



December 28, 2011

Rod Swope  
City Manager  
City & Borough of Juneau  
Juneau, Alaska 99801

Subject: Passenger Fee Fund Project Request

Dear Mr. Swope,

The Mount Roberts Tramway is requesting a 2012-2013 allocation from the Passenger Fee Proceeds Fund to offset a portion of the costs of operating the tramway's public restrooms at 490 South Franklin Street.

As mentioned in previous letters sent in 2006 and 2009, the tram lower terminal public restrooms are one of the largest on South Franklin Street with the majority of the usage coming from non-paying guests/tourists, tour operators, tourism employees, several dozen sales vendors-operating under the auspices of the city, JCVB volunteers, locals, Juneau's homeless, etc.

The tram performed a cost analysis in 2006, 2009 and 2011 and each year the cost of operating and maintenance of these facilities has increased. In 2006 labor was approximately \$7,500, paper products \$5,636, cleaning supplies \$2,338 and \$3,200 in water & sewer fees; a total of \$18,674. In 2009 labor increased to \$8,500, paper products \$6,312, cleaning products \$2,713 and \$5,500 in water & sewage fees for an approximate total of \$23,025. In 2011 the costs of maintaining these restrooms increased about 10% across the board and we have calculated that anywhere from 70 to 80% of the total users are of non-paying guests or non-tram employees.

We would greatly appreciate any assistance you can provide us in helping us maintain these public restrooms. Please don't hesitate to contact me for any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim".

Jim Duncan Jr.  
General Manager  
Mount Roberts Tramway

CC: Derek Duncan, Vice President of Operations, Goldbelt, Inc.

DEC 29<sup>03</sup> 2011

Office

