

**Minutes**  
**City & Borough of Juneau, ADA Committee**  
**Matt McGuan, Chair**  
Thursday, March 16, 2017, 12:30pm – 1:30pm  
Downtown Library

**I. Call to Order/ Roll Call / Quorum Determination**

Mr. McGuan called the meeting to order at 12:30pm. Mr. McGuan also conducted a roll call and the following people were present:

ADA Committee Members: Charlene Steinman, Matthew McGuan, Ross Douglas, and Pam Mueller-Guy

CBJ Staff Representative: Charlie Ford

Interpreter Services: Robin Brenner

Absent: Marianne Mills, Cheryl Putnam, and Allen Hulett

A quorum was present.

Guest: David Barton, Training and Information Specialist, Northwest ADA Center

**II. Agenda Changes**

The agenda was approved with no changes.

**III. Public Participation of Non Agenda Items**

None

**IV. Approval of Minutes**

Minutes from February, 2017 were not yet submitted. Charlene will follow up with Cheryl and submit the minutes once they're completed.

**V. New Business**

**ADA Training Session – Mr. David Barton**

Mr. Barton provided an overview of the services his office offers. There was a discussion of the role of the ADA Committee in Juneau. Mr. Barton described his role with the Anchorage ADA Committee and how that might translate into similar functions in Juneau.

**VI. Unfinished Business**

**Ivan Nance Thank You Note**

Not yet sent

**Federal Building Curb Ramp**

Mr. McGuan met with the GSA architect and the Federal Building Manager to discuss the issue. They indicated the handicap parking space was going to be included in work planned for the front of the building entry area and is still considered a priority.

**Letter of Support for Trackless Snow Blower**

Mr. McGuan will finalize a draft letter and send it to the City Clerk for verification of whether or not it needs to go through the assembly.

**Possible Guest Speakers**

Mr. McGuan will follow up on some options for speakers.

**Mendenhall River Elementary School**

Ms. Mueller-Guy indicated that the exterior doors at the school seem too heavy and too narrow. Follow up is required to verify if any architectural elements are technically non-compliant.

**VII. Staff Report**

None

**VIII. Adjournment**

Meeting was adjourned at 1:00pm.

Minutes Submitted By: Charlene Steinman

**Next Meeting Dates**

**April 20, 2017**

**May 18, 2017**

**Downtown Library**

**ADA Resources**

**[www.access-board.gov](http://www.access-board.gov)**