



# A.J. JUNEAU DOCK, LLC.

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## MEMORANDUM

TO: CBJ City Manager  
City and Borough of Juneau Assembly

FROM: AJ Dock Operating Committee

SUBJECT: FY18eeetet Marine Passenger Fee Proceeds Project List

DATE: 12/30/2016

The AJ dock has operated in the port of Juneau since 2004 and has accumulated projects that qualify for appropriations from Marine Passenger Fee proceeds collected from passengers/vessels using the port facility. Below are background information and a brief summary of these projects that benefit the passengers and vessels at this facility.

### BACKGROUND

In 2016 the AJ dock received: **323,239** "revenue" passengers. CBJ has collected both Marine Passenger (MPF) and Port Development Fees (PDF) from vessels calling this facility. Since the dock has been constructed the AJ dock in the port of Juneau has received **3,597,311** cruise ship "revenue" passengers.

The CBJ has collected the following from AJ Dock cruise ship passengers:

**Marine Passenger Fee (MPF) in 2016: \$1,616,195**

**Port Development Fee (PDF) in 2016: \$969,717**

**Total since 2004 MPF: \$17,986,555**

**Total since 2004 PDF: \$9,549,755.20**

**Total of all local head tax revenue to CBJ from AJD to date: \$27,536,310\***

*\*note this does not include \$5 per passenger State Excise Tax revenues to CBJ*

The AJ dock is requesting substantial use of the Marine Passenger Fee proceeds collected from passengers using the AJ dock facility. Following is a list of capital improvement and maintenance/security projects that qualify for funding from the MPF in keeping with the state and federal legal requirements that encumber the use these funds. The projects have been summarized below.

The total request amount is: **\$1,387,900**

Thank you for consideration of this annual request

# **AJ JUNEAU DOCK LLC**

## **CBJ MPF PROJECT REQUESTS FY 2018**

### **AJ Security and Safety: Training, Equipment/Maintenance, Supplies and Exercises**

This project includes training, equipment, supplies, maintenance, signage, credentials, exercises and operations related to the safety and security of the cruise ship facility. This request will fund annual security cost requirements and enhancements to achieve compliance with the US Coast Guard required/approved facility security plan as well as facility safety, spill response, incident management, drills and exercises.

**\$124,800**

### **Restroom Cleaning and Landscaping Maintenance/Enhancement**

In keeping with city requests at similar facilities the AJ dock requests assistance the cleaning costs of the AJ dock restrooms which are open for public as well as uplands upkeep of park infrastructure including garbage, lighting, benches, fences, street sweeping, landscaping upkeep, etc. This years project request includes interpretive signage, new benches (replacing 15 year old wood benches), landscape maintenance and a new bear proof trash can.

**\$34,000**

### **Juneau Port Security and Short-Range Response Boat Operations**

The Department of Homeland Security Port Security Grant Program awarded the AJ dock with a port security and short range response boat that conducts port security patrols, at-sea deliveries to cruise ships in port (many items cannot go over CBJ's docks for security reasons), is designed to accommodate medi-vacs, spill response, salvage response, on-scene coordinator/command and CBP/law enforcement boarding when ships are at anchor or at sea. This request is solely to cover the manning, maintenance and operational expenses related to this vessel.

**\$19,600**

### **Specific Facility Security Improvements**

This FY18 project request is intended to meet three specific US Coast Guard required or recommended projects.

1. The final rule requiring Transportation Worker Identification Credential "Readers" at regulated cruise ship facilities.
2. The AJ dock CCTV system needs an upgrade and expansion per a recent assessment. Particulars are sensitive security information.
3. AJ dock facility lighting is recommended during dark hours even if a ship is not present for security purposes. This has not been implemented due to cost. A more "green" and lower maintenance option is now available by replacing mercury ballasts and lamps with LED light heads on the existing facility light poles.
4. Dock entrance access control project: small project that includes 3 removable stanchions with signs to help sort passenger congestion at the gate entrance. This will significantly facilitate the checkpoint inspection and expedite verification.

**\$126,000**

**AJ Dock safety barrier fence replacement**

The AJ dock has fences around the perimeter of the barges that make up the dock. These fences over the last 15 years have been bent, damaged and are nearly unusable in some spots. A new barrier system similar to that of the new CBJ docks is preferred for safety and operations. This project is to design and build a more stout version (much smaller gauge than that at CBJ's docks) of safety barrier fencing for the AJ dock with fork pockets for removal by forklift.

**\$68,500**

**AJ Shuttle Covered Area**

This project is similar to and will complement the CBJ covered area project completed in 2014 at the Columbia Lot and is not dissimilar from the much larger covered area at the South Franklin Dock funded by CBJ. This covered area would be located at the AJ dock side of the AJ Shuttle mass transit route. The purpose is to provide a covered area for cruise ship passengers waiting to board the shuttle or returning from downtown. The cost includes construction, the steel structure, safety glass panels, curb and gutter modification for improved bus loading and ADA access, paving, lighting, security gate enhancement, shuttle/info booth, engineering/architectural fees.

**\$715,000**

**AJ Terminal Project**

Since the AJ Dock was originally constructed a footprint and plan for a future Terminal building has been in place. In 2015 a mid-size cruise ship used the AJ facility as a turn-around or home port for passengers and a significant amount of stores. The "turn" (passenger screening, U.S. Customs inspection, luggage screening, stores inspection, and passenger verification/check-in) was conducted mostly in the open since there is no enclosed facility at any Juneau facility to serve as a terminal operation. This request is to begin the architectural and engineering work required for this multi-year project. Early cost projections are estimated at \$350/square foot. This structure would be a pass-through for passengers and crew in a secure facility where security screening and information is provided out of the weather. Access to shuttles would be directly outside the building. Tours would assemble indoors and directly access the covered tour staging area from the terminal. Initial architectural review suggests that 60% of the structure would be a direct benefit to passengers at the AJ facility thus qualifying for Marine Passenger Fee proceeds. This request would support design, permitting and engineering required for the project.

**\$300,000**