



December 28, 2016

Rorie Watt, Manager
City & Borough of Juneau
155 S. Seward St.
Juneau, AK 99801

Re: Passenger Fee Request for the DBA Ambassador Security Program for FY18

Dear Mr. Watt,

The Downtown Business Association hereby requests continuation of funding for its Downtown Ambassador Program for FY18 in the amount of \$60,000. We expect to continue with our contractual arrangement with Goldbelt Security for delivery of the program. We propose to provide the same sort of security oriented program as in past years. Goldbelt did not increase its contract for FY17 but has advised it will increase its fees by 3% this time. The contract provides security services by a Goldbelt uniformed officer wearing a red DBA Ambassador shirt for up to 10-hours/day whenever there are cruise ships in port. The Goldbelt officers assist tourists by providing information and support. They also alert police to public nuisance and safety issues in the downtown business core area.

The grant request includes 15% administrative overhead, which includes the cost of contract administration, follow up with membership on performance issues, ongoing communications with Goldbelt and grant reporting for CBJ. Any unused funds will, of course, be returned.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Jill Ramiel", is written over the typed name.

Jill Ramiel
President