

DRAFT MINUTES
CBJ AQUATICS BOARD
Tuesday, November 28, 2017
City Hall Room 224 – 4:00pm

- A. **Call to Order at 4:00pm** by Board Vice Chair Tom Rutecki
- B. **Roll Call: Present:** Ritchie Dorrier, Joe Parrish, Tom Rutecki, Charlie Williams, Max Mertz (telephonically).
Absent: Becky Monagle, Pat Watt
Liaisons Present: Beth Weldon – CBJ Assembly, Phil Loseby - Juneau School District
Staff Present: Kirk Duncan, Parks & Recreation Director, Lindsey Foster, Parks & Recreation Administrative Officer.
Guests Present: Sonia (last name?), GSC.
- C. **Agenda Changes** – None.
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes:**
- *Mr. Parrish moved approval of the corrected minutes of October 24, 2017. No objection. **Approved.***
- F. **Director’s Report** –Mr. Duncan.
- **Financial Report** – Mr. Duncan presented the financial report Year to Date through Period 4. Most notable highlights include: Revenue and sales are slightly up compared to same time last year. Expenses are difficult to compare to last year because of some payments made earlier in this fiscal year.
 - **ABP Remodel** – Currently the timing projected on this project is in FY 2022 and 2023. Mr. Rutecki requested that the minutes reflect that during the Operations Committee meeting on 11/21/17 it was agreed that the hand painted tiles in the showers be preserved during the remodel.
- G. **Old Business** –
- **Posting of Board Minutes to website** – It is unclear to the Board who is responsible for this action item. Mr. Duncan agreed to report back to the Board at the next meeting
 - **Pool covers status update** – This was discussed in great detail at the Operations Committee meeting on 11/21/17. There were some follow up items that were requested of Mr. Coffee of CBJ, but he was not present to report.
 - **Future Board Structure Discussion** –
 - **Planning Process Steps** - The Board reviewed the “Aquatics Board Sunset Planning Schedule” document. Mr. Loseby reported the feedback he has received from the Juneau School District: they are happy with the current responsiveness of Aquatics management, and they want to ensure that partnership is maintained. Ms. (GSC?) reported that the GSC Board had some concerns about YMCA leadership because some members had had previous experiences with Y’s (not in Alaska).

- **11/20 Presentation to Committee of the Whole debrief**
- **Discussion of committee work to date**
- Revenue Enhancement –
 - Discussed success of outreach efforts at Public Market.
 - Rates for autopay have been adjusted so it's not more expensive
 - Becky and Julie are working on glass panels
 - Bulk tickets
 - Pool pass renewals
 - Radio ads

H. **New Business:** none

I. **Committee Reports:** none

J. **Board Comments:** none

K. **Adjournment:** Mr. Rutecki adjourned the meeting at 5:25 pm

L. **Proposed Next Meetings:**

01/16/18, 4:00 pm	Operations Committee	Valley Library
01/23/18, 4 pm	Full Board Meeting	Room 224

Minutes respectfully submitted by R. Dorrier