

MINUTES
AQUATIC BOARD
Tuesday, September 22, 2015
City & Borough of Juneau – Assembly Chambers – 5pm

- A. **Call to Order at 5:05pm** by T. Rutecki, acting Chair.
- B. **Members Present:** Ritchie Dorrier, Tom Rutecki, Joe Parrish, Pat Watt, Beth Weldon, Greg Williams, and Max Mertz (via teleconference)
Members Absent: None
Staff Present: Kirk Duncan, Director of Parks & Recreation; and Julie Jackson, Aquatics Manager
Guests Present: None
- C. **Agenda Changes – T. Rutecki:** Request to add the topic of Aquatics Board CBJ email access. After Agenda item “E. Approval of Minutes”
- D. **Public Participation on Non-Agenda Items** - None
- E. **Approval of Minutes** – Minutes of the Aquatics Board for Thursday, August 18, 2015. **Motion to approve by P. Watt, Approved.**
- F. **Additional Agenda Item:** Aquatics CBJ Email information provided by J. Jackson. Clarification of the AquaticsBoard@juneau.org is an email group which includes all Aquatic Board members as well as key Aquatics Staff. Email access information and log in information will be provided to each board member by J. Jackson.
- G. **Director’s Report** – Kirk Duncan:
K. Duncan provided financial update through period 2 with comparison of FY15 to FY16.
PFD pricing discussed.
- H. **Unfinished Business**
- a. JCF Funding mentioned by Ms. Hagevig and Mr. Storer. M.Mertz – there are two sets of funding available for Juneau Pools
 - i. Delta donated \$10,000 intended for Augustus Brown Pool. Need to identify use. **Board Recommendation to be referred to the Finance Committee.**
 - ii. Gegine Foundation – Scholarship money is intended for low income, but at this time does not have a proof of need/income. **M. Mertz recommended placing this on the Marketing Committee’s agenda.**
 - b. Scholarship Funding – JCF v. CBJ. For future contributions, M. Mertz confirmed the easiest path is for contributions to be made to JCF for the pools until the administrative process is confirmed through CBJ.
- I. **New Business** –
G. Williams inquired about the Boater’s Safety program facilitated by State of Alaska Boater’s Safety, USCG sector Juneau, USCG Auxiliary, State Troopers and Harborview Elementary started at Augustus Brown Pool on Friday, September 18. J. Jackson provided summary of the day’s events, program goals and the partnerships growing between the facilitating organizations and CBJ Aquatics.

J. Committee Reports:

- a. **Board Development/Governance** – P. Watt (Lead) discussed the Board retreat on Sunday, October 18. Location: Mertz residence. Full Agenda. Pot Luck Lunch. Goals: clarify the board’s mission, determine highest priority measureable goals. **T. Rutecki on record stating opinion in regard to the all-day retreat. Committee will meet Thursday, October 1, 2015 at 4:00pm in Event Rooms at Dimond Park Aquatic Center.**

- b. **Finance** – M. Mertz (Lead) reported the committee last met on September 8. Discussed rate policy and revision will take place prior to next meeting. Discussing fee/rate schedule is ongoing. Added Delta Airlines money to Finance committee task list. M. Mertz encouraged non-committee members to attend the next meeting.
Committee will meet Monday, October 5, 2015 at 4:00pm in Event Rooms at Dimond Park Aquatic Center.

- c. **Operations** – R. Dorrier (Lead) reported committee was brought up to speed by J. Jackson on staffing, staff training and programs. Discussed recent guest complaint as well as future protocol for addressing and tracking guest complaints/issues. M. Mertz provided positive feedback regarding staff
No committee meeting scheduled/TBD following Board Retreat.

- d. **Marketing** – G. Williams (Lead) on September 17th meeting, reviewed and discussed provisional report on the Use of Juneau Aquatic Facilities – DRAFT to committee. **Added roll-out of new pricing schedule to committee task list.**
No committee meeting scheduled/TBD following Board Retreat.

K. Board Comments

R. Dorrier – propose to discuss carpooling efforts among board members;

T. Rutecki – Shared his thoughts on continuing efforts towards learn to swim programs, partnerships with RALLY programs and GSC;

J. Parrish – Shared thoughts on AmeriCorp volunteers working with JEDC and possibility to work with Aquatics. Suggested to place on future agenda.

G. Williams, P. Watt, B. Weldon, M. Mertz - *None*

L. With no additional business before the board, T. Rutecki adjourned at 6:19pm.

Proposed Next Board Meetings:

10/18/15 – Retreat @ ERM Offices

~~10/20/15~~ – *Canceled*

~~11/17/15~~ - *Rescheduled*

11/4/15 @ 5:15pm. Location unscheduled.

12/15/15

1/19/16

Minutes respectfully submitted by J. Jackson on 10/16/2015