

**Minutes**  
**City & Borough of Juneau, ADA Committee**  
**Matt McGuan, Chair**  
Thursday, May 18, 2017, 12:30pm – 1:30pm  
Downtown Library

**I. Call to Order / Roll Call / Quorum Determination**

Mr. McGuan called the meeting to order at 12:30 pm and conducted a roll call. The following people were present:

ADA Committee Members: Charlene Steinman, Matthew McGuan, Ross Douglas, Pam Mueller-Guy, Allen Hulett, Cheryl Putnam, and Marianne Mills

CBJ Staff Representative: Jeff Hedges for Charlie Ford.

Interpreter Services: Robin Brenner

A quorum was present.

**II. Agenda Changes**

The agenda was approved with the following changes. Ms. Putnam wanted to speak on the Downtown Care-A-Van drop off locations. Also, discussion was added on the new Capital Transit signage.

**III. Public Participation of Non-Agenda Items**

None

**IV. Approval of Minutes**

The April 20, 2017 ADA Committee minutes were approved with no changes.

**V. New Business**

**Downtown Care-A-Van Drop Off Locations**

Ms. Putnam noted there is some difficulty with the Care-A-Vans being unable to load and unload in the Capital Transit loading areas. Often, resulting in dropping people off at quite a distance from their destination – i.e.: Downtown Library. Ms. Mills will follow up to see where problems exist and who to contact.

**New Capital Transit Signage**

Ms. Mueller-Guy will draft a letter thanking Capital Transit for the new signage. Ms. Mills will ask if there are any new ADA issues the Committee should be aware of.

**VI. Unfinished Business**

**Ivan Nance Thank You Note**

This has not yet been sent.

### **Letter of Support for Trackless Snow Blower**

Mr. McGuan will finalize the draft letter and send it to the City Clerk, verifying if it needs to go through the Assembly.

### **Mendenhall River Elementary School**

Ms. Mueller-Guy verified the door opening is 32" clear which meets the minimum clearance for accessibility regulations. Mr. Hedges will follow up with the facilities to see if the door closers can be adjusted so they aren't so difficult to open.

### **Bench at Fire Station**

Ms. Putnam contacted Mr. Roger Healy, Engineering and Public Works Director, who would like to meet with anyone who is interested in this issue. An existing electrical box makes it more complicated.

### **Possible Future Guest Speakers**

Housing first – Ms. Maria Lovechuck (Glory Hole); Seawalk planner, Mr. McGuan will follow up; Senior Housing, Northwind, Mr. Ford will follow up; Downtown Juneau DOT Ms. Lori Sowa

### **Federal Building Curb Ramp**

Mr. McGuan has not heard anything yet, but he will follow up.

## **VII. Staff Report**

None

## **VIII. Adjournment**

The meeting was adjourned at 1:10pm.  
Minutes were submitted by Charlene Steinman.

### **Next Meeting Dates**

**June 15, 2017**

**July 20, 2017**

**August 17, 2017**

**Downtown Library**

**ADA Resources**

**[www.access-board.gov](http://www.access-board.gov)**