

**MINUTES**  
**AQUATIC BOARD**  
**Tuesday, November 22, 2016**  
**City & Borough of Juneau – City Hall Room 224 – 4pm**

- A. **Call to Order at 4:02pm** by M. Mertz
- B. **Members Present:** M. Mertz, Tom Rutecki, Pat Watt, Charlie Williams  
**Members Absent:** Joe Parrish, Ritchie Dorrier  
**Liaisons Present:** Phil Loseby - Juneau School District (Telephone), Debbie White – CBJ Assembly  
**Liaisons Absent:** none  
**CBJ Staff Present:** Julie Jackson - Aquatics Manager, Lindsey Foster – P&R Administrative Officer
- C. **Agenda Changes** – Note time correction on header should reflect 4pm, not 5pm.
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes**
- October 25, 2016 – *With no changes C. Williams motions to approve, no discussion. **Approved.***
- F. **Director’s Report** – *K. Duncan absent*
- G. **Non-Agenda Items:**
- J. Jackson shared a re-cap of a fundraising event sponsored by Augustus Brown Pool regular users - Claire Richardson and Lisle Hebert - who organized a pool party to raise funds which offset the cost of the purchase of a new ADA shower wheelchair. Funds raised covered the purchase of the new chair which arrived at Augustus Brown Pool today (11/22/16). Excess funds were gifted by Hebert/Richardson to Southeast Alaska Independent Living’s (SAIL) ORCA program.
  - M. Mertz mentioned the recent grant which GSC received to purchase dryland exercise equipment which has a \$1,500 match requirement.
- H. **Old Business** – *Updates on subjects below were not followed by board discussion*
- **Youth in Pools Status** – 10 Visit and Lesson Scholarship program will be ready for debut during the Juneau School District holiday break.
  - **DPAC Food Service update** - The contract is near its final revision. The under counter cooler is in transit from ANC. Drilling holes in counters to be scheduled upon arrival of cooler. Installation of coolers and coffee maker to follow drilling. Staff is being trained in food safety and taking AK DEC Food Worker Card permit tests. Board discussion regarding a possible open house event scheduled tentatively for 11am on Fri, Dec. 16<sup>th</sup> at DPAC. Date to be firmed up at board meeting on Wed, Nov. 30<sup>th</sup>.
  - **GSC Contract** - in process.
  - **Bulk Passes** – in process. A handful of local groups/businesses have inquired about pre-purchased day passes – contact information has been kept.

I. **New Business –**

- **Pool covers** – T. Rutecki has been inquiring with various facilities and been in contact with the Ketchikan Pool management regarding their pool covers and will receive a quote from the manufacturer for further discussion.

J. **Committee Reports:**

- **Board Development/Governance** - P. Watt
  - **Deadline for applications to fill vacancy was pushed back to Mon, Nov 28<sup>th</sup>.** Pat will welcome and orient whomever is selected to replace Beth Weldon on the board.
  - **P. Watt recommends the board form a timeline of how to proceed in regards to the sunset clause.** M. Mertz recommends coordinating with the Managers office for advisement on a timeline. Discussion followed

K. **Operations Committee –**

- Energy Survey** – discussed survey results and recommendations at last meeting.
- Rate Review** – approved rates to pass/fee changes effective 1/1/2017. Short discussion regarding marketing/advertising of new rates.
- Budgeting Process and November 30 meeting at 5pm at the Valley Library.**
- Punch List Review from Operations.

***Next Operations Committee will meet January 17, 2017 – 4pm at Mendenhall Valley Library***

L. **Board Comments:**

Discussion over upcoming meeting dates and timing for upcoming meetings. Upcoming meetings scheduled as reflected below.

- ***Mertz – the meeting held on 11/30/16 is the official December Board meeting.***
- ***No other Board comments.***

M. **With no additional business before the board, M. Mertz adjourned at 4:30pm.**

Proposed Next Operations (proposed) Committee Meetings: 3<sup>rd</sup> Tuesday of each month at DPAC/Valley Location:

11/30/16 – 5pm	Valley Library (Taking the place of December 2016 Board meeting)
1/17/17 – 4pm	Valley Library

Proposed Next General Board Meetings: 4<sup>th</sup> Tuesday of each month at 4:00pm at City Hall/Downtown Location:

1/24/17	CBJ City Hall – room 224
2/28/17	CBJ City Hall – room 224

Minutes respectfully submitted by J. Jackson on 11/30/2016