is requested by the bus driver. Upcoming transfers are announced by the driver and cannot be heard by hearing impaired riders, resulting in transfers often missed. Ms. Putnam suggested a business sized card that has the words "Transfer Needed" on it that passengers could show the driver as they board the bus. Mr. McGuan said they could also use the white board to communicate with the driver, letting them know.

VI. Unfinished Business

Thank You Card to Ivan Nance

Mr. McGuan will write this card and everyone will sign it at the next meeting.

Trackless Snow Blower

Mr. Foster reported that he should find out today or tomorrow if they received the grant. If they received it, the Committee will do nothing. If they didn't receive it, the Committee will send a letter of support that they may submit with their next application.

Mendenhall River School Door

The entrance doors at the school are heavy and difficult for many children to open. While the doors meet minimum clearance, the weight is still an issue. Mr. Hedges was going to see if the doors can be adjusted.

Ms. Mueller-Guy asked for clarification on the number of meetings a Committee member could miss and remain on the board. After checking the CBJ guidelines it was discovered that if a member misses more than 40% of the meetings his/her seat becomes vacant automatically.

Downtown Fire Station Issue

Mr. Healy, Director of Public Works, would like to meet with anyone interested in having a seat on the Fire Hall side of the Federal Building. Mr. McGuan didn't realize that Douglas residents entered and exited on that side of the street. This was requested to be on the agenda for the next month, along with a bus versus Care-A-Van parking discussion.

Possible Guest Speakers for Future Meetings

A Trillium Landing site visit was suggested for August. Lori Sowa, Project Manager for the Front and Franklin Street project will speak in July.

Annual Report

The annual report is due in August and needs to be an agenda item for the July meeting.

VII. Staff Report

Title 19 was recently updated and adopted. Mr. Ford will bring the new code to the next meeting for the Committee

VIII. Adjournement

Respectfully Submitted,
Cheryl Putnam, Member

**Next Meeting
Thursday, July 17, 2017
Downtown Library
ADA Resources**

<http://www.access-board.gov/adaag/html/adaag.htm>