

MINUTES
AQUATIC BOARD
Wednesday, November 30, 2016
(Taking place of December 2016 Meeting)
City & Borough of Juneau – Valley Library – 5pm

- A. **Call to Order at 5:05pm** by M. Mertz
- B. **Members Present:** M. Mertz, Tom Rutecki, Pat Watt, Charlie Williams, Joe Parrish, Ritchie Dorrier
Members Absent: None
Liaisons Present: Phil Loseby - Juneau School District
Liaisons Absent: Debbie White – CBJ Assembly
CBJ Staff Present: Kirk Duncan – P&R Director, Julie Jackson - Aquatics Manager, Lindsey Foster – P&R Administrative Officer
- C. **Agenda Changes** – None.
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes**
- *November 22, 2016 – M. Mertz request under Board Comments section for “Mertz” change “meeting to be held.”*
 - *With changes P. Watt motions to approve, no discussion. **Approved.***
- F. **Director’s Report** – K. Duncan
- **DPAC Food Service** – Beginning on December 12th, 2016. A grand opening event on Dec. 16 11am at DPAC.
 - **Postcard Mailer** – working with AK Litho to send out a post card mailer to promote passes.
- G. **Old Business** –
- a. **Pool Covers** – General discussion over pool cover research Rutecki has done. Board discussed RFP process.
- H. **New Business** –
- **Priority Based Budget Process** – K. Duncan provided overview of the Priority Based Budget process (program categorization, scoring criteria and scoring process) and an update of where the currently stands - currently finishing up the peer reviews this week. Board members inquired throughout the presentation. K. Duncan and L. Foster responded to questions and provided further detail as needed throughout the presentation/discussion. Following discussion, board members formed a small group to represent the Aquatics Board to request a meeting with the Manager’s office regarding this process and their concerns.
- I. **Committee Reports** – none.
- J. **Board Comments** – None.
- **Mertz** – *Reminded the next board meetings are in January. There is a gap, no meeting in December.*
 - **Rutecki** – *Requested an email reminder be sent out regarding the DPAC Food Service Grand opening.*
 - **No other Board comments.**

K. With no additional business before the board, M. Mertz adjourned at 6:46pm.

Proposed Next Operations (proposed) Committee Meetings: 3rd Tuesday of each month at DPAC/Valley
Location:

1/17/17 – 4pm	Valley Library
2/21/17 – 4pm	Valley Library

Proposed Next General Board Meetings: 4th Tuesday of each month at 4:00pm at City Hall/Downtown Location:

1/24/17	CBJ City Hall – room 224
2/28/17	CBJ City Hall – room 224

Minutes respectfully submitted by J. Jackson on 2/27/2017